



MAZAGON DOCK SHIPBUILDERS LIMITED
A Government of India Undertaking
Mumbai - 400010

Advertisement Reference No. HR-REC-NE/PERM/ 84/2016

Mazagon Dock Shipbuilders Limited invites applications from eligible candidates in the category of SC, ST, OBC (Non creamy Layer), PWD (HH & OH) and UR (General) for the posts of Technical Staff and Operatives in various trades in skilled grades for appointment on Permanent basis. The details are as follows:-

A. BACKLOG VACANCIES:

Sr No	Trades	Category			
		OBC	SC	ST	TOTAL
Skilled Grade-I (IDA-5)					
1	Jr Draughtsman (Mechanical)	1	1	2	4
2	Structural Fabricator	0	1	2	3
3	Fitter	0	1	2	3
4	Pipe Fitter	0	0	5	5
5	Electrician	2	0	1	3
6	Electric Crane Operator	1	1	1	3
7	Electronic Mechanic	2	0	0	2
8	Painter	2	1	2	5
9	Carpenter	0	1	2	3
10	Machinist	1	0	0	1
11	Composite Welder	0	0	1	1
12	Rigger	0	1	1	2
	TOTAL	9	7	19	35

B. UNFILLED VACANCIES:

Sr. No	Trade	OBC	ST	TOTAL
Skilled Grade-I(IDA-5)				
1	Sr. Medical Assistant (Male)	1	0	1
2	Pipe Fitter	0	6	6
	TOTAL	1	6	7

C. BACKLOG VACANCIES(PWD):

Sr. No	Trade	HH
Skilled Grade-I(IDA-5)		
1	Jr Draughtsman (Mechanical)	1
2	Fitter	1
3	Pipe Fitter	1
4	Electronic Mechanic	1
5	Painter	1
6	Composite Welder	1
	TOTAL	6

D. CURRENT VACANCIES:

Sr. No	Trades	Category				
		GEN	OBC	SC	ST	TOTAL
Skilled Grade-I (IDA-5)						
1	Jr. QC Inspector (NDT-Mechanical)	6	1	0	0	7
2	Sr. Medical Assistant (Male)	1	0	0	0	1
3	Driver-Vehicle	1	0	0	0	1
4	Jr. Draughtsman (Mechanical)	3	0	0	0	3
5	Jr. Planner Estimator (Mechanical)	2	0	0	0	2
6	Jr. Planner Estimator (Elec./Elec.)	1	0	0	0	1
7	Jr. QC Inspector (Mechanical)	1	0	0	0	1
8	Jr. QC Inspector (Electrical)	1	0	0	0	1
9	Structural Fabricator	51	24	9	8	92
10	Fitter	32	15	5	5	57
11	Pipe Fitter	20	8	3	2	33
12	Electrician	21	9	3	3	36
13	Electric Crane Operator	3	1	0	0	4
14	Electronic Mechanic	12	5	1	1	19
15	Painter	16	7	2	2	27
16	Carpenter	7	2	0	0	9
17	Machinist	5	1	0	0	6
18	Brass Finisher	5	1	0	0	6
19	Compressor Attendant	1	0	0	0	1
20	Millwright Mechanic	1	0	0	0	1
21	Composite Welder	20	9	3	3	35
22	Rigger	22	10	3	3	38
Semi-Skilled Gr-III (IDA-4A)						
23	Security Sepoy	2	0	0	0	2
Semi Skilled Grade-I (IDA-2)						
24	Fire Fighter	8	2	1	0	11
25	Chipper Grinder	15	7	2	2	26
	TOTAL	257	102	32	29	420

Above posts include 04 vacancies reserved for HH candidates and 05 vacancies for OH candidates. PWD (OH) & (HH) posts are identified for all trades except Electric Crane Operator, Rigger, Fire Fighter & Security Shepoy

Sr. No.	Trade	Essential Qualifications & Experience
1	Jr. QC Inspector (NDT-Mechanical)	Must have passed SSC with full time three years Diploma in Mechanical Engineering. In addition to this it is essential to have ISNT/ASNT Level II certification in Radiography interpretation, Ultrasonic Testing ,Magnetic particle testing and Dye penetrate testing . The minimum experience required is 2 Years in NDT of fabricated structure/Pressure Vessels/Piping etc. After Level-2 certification.
2	Sr. Medical Assistant (Male)	Passed Diploma/ Degree in Nursing of 3 years duration after 12 th Std done at Govt. or Govt recognized University/Institute & basic life support and Advance Cardiac life support certification of American Heart Association or equivalent. Two years experience of working in Govt./ Pvt Hospital with minimum 100 beded hospital/Industrial (OHS) set up and qualified in handling alone industrial emergencies / accidents / injuries / illnesses and specialized in advanced life support care & able to read ECG monitors and do intervention procedures. Only male candidates to apply. The experience certificate should be issued by the Personnel / HR department.
3	Driver-Vehicle	SSC or equivalent examination conducted by a Board recognized by Govt. or passed Indian Army class-I examination in the Navy or Air Force. Should have valid Driving Licence issued by RTO without break/adverse remarks . Heavy duty motor vehicle driving licence preferable. Experience- Minimum four(4) years driving experience in Government/ Govt. Company / Public Limited Company / Private Limited Company . Retired / servicing Navy/ Army/ Air Force personnel would be preferred and driving experience in Mumbai City is preferable.

Sr. No.	Trade	Essential Qualifications
4	Jr Draughtsman(Mech.)	Passed SSC or equivalent with National Apprenticeship Certificate (NAC) Examination in the Trade of 'Draughtsman' in Mechanical Stream.
5	Jr. Planner Estimator (Mech)	Must have passed SSC / HSC with full time three years Diploma with aggregate 55% marks or full time Degree with pass class in Mechanical (Mechanical/ Mechanical & Industrial Engg./Mechanical & Production Engg./ Production Engg.) or Marine Engineering in Examination conducted by Govt. recognized Technical Board / University.
6	Jr. Planner Estimator (Elct/ Electr.)	Must have passed SSC / HSC with full time three years Diploma with aggregate 55% marks or full time Degree with pass class in Electrical (Electrical / Power Engineering / Electrical & Electronics/Electrical & Instrumentation) / Electronics (Electronics / Electronics & Communication /Allied Electronics & Instrumentation /Electronics & Telecommunication) or Marine Engineering in Examination conducted by Govt. recognised Technical Board / University.

7	Jr. QC Inspector (Mechanical)	Must have passed SSC with full time three years Diploma with aggregate 55% marks in Mechanical (Mechanical/Mechanical & Industrial Engg./Mechanical & Production Engg./Production Engg) or Marine Engineering in Examination conducted by Govt.of India recognised Technical Board.
8	Jr. QC Inspector (Elct./Elect.)	Must have passed SSC / HSC with full time three years Diploma with aggregate 55% marks in Electrical (Electrical / Power Engineering / Electrical & Electronics/Electrical & Instrumentation) or Marine Engineering in Examination conducted by Govt.of India recognised Technical Board.
9	Structural Fabricator	Passed SSC or equivalent with National Apprenticeship Certificate (NAC) Examination passed in the trade of Structural Fitter / Fabricator or Fitter or Sheet Metal Worker.
10	Fitter	Passed SSC or equivalent with National Apprenticeship Certificate (NAC) Examination passed in the trade of Fitter / Millwright Mechanic / Mechanic Machine Tool Maintenance.
11	Pipe Fitter	Passed SSC or equivalent with National Apprenticeship Certificate (NAC) Examination passed in the trade of Pipe Fitter / Fitter/Plumber.
12	Electrician	Passed SSC or equivalent with National Apprenticeship Certificate (NAC) Examination passed in the trade of Electrician.
13	Electric Crane Operator	Passed SSC or equivalent with National Apprenticeship Certificate (NAC) Examination passed in the trade of Electrician.
14	Electronic Mechanic	Passed SSC or equivalent with National Apprenticeship Certificate (NAC) Examination passed in the trade of Electronic Mechanic / Mechanic Radio & Radar Aircraft.
15	Painter	Passed VIII with National Apprenticeship Certificate Examination (NAC) passed in the trade of Painter.
16	Carpenter	Passed VIII with National Apprenticeship Certificate Examination (NAC) passed in the trade of Carpenter.
17	Machinist	Passed SSC or equivalent with National Apprenticeship Certificate (NAC) Examination passed in the trade of Machinist.
18	Brass Finisher	Passed SSC or equivalent with National Apprenticeship Certificate (NAC) Examination passed in the trade of Fitter or Machinist.
19	Compressor Attendant	Passed SSC or equivalent with National Apprenticeship Certificate Examination passed in the trade of Millwright Mechanic / Mechanic Machine Tool Maintenance.
20	Millwright Mechanic	SSC or equivalent with National Apprenticeship Certificate Examination passed in the trade of "Millwright Mechanic / Mechanic Machine Tool Maintenance".
21	Composite Welder	Passed VIII with National Apprenticeship Certificate Examination (NAC) passed in the trade of Welder / Welder (Gas & Electric).
22	Rigger	Passed VIII with National Apprenticeship Certificate (NAC) Examination passed in the trade of Rigger/Fitter.

23	Security Sepoy (Exservicemen)	Must have passed SSC or equivalent examination conducted by a Board recognized by Govt. Or passed Indian Army class – I examination or equivalent examination in the Navy or Air Force and has put in at least 15 years of service in the Armed Forces of the Union and is otherwise considered fit to hold the post in view of his experience and other qualifications. Candidates conversant with Security Duties and holding valid commercial driving licence will be preferred.
24	Fire Fighter	Candidates must have passed SSC or equivalent with Diploma / Certificate in Fire Fighting of minimum six months duration from a Govt. recognised institute. Candidates must possess a valid Heavy Duty Vehicle Licence.
25	Chipper Grinder	Chipper Grinder trade is not a designated trade under Apprenticeship Act. Candidates who have passed SSC and NAC in any trade and have worked in Shipbuilding industry as Chipper Grinder.

Note : - National Apprenticeship Certificate (NAC) Examination conducted by NCVT under the aegis of Directorate General of Employment and Training, Ministry of Labour, Government of India.

3. **Experience Criteria:**

Candidates applying for the posts for the Trades 4 to 25 mentioned at para 2, above should have minimum 2 years experience in a shipbuilding industry in the respective trades. However, where the candidates have worked in two or more of the above-mentioned trades in the shipbuilding industry, total work experience of minimum 2 years in these trades will be reckoned for considering their eligibility. The experience certificate should be issued by the Personnel / HR department.

4. **Age Limit:**

Maximum age limit is 33 years and minimum age limit not less than 18 years as on 1st April, 2016.

Age Relaxation

- i) Relaxation in upper age limit is 3 years for OBC (NCL) and 5 years for SC/ST candidates as per rules.
- ii) Relaxation in upper age limit for persons with disability (40% and above) 10 years for General candidates, 13 years for OBC candidates and 15 years for SC/ST candidates as per Govt. Rules.
- iii) Ex. Trade apprentices of MDL will get age relaxation to the extent of their period of apprenticeship training in MDL over and above the other relaxation at 4(i) to 4(ii) above as per Govt. directives.
- iv) Ex. Employees who have worked in MDL on contract basis shall get age relaxation of 5 years over and above the other relaxations at 4(i) to 4(iii).
- v) Ex-servicemen who have put in not less than 6 months continuous service in the Armed forces of the Union will be given relaxation in age to the extent of period of service plus 3 years.

5. **Probation Period:**

Selected candidates will be on probation for six months.

6. **Description of Duties:**

Selected Technical Staff and Operatives are required to work on production related work/outfitting work as per production norms and multi trade policies in force in the Company including job specifications of the technical staff and operatives incorporated in the policies and amended from time to time.

7. **Pay & Allowances:**

- a) The candidates appointed in **Skilled Gr-I (IDA-5)** category will be placed at a Basic Pay of Rs.7500/- per month in the IDA Pay Scale Rs.7500-22430/-.
- b) The candidates appointed in **Semi-Skilled Gr-III (IDA-4A)** category will be placed at a Basic Pay of Rs.7250/- per month in the IDA Pay Scale Rs.7250-21630/-.
- c) The candidates appointed in **Semi-Skilled Gr-I (IDA-2)** category will be placed at a Basic Pay of Rs.6000/- per month in the IDA Pay Scale Rs.6000-19500/-.
Besides the basic pay, they will be entitled to industrial DA, HRA, CPF & allowances etc. as per rules of the Company. Grant of annual increment will be as per Company rules. The selected candidates will be governed by the ESIC Act for the purpose of medical benefits. However, in case the operatives are exempted from the ESIS coverage due to enhancement of wages, they will be covered under the Company's medical benefit scheme upto Rs.1.5 lakhs per annum for the employees and their eligible family members.

8. **Leave**

The appointees shall be entitled for leave as per leave rules of the company.

9. **How to Apply:**

- i. Application in the format given at the end of this advertisement may be down loaded from our website www.mazdock.com.in under head Career, sub-head Non-Executive. The application should be filled legibly in Hindi, Marathi or English in Block letters on an A-4 size paper. Application not submitted in prescribed format may be rejected.
- ii. A separate application for each trade has to be submitted in case the applicant desires to apply for more than one post.
- iii. Candidates must attach self attested copies of certificates in support of their age, qualification, experience, caste certificate, defence discharge certificate & driving licence along with the application. Candidates are also advised to bring all original certificates for verification during interview. The OBC candidates seeking reservation are required to attach certificate regarding OBC (Non-Creamy Layer status) not older than 6 months as on 01/11/2016 issued by the Competent Authority in prescribed format only. The SC/ST candidates seeking reservation are required to produce validity certificate regarding Scheduled Caste / Tribe from the Competent Authority at the time of joining.
- iv. Candidates serving in Government/Quasi Government offices, Public Sector Undertakings are instructed to submit their application through proper channel. In case, he sends an advance copy of the application, he will have to submit a "No Objection Certificate" from his employer at the time of Interview / Trade Test, failing which his candidature will not be considered.

- v. SC / ST & OBC (NCL) candidates are required to produce a caste certificate only in the prescribed format issued by any of the following authorities :-
- a. District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / 1st Class Stipendiary Magistrate / Sub Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner.
 - b. Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
 - c. Revenue Officer not below the rank of Tehsildar and Sub Divisional Officer of the area where the candidate and / or his family normally resides.
 - d. Administrator / Secretary to Administrator / Development Officer (Lakshdweep & Minicoy Islands).
- vi. Candidates claiming reservation under persons with disability (40% or more) in the category HH / OH as the case may be are required to produce medical certificate in the prescribed format issued by the competent authority as stipulated in Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995.
- vii. Candidate serving in Government / Quasi Government offices, Public Sector Undertakings have to submit their application through proper channel. In case, he sends an advance copy of the application, he will have to submit a "No Objection Certificate" from his employer at the time of the interview failing which his candidature will not be considered.
- viii. The candidates should fill in the application form in all respects in the prescribed format and submit the same along with all enclosures and Processing Fees of Rs 100/- (Non-Refundable) needs to be deposited at any nearest branch of State Bank of India (SBI) by using challan form only. However candidates belonging to SC, ST, PWD & Ex-servicemen category are exempted from paying the Processing Fee. The candidates are required to download the Challan Form available at the end of the advertisement. The candidate should fill up all the three parts (Banks copy, MDL Copy & Candidates copy) of the challan. Deposit cash of Rs.140/-(Including Bank charges of Rs.40/-) at the nearest SBI branch. The Bank shall retain its copy (Bank's copy) and return two parts (MDL's copy and Candidate's copy) of the Challan to the candidate. Any other mode of payment other than challan will not be considered.
- ix. Duly filled application in the prescribed format along with all enclosures should reach DGM (HR-Rec.-NE), Recruitment Cell, Service Block- 3rd Floor, Mazagon Dock Shipbuilders Limited, Dockyard Road, Mumbai-400010 on or before 20/12/2016. Eligible Candidates registered with State Employment Exchange may also apply directly to the undersigned through post & courier on or before 20/12/2016. Envelope containing the application form must be super-scribed with "**AD No - 84** & "APPLICATION FOR THE POST :- _____ against Permanent Vacancies".
- x. Incomplete / applications received after the last date will be rejected.

10. The list of eligible candidates, will be displayed on our website www.mazdock.com under the head "Career- Non -Executives" and sub head " List of Eligible Candidates for Written Test - AD No. 84" as well as Company's notice board on 03/01/2017 along with Date & Time of Written Test.

11. **General Information:**

- I. Applications giving reference of the advertisement should be sent to DGM (HR-REC-NE) through post or courier only. However, candidates presently working in MDL should forward their application to DGM (HR-REC-NE) through proper channel.
- II. While applying for the post, the applicants must ensure that the particulars furnished by him/her are correct in all respects. In case it is detected at any stage of recruitment or even after appointment against permanent vacancies that he/she has furnished incorrect/false information, or has suppressed any material fact, his/her candidature will stand cancelled/ services may be terminated without compensation.
- III. The appointments of candidates are subject to being declared medically fit by the Chief Medical Officer of the Company as per prescribed rules.
- IV. The candidates selected for appointment are required to serve in different shifts and places as identified by the Company.
- V. SC/ST candidates will be reimbursed to & fro bus / 2nd class train fare to the declared railway/bus station in the application, by shortest route on production of tickets as per Government Rules.
- VI. Decision of the Management in all matters regarding eligibility criteria, trade test, interview, selection would be final and binding on all candidates. No representation or correspondence will be entertained by the Company in this regard.
- VII. The Company takes no responsibility for any delay in receipt or loss in postal transit of any application or communication. Candidates are advised not to send original certificates, mark sheets along with the applications.
- VIII. Management reserves the right to cancel or modify this advertisement at any stage, without assigning any reason thereof.
- IX. Any further Information/ Corrigendum/ Addendum, if any, would be uploaded only on MDL website.
- X. Legal jurisdiction for any dispute will be at Mumbai.
- XI. **Camera / Mobile with camera is not permitted inside the company premises.**
- XII. Canvassing in any form will be a disqualification for appointment.
- XIII. Candidates are requested to refer MDL website for further corrigendum (if any) to the advertisement.



MAZAGON DOCK SHIPBUILDERS LIMITED

Dockyard Road, Mumbai 400 010.

REF.NO. HR/REC-NE/PERM/84/2016

**"APPLICATION FOR THE POST"
OF**

Regn. No. _____

_____ **'ON PERMANANET BASIS'**

(For Official Use only)

To,
The DGM (HR-REC-NE),
Mazagon Dock Shipbuilders Limited
Dockyard Road,
Mazagaon ,Mumbai-400 010

Paste here a recent
attested
colour Passport size
photograph

1. Name : _____

(In Block Letter) First Name Middle Name Surname
Father's Name: _____

2. Date of Birth: ____ Day__ Month__ year. Age as on **01.04.2016**: ____yrs __mths.

3. Whether you belong to : (Please tick in appropriate column)

4.A	SC	ST	OBC	GEN
4.B	PWD (Disability more than 40 %)	OH	HH	VH
4.C		Whether Ex-Serviceman?	Yes/No	No of years service

Name of the Caste/Tribe/Class: _____ Religion: _____

5. Nationality: _____

6. Gender:

Male		Female	
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7. Marital Status:

Married		Unmarried	
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8. Educational Qualification (From SSC/ VIIIth Std. onwards to NAC)

Exam Passed	Name Of Institute	Year Of Passing	Subject	% Of Marks	Class /Div.
*10 th (SSC) / VIII Std./Army Class I / Equivalent					
ITI					
Apprenticeship-NAC					
Diploma/ Degree					

*Composite Welder, Rigger, Carpenter & Painter from VIII std. onwards.

9. (Please tick in appropriate column)

Ex-MDL Operative	Ex-MDL Apprentice	Outside Apprenticeship

10. Details of previous experience and present employment in chronological order

Name of Organization (Whether Govt./PSU/PVT)	Post(s) held	From	To	Years & Months	Scale of Pay/ Salary

11. Present Address

(With Pin code & Phone no)

Permanent Address

(With Pin code & Phone no)

12. Telephone No. Resi. _____ Mobile _____

13. Email Address : _____

14. Employment Exchange Regd. No & Validity (If any): _____

15. ESIC No. (If any): _____

16. Details of the father/any relatives employed in Mazagon Dock Ltd.

Name of the Relative	Relationship	Department	Post held / Designation

17. List of attested documents attached:
- i. Date of Birth proof.
 - ii. SSC Marksheet / SSC Board Certificate/ VIIIth Marksheet
 - iii. NAC /Diploma/Degree Certificate.
 - iv. Mark sheet of NAC/Diploma/Degree.
 - v. Experience Certificate.
 - vi. Caste Certificate (if applicable) / Non-creamy layer certificate for OBC.
 - vii. Certificate of Disability from competent Authority indicating 40% or more disability in HH/OH Category.
 - viii. NOC (if working in Govt. /PSU).
 - ix. Discharge Certificate from Defence Services (for Ex-serviceman).
 - x. Driving Licence.
 - xi. Pan Card.
 - xii. Adhar Card.
 - xiii. Any other.

18. Declaration: I _____ hereby certify that all information given in this application is true, complete and correct to the best of my knowledge and belief. I have not suppressed any material fact or factual information in the above statement. I am aware that in case I have given wrong information or I do not fulfill the criteria according to the advertisement, my candidature may be rejected / service terminated without giving any notice or reasons or compensation therefore. Further I enclose herewith MDL's Challan Copy No. _____ dated _____ for Rs.140/- (including Bank charges of Rs. 40/-) (non-refundable) deposited in the Mazagon Dock Ltd Current A/C No 34413274176 here with in State Bank of India, _____ Br.

Date: _____

Place: _____

(SIGNATURE OF THE CANDIDATE)







(For Office use only)

Status: Eligible/ Not-eligible: (Reason) _____

Signature of the Executive

Name: _____

Designation: _____

	Bank's Copy			MDL's Copy			Applicant Copy	
STATE BANK OF INDIA Challan for remittance of Processing Fee for Mazagon Dock Shipbuilders Ltd, Mumbai Advertisement No. 84 MDL A/C No. 34413274176 At SBI Code No: 09054		STATE BANK OF INDIA Challan for remittance of Processing Fee for Mazagon Dock Shipbuilders Ltd, Mumbai Advertisement No. 84 MDL A/C No. 34413274176 At SBI Code No: 09054		STATE BANK OF INDIA Challan for remittance of Processing Fee for Mazagon Dock Shipbuilders Ltd, Mumbai Advertisement No. 84 MDL A/C No. 34413274176 At SBI Code No: 09054				
Details to be filled by the Applicant Mr./Ms. _____ Date of Birth: (DD/MM/YY) Position Applied for: _____		Details to be filled by the Applicant Mr./Ms. _____ Date of Birth: (DD/MM/YY) Position Applied for: _____		Details to be filled by the Applicant Mr./Ms. _____ Date of Birth: (DD/MM/YY) Position Applied for: _____				
Details to be filled by Branch Branch Name : _____ Branch Code : _____ Journal No. : _____ Date of Remittance : _____ Employment Application Fee : Rs. 100/- Bank Charge : Rs. 40/- Total Payable : Rs. 140/-		Details to be filled by Branch Branch Name : _____ Branch Code : _____ Journal No. : _____ Date of Remittance : _____ Employment Application Fee : Rs. 100/- Bank Charge : Rs. 40/- Total Payable : Rs. 140/-		Details to be filled by Branch Branch Name : _____ Branch Code : _____ Journal No. : _____ Date of Remittance : _____ Employment Application Fee : Rs. 100/- Bank Charge : Rs. 40/- Total Payable : Rs. 140/-				
Signature of the Remitter _____ Signature of the authorized Official with Branch Seal _____ For the Fee receiving Branch of SBI Branch should collect Rs. 40 extra (total of Rs. 100 + Rs. 40=Rs.140/-) from the remitter as bank charges and to be credited to the branch commission account, in accordance with CGM, Mumbai sanction Ref. No. SME/1/1071 dt. 15.03.2014 2. Branch should write the Branch Name, Branch Code, Journal No. & Date of remittance invariably and hand over both the MDL's copy & Applicant's copy to the remitter duly signed.		Signature of the Remitter _____ Signature of the authorized Official with Branch Seal _____ For the Fee receiving Branch of SBI Branch should collect Rs. 40 extra (total of Rs. 100 + Rs. 40=Rs.140/-) from the remitter as bank charges and to be credited to the branch commission account, in accordance with CGM, Mumbai sanction Ref. No. SME/1/1071 dt. 15.03.2014 2. Branch should write the Branch Name, Branch Code, Journal No. & Date of remittance invariably and hand over both the MDL's copy & Applicant's copy to the remitter duly signed.		Signature of the Remitter _____ Signature of the authorized Official with Branch Seal _____ For the Fee receiving Branch of SBI Branch should collect Rs. 40 extra (total of Rs. 100 + Rs. 40=Rs.140/-) from the remitter as bank charges and to be credited to the branch commission account, in accordance with CGM, Mumbai sanction Ref. No. SME/1/1071 dt. 15.03.2014 2. Branch should write the Branch Name, Branch Code, Journal No. & Date of remittance invariably and hand over both the MDL's copy & Applicant's copy to the remitter duly signed.				