



# JOIN INDIAN COAST GUARD

(MINISTRY OF DEFENCE)

AS NAVIK (DOMESTIC BRANCH) 10<sup>TH</sup> PASS ENTRY FOR - 01/2017 BATCH  
COURSE COMMENCING FROM APRIL 2017



1. Applications are invited from Indian male candidates possessing educational qualifications and age, as prescribed below, for recruitment to the post of Navik {Domestic Branch (Cook & Steward)} in the Indian Coast Guard, an Armed Force of the Union.

2. **Eligibility Condition and Job Requirements.**

(a) **Educational Qualification.** 10<sup>th</sup> Class with 50% marks in aggregate from a board of Education recognized by Central/State Government. (5% relaxation in above minimum cut off will be given for outstanding sports person of National level who have obtained 1st, 2nd or 3rd position in any field sports events at the Open National Championship/ Interstate National Championship. This relaxation will also be applicable to the wards of Coast Guard uniform personal deceased while in service).

(b) **Job Requirements.**

(i) **Cook.** They would be required to prepare food as per menu (both vegetarian and non-vegetarian including handling of meat products) and accounting of ration. In addition, they will also be allotted other duties for efficient running of organisation.

(ii) **Steward.** They would be required to serve food in the officers messes, as waiters, housekeeping, accounting of funds, wine and stores, preparation of menu etc. In addition, they will also be allotted other duties for efficient running of organization.

3. **Pay, Perks and others Benefits.**

(a) **Pay.** Navik (Domestic Branch) - Pay Scale Rs.5200 –20200 alongwith Rs.1900 Grade Pay in addition, Dearness Allowance, Kit Maintenance Allowance and other liberal allowances will be admissible. (as per 6<sup>th</sup> pay commission).

(b) **Perquisites.**

- Free ration, free clothing, free medical treatment for self and family including dependent parents.
- Government accommodation for self & family on nominal license fee.
- 45 days Earned leave and 08 days Casual leave every year with leave travel concession for self, family and dependent parents as per Govt. rules in force.
- Insurance cover of Rs.25 lakhs at a premium of Rs.2500/- per month as Group insurance.
- Contributory Pension Scheme and Gratuity on retirement.
- Canteen and various loan facilities.
- Sports and adventure activities.

4. **Promotion.** Promotion prospects exist upto the rank of Pradhan Adhikari with pay scale 9300-34800/- plus Grade pay @ Rs.4600/- (as per 6<sup>th</sup> pay commission).

5. **Age.** 18 to 22 years as on 01 Apr 2017 i.e born between 01 Apr 1995 to 31 Mar 1999, both dates inclusive. (Upper age relaxation of 5 years for SC/ST and 3 years for OBC candidates).

6. **How to apply:** - Applications can be downloaded from the Indian Coast Guard website [www.joinindiancoastguard.gov.in/downloads.html](http://www.joinindiancoastguard.gov.in/downloads.html) and the filled application be sent by **Ordinary Post** only. **Last date for receipt of application is 15 November 16. For candidates of North East, J & K, Andaman & Nicobar Islands, Lakshadweep & Minicoy Islands last date for receipt of application is 20 November 16.**

(a) The application is to be submitted on plain paper in the form appended below (typed/ hand written in English/Hindi) and is to be sent to the address of the respective Zonal recruitment Centre.

(b) The type of entry, choice of Centre and percentage of marks of 10<sup>th</sup> class board examination is to be clearly written on the top of the envelope.

(c) Copies (not returnable) of 10<sup>th</sup> class marks sheet and pass certificates, caste certificate ( SC, ST, OBC as per Govt. of India format), Age Proof, Domicile, Sports certificate, one recent passport size colour photograph (**Not older than one month**) and a self-addressed (unstamped) envelop of size 22x10 cms are to be attached with the application. All enclosures must be stapled/ tagged with the application.

(d) The Coast Guard reserves the right to cancel any Centre or change the Centre of candidates for administrative reasons.

7. The recruitment/examination Centre's alongwith address are as given below:-

| SI No | Zone               | Examination Centres | States -Candidates residing  | Application to be addressed to   |
|-------|--------------------|---------------------|--|--|
| (a)   | Northern Zone      | Noida               | Jammu & Kashmir, Himachal Pradesh, Punjab, Haryana, Rajasthan, Uttar Pradesh, Uttarakhand, Delhi and Union Territory of Chandigarh.        | The Recruitment Officer, Post Box No-127, A-1, Sector-24, NOIDA, (U.P), 201 301  |
| (b)   | North-Eastern Zone | Kolkata             | Bihar, Jharkhand, Mizoram, West Bengal, Orissa, Assam, Sikkim, Meghalaya, Manipur, Arunachal Pradesh, Nagaland, Tripura.                   | The Recruitment Officer, Coast Guard Region (NE), Synthesis Business Park, 6th Floor Sharachi Building, New Town Rajarhat, Kolkata – 700 161 |
| (c)   | Eastern Zone       | Chennai             | Tamil Nadu, Andhra Pradesh, Telangana, Union Territory of Puducherry and Andaman & Nicobar Islands.  | The Recruitment Officer, C/o Coast Guard Region (East), Coovam River Mouth, Near Napier Bridge, Chennai Tamil Nadu- 600 009                  |
| (d)   | Western Zone       | Mumbai              | Maharashtra, Madhya Pradesh, Karnataka, Chattisgarh, Kerala, Goa and Union Territory of Daman & Diu and Dadra Nagar Haveli and Lakshadweep | The Recruitment Officer, C/o Coast Guard Region (West), Post Box No. 29105, Prabhadevi P.O Worli, Mumbai- 400 030.                           |
| (e)   | North-West Zone    | Gandhi Nagar        | Gujarat  | The Recruitment Officer, C/o Coast Guard Region (NW), Post BoxNo. - 09, Udyog Bhawan, Sector -10, Gandhi Nagar, Gujarat - 382 010.           |

8. **Selection Procedure.** The application will be received through **ordinary post** only. The applications **By Speed post, registered post, couriers and by Hand will not be accepted.** Call up letters for eligible short listed candidates will be posted, indicating date, time and place for recruitment / written examination, which are scheduled during **December 2016.**

(a) Short-listing criteria will be based on higher education and percentage of marks in the respective categories (Gen, OBC, SC & ST).

(b) Those who qualify written test will undergo Physical Fitness Test (PFT) and recruitment Medical Examination (Preliminary), the testing procedure will take 2-3 days.

(c) The written test will be objective type.

(d) The Physical Fitness Test (PFT) will be conducted for all those who pass the Written examination. The Physical Fitness Test (PFT) will consist as under:-

- 1.6 Km run within 7 minutes.
- 20 squat ups (Uthak Baithak)
- 10 Push ups.

(e) Candidates undergoing PFT will do so at their own risk. Candidates those who qualify the above tests will be required to undergo initial recruitment medical examination at the respective recruitment Centre.

(f) The select list will be prepared from the candidates who qualify in all the tests depending upon the available vacancies. The Zone wise select list of candidates will be displayed in the Indian Coast Guard Website [www.joinindiancoastguard.gov.in](http://www.joinindiancoastguard.gov.in) in the month of **Mar 2017**.

9. **List of Documents.** Scrutiny of documents for eligibility will be carried out prior commencement of the written examination. Candidates are therefore required to appear at the examination Centre with the following documents:

(a) Two copies of call letter for examination

(b) Original marks sheet and Pass Certificate of 10<sup>th</sup> Class.

(c) **Original Caste (if applicable)/ Domicile certificate of their respective state issued by Tehsildar/Sub District Magistrate /District Magistrate.**

(d) Proof of identity such as passport, driving license, Aadhar card/ voter I card, PAN Card, School/ college ID card or any other photo identity proof.

(e) In case of reserved category applicants, **availing age relaxation**, either current or permanent address of application should be same as the address mentioned in caste/category certificate (SC, ST & OBC). Further in case of OBC, the category certificate should not be more than 3 financial Years old and for such cases renewed/fresh certificate to be produced. All OBC certificates shall be in original as **per Govt. of India format (No other format will be entertained)**.

(f) Ten recent colour passport size photographs (**Not older than one month**).

**Note:- Candidates not in possession of above documents will not be permitted to appear in written examination. Original educational certificates will be returned after verification on the same day.**

**Selection of candidates is based on the order of merit depending on their performance in Written Test, Physical Fitness Test (PFT) and fitness in the Medical Examination.**

10. **Medical Standards**

- (a) **Height.** **Minimum** height 157 cms. Reduction in height for candidates from hilly areas and tribal areas will be in accordance with the Central Govt. orders.
- (b) **Chest.** Should be well proportioned. Minimum expansion 5 cms.
- (c) **Weight.** Proportionate to height and age ± 10% acceptable.
- (d) **Hearing.** Normal.
- (e) Medical examination will be conducted by authorized **Military Doctors** as per medical standard prescribed in current regulations applicable to Enrolled Personnel on entry.
- (f) No Cardio-vascular disease, surgical deformities like knock knee, flat feet etc. infection of ears, no history of fits or psychiatric ailment, varicose vein, corrective surgery for eye sight etc.
- (g) **Visual Standard.** 6/36 (Better Eye) and 6/36 (Worse Eye)

\* **Candidates are advised to get their ears cleaned for wax and tartar removed from teeth prior to examination.**

**Note:** Candidates with above Board Medical standards are only to appear for the selection. No waiver will be given for the above standards. The Coast Guard order on medical standard of Naviks will be the final authority in case of dispute. **Applicants declared permanent medically unfit by any Armed Forces Hospital in previous recruitment for the same entry in Coast Guard are advised not to apply.**

- (h) **Final Medical Examination.** All shortlisted candidates will have to undergo Final Medical Examination at INS Chilka prior to getting enrolled in the service. **Candidates found 'unfit' during this medical examination will not be considered as selected and will be returned home at their own expense. No 'appeal' is permitted for review after the final enrolment medical examination at INS Chilka.**

11. **Training.** The basic training will be commencing in **April 2017** at INS Chilka followed by sea training and professional training in the allotted trade. Naviks are liable to be discharged as **UNSUITABLE** due to unsatisfactory performance at any time during the training.

12. **General Guidelines**

- (a) Candidates withdrawn on disciplinary grounds from any other service training establishments are not eligible to appear.
- (b) Candidates should not have been arrested, convicted or prosecuted on criminal charges.

(c) Original certificates should not be attached with the application form. Indian Coast Guard will not take responsibility for loss of original certificates, if attached with application.

(d) Candidates are required to submit one additional recent colored passport size photograph along with the application.

(e) The candidate's selection pertaining to a particular batch is valid for that batch only. Qualified candidates whose names do not appear in the final select list cannot claim admission for the next batch. These candidates will have to undergo the selection procedure afresh provided that they meet the eligible criteria for the fresh batch.

(f) Call letter for final medical examination for enrolment in the Coast Guard will be forwarded only to initial medically qualified candidates in the select list. Such candidates will be required to reach the training establishment at their own expense. Unsuccessful candidates will not be intimated separately.

(g) The application will be further scrutinized for eligibility and may be rejected if found not eligible in any respect.

(h) No enquiry will be entertained regarding recruitment/ enrolment after a period of six months.

13. **Travel Expenses.** SC/ST candidates, who are not employed by the Central/State Government, will be reimbursed 2<sup>nd</sup> class fare by train/ Govt. bus/steamer charges by the shortest route if the home station is beyond 30 Kms from the place of interview on production of original ticket.

14. **Guidelines for filling up applications**

(a) All the columns in the application should be filled in block capital letters. Do not split words. Fill column 3, 'Name of the candidate' and column 5 'Date of birth' as per the example. Write Raj Kumar Sharma

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(b) Details of percentage of marks and category to be marked on top of the envelope.

15. **Disclaimer.** The terms and condition given in this advertisement are guidelines only and orders issued by the Government as amended from time to time will apply for the selected candidates.

\* *Candidates to see Coast Guard Recruitment Website for updates.* This is an indicative advertisement only.

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| <p><b>CAUTION:</b> <b>SELECTION IN COAST GUARD IS FAIR AND ON MERIT ONLY. CANDIDATE SHOULD NOT FALL PREY TO UNSCRUPULOUS PERSONS POSING AS RECRUITMENT AGENT. FOR COMPLAINT AGAINST SUCH PERSONS, CANDIDATE MUST APPROACH THE DIRECTOR (RECRUITMENT) COAST GUARD HQ, SELECTION BOARD, NOIDA ON TELEPHONE – 0120-2414395.</b></p> |
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