

Regd. Office : NTPC Bhawan, SCOPE Complex, 7, Institutional Area, Lodi Road, New Delhi-110003. Website: www.ntpc.co.in

Advt. No.-03/16

NTPC Limited, India's largest power company with an installed capacity of 47228 MW, is presently operating 44 NTPC Stations (18 Coal based stations, 7 combined cycle gas/ liquid fuel based stations, 1 hydro based station), 9 Joint Venture stations and 9 renewable energy projects. To realise the vision of becoming a world class power major, NTPC has plans to become 128000 MW Company by 2032.

NTPC is looking for Finance Executives, Safety Officers, Mines Surveyor, SAP - ABAP/BASIS Executives and Doctors/Specialists. The detail of the posts is as under:

A. FINANCE – 30 POSTS [E3: 20 & E4:10]

Qualification:

Qualified CA or ICWA.

Experience Profile:

Post qualification executive experience in the area of Accounts/ Finance/ Internal Audit preferably in a large organization/ organization of repute.

B. SAFETY – 10 POSTS [E1/E2/E3]

QUALIFICATION:

Graduate Engineering Degree in Mechanical/Electrical/Production with at least 60% marks from a recognized University/Institution with full time Diploma in Industrial Safety from Regional Labour Institute/Institution recognized under the Factories Act/Rules or Degree in Engineering in Industrial Safety with at least 60% marks from a recognized University/ Institution. Post qualification experience shall be counted from the date a candidate has acquired the Degree in Engineering.

EXPERIENCE PROFILE:

Working experience in compliance with safety regulations under the Factories Act. Developing, auditing and improving safety systems. Promotion of safety consciousness amongst employees and examination of machinery, equipment and building from the safety angle. Experience in organizing safety training and fire fighting would be an added advantage.

C. SAP-ABAP/ BASIS/ DC OPERATION – 8 POSTS [E3/E4]

(O4 – ABAP & O4 – BASIS)

QUALIFICATION:

Graduate Engineering Degree in Computer Science with at least 60% marks from a recognized University/Institution. Holder of valid SAP Professional Certificate in BASIS/ ABAP from SAP Authorized Training Centre is required. Post qualification experience shall be counted from the date a candidate has acquired the Degree in Computer Science Engineering.

EXPERIENCE PROFILE:

Working experience in the field of IT/ABAP/BASIS.

D. MINES SURVEY – 04 POSTS [E1]

QUALIFICATION:

Diploma in Civil/Mining/Mines Survey. Holder of valid mine surveyor certificate of Competency or equivalent under CMR 1957. Knowledge of computer, AutoCAD, LDDT (Land Development Desktop), 3D Modeling etc. are desirable.

EXPERIENCE PROFILE:

Working experience in the field of mine surveying, fully conversant with modern equipments like Total Station Instrument, EDS, Digital Theodolite, Auto Set Level, Dumpy Level etc. for accurate survey and leveling. Working experience in preparation and maintenance of mine plans, sections, tracing and statutory requirements under CMR 1957 and submission of statutory reports as required under CMR 1957 etc. Experience in large mechanized open cast coal mine is desirable.

E. MEDICAL (GDMO) – 20 POSTS [E2]

QUALIFICATION:

MBBS from recognized University/ Institution.

[Qualification should be recognized by Medical Council of India]

EXPERIENCE:

For E2 level: Minimum 2 years experience/ practice after MBBS (Internship training shall not be counted as experience).

F. MEDICAL SPECIALIST (MEDICINE/RADIOLOGY) – 22 POSTS [E2/E3] (18 – Medicine & 04 – Radiology)

QUALIFICATION:

MBBS with MD/MS in Medicine/ Radiology.

E2 [only for Radiology]: MBBS with PG Diploma in Radiology.

[Qualification should be recognized by Medical Council of India]

Experience Requirements:

For E3 level: Minimum 1 year experience/ practice after MD/MS.

For E2 level: Fresh MD/MS qualified doctor.

For E2 level [Radiology]: Minimum 2 years experience/practice after PG Diploma.

Experience Requirements (for Finance, Safety & SAP – ABAP/ BASIS/ DC Operation)

For E1 Level: 1 year post qualification executive experience in the relevant area.

For E2 level: 2 years of post-qualification experience in the executive cadre in the relevant area in a Govt./ Public Sector Undertaking or private company of repute in the post and scale of pay of Rs. 20600 - 46500 (IDA pay scale effective from 01.01.2007) or equivalent level/post profile.

For E3 Level: 4 years of post-qualification experience in the executive cadre in the relevant area in a Govt./ Public Sector Undertaking or private company of repute, out of which 3 years experience in the post and scale of pay of Rs. 24900 - 50500 (IDA pay scale effective from 01.01.2007) or equivalent level/post profile.

For E4 Level: 7 years of post-qualification experience in the executive cadre in the relevant area in a Govt./ Public Sector Undertaking or private company of repute, out of which 3 years experience in the post and scale of pay of Rs. 29100 - 54500 (IDA pay scale effective from 01.01.2007) or equivalent level/post profile.

Experience Requirements (for Mine Survey)

For E1 level: 2 Years of post qualification executive experience in the relevant area in the post and scale of pay of Rs. 16400 - 40500 (IDA pay scales effective from 01.01.2007) or equivalent level/post profile.

Upper Age Limit:

E1-E3: 37 years & E4: 42 years

RESERVATIONS

| Discipline | UR | OBC | SC | ST | Total | Identified type of disabilities for PWDs |
|---|----|-----|----|----|-------|--|
| Finance [E3/E4] | 12 | 6 | 3 | 9 | 30 | OA, OL, BL, OAL, BLOA, LV, HH |
| Safety[E1/E2/E3] | 3 | 5 | - | 2 | 10 | - |
| SAP-ABAP/ BASIS/ DC Operation [E3/E4] | 4 | 3 | - | 1 | 8 | OA, OL, BL, OAL, LV, HH |
| Mines Survey [E1] | 2 | 1 | 1 | - | 4 | - |
| Medical(GDMO) [E2] | 10 | 5 | 3 | 2 | 20 | OA, OL |
| Medical Specialist (Medicine/Radiology) [E2/E3] | 12 | 7 | 3 | - | 22 | OA, OL |

3 vacancies are reserved for PWDs candidates.

ABBREVIATIONS USED:

OA = One Arm, OL = One Leg, OAL = One Arm & One Leg, BL = Both Leg, BLOA = Both Leg and One Arm, HH = Hearing Handicapped, LV = Low Vision, GDMO = General Duty Medical Officer.

Pay Scales (IDA pattern)

E4 : Rs. 32900 - 58000
E3 : Rs. 29100 - 54500
E2 : Rs. 24900 - 50500
E1 : Rs. 20600 - 46500

GENERAL CONDITIONS:

- Only Indian Nationals are eligible to apply.
- All qualifications should be from Universities / Institutions recognized and approved in India.
- All computations of age/ experience requirement / qualification shall be done w.r.t. the last date of receipt of online application as mentioned in the advertisement. The date of declaration of result / issuance of Mark sheet shall be deemed to be the date of acquiring the qualification and there shall be no relaxation on this account. Post qualification experience on a post/ level shall be counted only from the said date onwards.
- The experience on deputation, if any, would also be considered as experience in the pay scale.
- Selection process will be on the basis of online written test followed by interview except for GDMO/Specialist. In case the number of applications is more for the post of GDMO/Specialist, the above selection process shall prevail. The final selection shall be on the basis of 85% weightage of online written test marks and 15% weightage of interview marks. However, candidate has to qualify separately in written test and interview.
- Candidates claiming to belong to any particular category shall necessarily submit a copy of OBC/SC/ST/PWD certificate, as the case may be, from a Competent Authority. Upper age is relaxed by 5 years for SC/ST candidates, by 3 years for OBC candidates, by 10 years for PWD candidates, by 5 years for candidates who had ordinarily been domiciled in the State of Jammu & Kashmir during the period 01.01.80 to 31.12.89. Relaxation of age to Ex-Serviceman as per Govt. guidelines. For SC/ST candidates, the total years of post qualification executive experience will be relaxed by 1 year where prescribed experience is 3 to 5 years and relaxed by 2 years where prescribed experience is more than 6 years. However, there shall be no relaxation in the minimum service required in the next below grade/ scale as prescribed in the experience.
- Depending on the requirement, the Company reserves the right to cancel / restrict / curtail / enlarge the number of vacancies, if need so arises, without any further notice and without assigning any reason thereof.
- Posting shall be at any of the Units / Projects/ CC/ JVs/ Subsidiaries of NTPC. All posts are transferable at the sole discretion of the Management.
- While applying for any post, the applicant should ensure that he / she fulfills the eligibility and other norms mentioned above, as on the specified dates and that the particulars furnished are correct in all respects. In case it is detected at any stage of recruitment that a candidate does not fulfill the eligibility norms and / or that he / she has furnished any incorrect / false information or has suppressed any material fact(s), his/her candidature will stand automatically cancelled. If any of the above shortcoming(s) is / are detected even after appointment his / her services are liable to be terminated without any notice.
- The mere fact that a candidate has submitted application against the advertisement and apparently fulfilling the criteria as prescribed in the advertisement would not bestow on him/her the right to be definitely called for interview/ considered further for selection process.
- Any proceedings in respect of any matter of claim or dispute arising out of this advertisement and / or an application in response thereto can be instituted only in Delhi and courts / tribunals / forums at Delhi only shall have sole and exclusive jurisdiction to try any such cause / dispute.
- In case any ambiguity/dispute arises on account of interpretation in versions other than English, the English Version will prevail.

How to apply

Interested candidates should log on to our website www.ntpccareers.net for applying. No other means/ mode of application shall be accepted. Candidates are required to possess a valid email ID. NTPC will not be responsible for bouncing back of any email sent to the candidates.

Candidate belonging to General/OBC category is required to pay a non-refundable registration fee of Rs. 300/-. The SC/ST/PWD category candidate need not pay the registration fee.

State Bank of India has been authorized to collect the registration fee, in a specially opened account (A/C No. 30987919993) at CAG branch, New Delhi (Code: 09996), on behalf of NTPC. Candidate has to approach the nearby SBI branch with a printout of the "pay-in-slip" which is available on the application registration portal. The pay-in-slip printed from the portal should only be used for depositing the fee for proper crediting of amount in the allocated account. On receipt of the money, the bank will issue a unique Journal Number and a Branch Code of the bank collecting the money. This journal number and the branch code are to be filled up by the candidate during online registration. NTPC will not be responsible, in case a candidate deposits the fee in wrong account. Fee once paid will not be refunded under any circumstances. Candidates are therefore requested to verify their eligibility before paying the registration fee.

After applying online, candidate is required to download the registration slip generated by the system with unique registration number. Copy of registration slip may be retained by the candidate for future reference. No document is required to send to us by post.

It is mandatory that eligible candidates go through the full text of the advertisement and agree to all the conditions given, while applying for the post.

Commencement of online registration of application: 17.08.2016

Last date for on-line registration of application: 07.09.2016.