

PT. B.D. SHARMA UNIVERSITY OF HEALTH SCIENCES, ROHTAK

Advt. No: UHSR/Rectt./4/2016

Closing Date: 18.07.2016

(25.7.2016 for remote areas)

Applications are invited for the following temporary posts of group A, B & C posts but likely to be continued against vacant posts in State Institute of Mental Health Pt. B.D. Sharma University of Health Sciences, Rohtak. The prescribed application form can be downloaded from the [website www.uhsr.ac.in](http://www.uhsr.ac.in) which must be accompanied by a crossed Demand Draft worth Rs. 500/- for Group 'A & B' and Rs. 400/- for Group 'C' for General Category in favour of the Controller of Finance, Pt. B.D. Sharma University of Health Sciences, Rohtak. 50% concession in the above fee is granted to the women candidates as per Govt. instructions. Applications, complete in all respects, must reach the O/O the Deputy Registrar, Recruitment & Establishment Cell, Pt. B.D. Sharma University of Health Sciences, Rohtak by **18.07.2016 upto 05:00 PM**. However, the candidates belonging to remote areas can submit their applications by **25.07.2016 upto 05:00 PM** but the closing date will be considered as **18.07.2016** for all purposes.

The candidates who are already working on contract basis will be given relaxation in age to the extent of their contractual service rendered in this university only provided they fulfill the required qualification and experience for a particular post.

Sr. No.	Name of the post	Vacant Post	Qualification & Experience	Pay scale
1.	Deputy Medical Superintendent (Group A)	01(GC)	i) A basic University qualification included in the schedule to the Indian Medical Council Act. 1948(102 of 1956) ii) M.H.A (Master in Hospital Administration) or a post Graduate Degree recognized as equivalent to M.H.A. by the Medical Council of India or MS/MD or equivalent.. iii) Minimum one year working experience in a reputed Hospital after MS/MD/MHA or equivalent qualification and should have completed five year service after MBBS. Note: Preference will be given to the candidates having MHA qualification. If the candidates having MHA qualification are not available, then only candidates with MS/MD qualification may be considered.	Rs.15600-39100+6000/- GP + NPA
2.	Psychiatrist (Group A)	02(GC)	i) MBBS from any institute/University recognized by the MCI. ii) Must be registered under the State Council/MCI. iii) MD/DPM	Rs.15600-39100+6000/- GP +NPA
3.	Clinical Psychologist (Group B)	01(GC)	i)M.A./M.Sc in Psychology from a recognized University. ii) Diploma in Medical & Social Psychology/M.Phil in Clinical Psychology from a recognized University/Institution. iii) Knowledge of Hindi/Sanskrit upto Matric. Desirable: Ph.D in Clinical Psychology from a recognized University. One year experience in research/ Teaching/Clinical work from Deptt. of Psychiatry/Institute of Medical Health/ Recognized Psychiatry Hospital.	Rs.9300 -34800 + 4200/-GP
4.	Clerk-cum-DEO (Group C)	GC-01	i) Graduate from a recognized University. ii) Certificate course in Computer Application from a recognized University or Institution. iii) Candidates will be required to qualify a written test and a test of working on computer at the speed of 8000 key depressions per hour in M.S. Word. iv) Knowledge of Hindi/Sanskrit upto Matric standard Note: The candidate shall have to qualify the State Eligibility test in Computer Appreciation (SETC) within the probation of two years extendable by one year. The candidates appointed against the post in the Group-C shall not be entitled to earn any increment in his/her pay scale till he/she qualifies the said test failing which the services of such employees dispensed with.	Rs.5200-20200 +1900/-GP + 200 Special Pay
5.	Steno Typist (Group C)	GC-01	i) Graduate from a recognized University with 80 w.p.m. speed in English shorthand and ability to transcribe it at the speed of 15 w.p.m.. 8% mistakes are permissible. ii) Candidates will also be required to qualify the test at the speed test at 9000 key depressions in English or 7500 key depressions in Hindi per hour. iii) Knowledge of Hindi/Sanskrit upto Matric Standard. iv) The candidate shall have to qualify the State Eligibility test in Computer Appreciation and applications (SETC) within the probation of two years extendable by one year otherwise he/she shall not be entitled to earn any increment till he/she qualifies the said test failing which the services of such employees shall be dispensed with.	Rs.5200-20200 +1900/-GP + 100 Special Pay
6.	Medical Record Clerk (Group C)	GC-01	i) Matric Pass with Hindi/Sanskrit ii) Two years experience in handling of Medical Record in Hospital	Rs.5200 -20200+2400GP

Age :

Sr. No. 1:- Not less than 25 years or not more than 45 years of age on the last date of submission of application.

Sr. No. 2:- Not less than 25 years or not more than 40 years of age on the last date of submission of application.

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Sr. No. 3:- Not less than 17 years or not more than 40 years of age on the last date of submission of application.

Sr. No. 4 to 6:- Not less than 18 years or not more than 42 years of age on the last date of submission of application.

Note : These posts will be governed by Pt. B.D. Sharma University of Health Sciences, Rohtak Act, 2008 as amended/to be amended from time to time.
The degree of undergraduate/post graduate/DM/M.Ch./Ph.D not recognized by the MCI will render the candidate ineligible.

GENERAL TERMS & CONDITIONS FOR ALL THE ADVERTISED POSTS :

1. The candidate already in Government/Semi Government/Corporation or autonomous body service should apply through proper channel and he/she may send an advance copy of the application to avoid delay but the application through proper channel must reach in due course of time.
2. The candidate who is in service will have to produce "No Objection Certificate" from his /her parent department/employer at the time of interview otherwise he/she will not be allowed to appear for interview.
3. Submission of incomplete application i.e. without attested copy of testimonials/academic career, experience certificate/attempt certificate may render the candidate ineligible.
4. Number of posts are liable to increase or decrease either way, including complete withdrawal.
5. The abbreviation GC stands for General Category.
6. A passport size photograph, duly attested be affixed on the application form.
7. The candidate who wish to apply more than one post should submit separate application form for each post.
8. The Qualification and experience will be counted upto the last date of receipt of applications.
9. The application received after the closing date will not be considered.


24/6/16
REGISTRAR
