



# भारतीय वायु सेना / Indian Air Force



## DIRECT RECRUITMENT OF GROUP 'C' CIVILIAN POSTS IN IAF AT HQ MAINTENANCE COMMAND

1. Applications are invited from eligible Indian Citizens for recruitment for the following Group 'C' civilian posts in Indian Air Force. Applicants are advised to choose the station and apply as desired. The details of the post eligibility conditions and the location of the stations where vacancy has been allotted are follows:-

### ELIGIBLE CONDITIONS

Sl No	Postal address of the Unit	Name of Post	Reservation						No of post
			UR	SC	ST	OBC	PH	ESM	
1	AOC, Base Repair Depot, Air Force, Station, Chandigarh-160003	Supdt (Store)	01	01	-	01	-	-	03
		Storekeeper	01	-	-	01	-	-	02
2	CO, 4 Base Repair Depot, Air Force, Chakeri, Kanpur-208008	Supdt (Store)	-	-	-	01	-	-	01
3	AOC, Base Repair Depot, Air Force Station, Sulur, Coimbatore, Tamil Nadu-641401	Supdt (Store)	01	02	01	-	-	-	04
		Storekeeper	01	-	-	01	-	-	02
		Fireman	07	01	01	01	-	-	10
4	AOC, Base Repair Depot, Air Force Station, Tughlakabad, Po: Pushpa Bhawan, New Delhi-110062	Supdt (Store)	01	-	-	01	-	-	02
		Storekeeper	01	01	-	01	-	-	03
5	CO, Base Repair Depot, Air Force, Air Force Station, Avadi, Chennai-600055	Supdt (Store)	01	-	-	-	-	-	01
		Storekeeper	01	-	-	-	-	-	01
6	AOC, Base Repair Depot, Air Force, Chandan Nagar, Opp 'D' Mello Petrol Pump Nagar Road, Pune-411014	Supdt (Store)	02	01	02	03	01 (PH/HH)	-	09
		Storekeeper	01	01	-	01	01 (PH/VH)	-	04
7	AOC, Base Repair Depot, Air Force, Air Force Station, Ojhar, Nasik -422221 (MH)	Supdt (Store)	-	01	-	01	-	-	02
		Storekeeper	01	-	-	-	-	-	01
8	AOC, Base Repair Depot, Air Force, Palam New Pinto Park, New Delhi-110010	Supdt (Store)	-	-	-	02	-	-	02
		Storekeeper	01	-	-	-	-	-	01
9	CO, Base Repair Depot, Air Force, Village & Post Wadsar, VIA Kalol Distt-Gandhinagar, Gujarat-382721	Supdt (Store)	01	-	-	-	-	-	01
		Storekeeper	01	-	-	-	-	-	01
10	CO, Base Repair Depot, Air Force Palam New Delhi-110010	Tailor	-	-	-	01	-	-	01
11	AOC, Equipment Depot, Air Force Station, Manauri Distt-Allahabad (UP) Pin - 212212	Cook	03	-	01	-	-	-	04
		Vulcanizer	01	-	-	-	-	-	01
		Dhobi	01	-	-	-	-	-	01
		Mess Staff	02	-	-	-	-	-	02
		MTS	53	-	07	-	02	07	69
		Safaiwala	08	-	-	-	01	01	10
12	AOC, Equipment Depot, Air Force, Air Force Station, Devali (South)-422501 Distt-Nasik (Maharashtra)	Supdt (Store)	02	01	01	01	-	-	05
		Storekeeper	01	01	-	01	-	-	03
		Steno	01	-	-	-	-	-	01
13	AOC, Equipment Depot, Air Force, Vimanpura PO Opp. HAL Helicopter Division, Bangalore-560017	Supdt (Store)	02	02	03	02	01 (PH/HH)	-	10
		Storekeeper	03	01	01	02	01 (PH/VH)	-	08
14	AOC, Equipment Dept, Air Force, Amla Depot (PO), Distt-Betul, MP-460553	Supdt (Store)	-	-	-	01	-	-	01
15	CO, Equipment Depot, Air Force, C/O 406 Air Force Station, Bidar, Karnataka-585401	Supdt (Store)	-	-	-	01	-	-	01
16	CO, Equipment Depot, Air Force Station, Maharajpura, Gwalior-474020	Supdt (Store)	01	-	-	-	-	-	01
17	CO, Equipment Depot C/O 408, Air Force Station, Hakimpet, Secunderabad AP -500014	MTS	-	-	-	-	-	02	02
17	CO, Equipment Depot C/O 408, Air Force Station, Hakimpet, Secunderabad AP -500014	Safaiwala	-	01	-	-	-	-	01
18	CO, Movement Control Unit, Air Force, Air Force Station, Palam, New Delhi-110010	Storekeeper	01	-	-	-	-	-	01
19	CO, Air Force Liaison Establishment (LD), C/O HAL- ADL PO-Indira Nagar Lucknow-226016	Supdt (Store)	-	-	-	01	-	-	01
19	CO, Air Force Liaison Establishment (LD), C/O HAL- ADL PO-Indira Nagar Lucknow-226016	Storekeeper	01	-	-	-	-	-	01
<b>Total</b>			<b>102</b>	<b>14</b>	<b>17</b>	<b>24</b>	<b>07</b>	<b>10</b>	<b>174</b>

**Note:** UR-Unreserved, SC – Scheduled Caste, ST-Scheduled Tribe, OBC – Other Backward Classes, ESM – Ex-Servicemen, PH – Physically Handicapped, VH – Visually Handicapped, HH – Hearing Handicapped & OH – Orthopedically Handicapped.

2. **Age Limit:-** Steno-II & Fireman: 18 – 27 years, For other posts: 18 – 25 years

3. **Age Limit Relaxation:**

(a) **03 years** for candidates belonging to OBC. (b) **05 years** for the candidates belonging to SC/ST category. **10 years** for the candidates belonging to Physically Handicapped. (Additional 05 years in case of Physically Handicapped belonging to SC, ST & 03 years for OBC category) (d) **Ex-servicemen:** Ex-servicemen who have rendered not less than 06 months of continuous service in the Armed Forces shall be allowed to deduct the full period of such service from their actual age and if the resultant age does not exceed the prescribed maximum age by more than three years, they shall be deemed to be within age limits. (e) **SC/ST/OBC** candidates applying against unreserved post are not entitled to any relaxation in age limit, experience etc. (f) **Departmental employees** – 40 yrs for UR, 43 yrs for OBC, 45 yrs for SC/ST (g) The crucial date for determining age limit is the last date of receipt of application.

### 4. Educational Qualification:-

Post	Education Qualification	Pay Band+GP
Supdt (Store)	<b>Essential:</b> Graduate of a recognized University or equivalent. <b>Desirable:</b> Experience in handling stores and keeping accounts in a store of a concern of repute in Public or Private Sector.	Rs 5200-20200 GP-Rs 2400
Store Keeper	<b>Essential:</b> 12 <sup>th</sup> Class or equivalent qualification from a recognised Board or University. <b>Desirable:</b> Experience in handling Stores and keeping Accounts in a store of a concern of repute in Public or Private Sector.	Rs 5200-20200 GP-Rs 1900
Steno-II	(i) 12 <sup>th</sup> class pass or equivalent from a recognised Board or University. (ii) Skill Test Norms Dictation: 10 mts @ 80 w.p.m, Transcription: 65 mts. (Eng.), 75 mts (Hindi) (On Manual Typewriter) or 50 mts.(Eng.) 65 mts. (Hindi) (On Computer)	Rs 5200-20200 GP-Rs 2400
Tailor	Industrial training Institute Certificate in the trade of Tailor OR Ex-Servicemen in appropriate trade.	Rs 5200-20200 GP-Rs 1900
Cook	<b>Essential:</b> (i) Matriculation with six months experience in the trade OR Ex-Serviceman with similar qualification.	Rs 5200-20200 GP-Rs 1900
Dhobi	<b>Essential:</b> Matriculation pass or equivalent qualification from a recognized University or Board <b>Desirable:</b> One year of experience as Dhobi from an organization or institute.	Rs 5200-20200 GP-Rs 1800
Vulcanizer	Matriculation pass or equivalent qualification from a recognized University or Board. OR Ex-servicemen from appropriate trade.	Rs 5200-20200 GP-Rs 1800
Mess Staff	<b>Essential:</b> Matriculation pass or equivalent qualification from a recognized University or Board. <b>Desirable:</b> One year of experience as Waiter or Washer –up from an organization or institute.	Rs 5200-20200 GP-Rs 1800
Multi Tasking Staff (MTS)	<b>Essential:</b> (i) Matriculation pass or equivalent qualification from a recognized University or Board. <b>Desirable:</b> One year of experience as Watchman or Lascar or Gestetner Operator or Mali from a organization or Institute .	Rs 5200-20200 GP-Rs 1800
Supdt (Store)	<b>Essential:</b> Graduate of a recognized University or equivalent. <b>Desirable:</b> Experience in handling stores and keeping accounts in a store of a concern of repute in Public or Private Sector.	Rs 5200-20200 GP-Rs 2400
Store Keeper	<b>Essential:</b> 12 <sup>th</sup> Class or equivalent qualification from a recognised Board or University. <b>Desirable:</b> Experience in handling Stores and keeping Accounts in a store of a concern of repute in Public or Private Sector.	Rs 5200-20200 GP-Rs 1900
Steno-II	(i) 12 <sup>th</sup> class pass or equivalent from a recognised Board or University. (ii) Skill Test Norms Dictation: 10 mts @ 80 w.p.m, Transcription: 65 mts. (Eng.), 75 mts (Hindi) (On Manual Typewriter) or 50 mts. (Eng.) 65 mts. (Hindi) (On Computer)	Rs 5200-20200 GP-Rs 2400
Tailor	Industrial training Institute Certificate in the trade of Tailor OR Ex-Servicemen in appropriate trade.	Rs 5200-20200 GP-Rs 1900
Cook	<b>Essential:</b> (i) Matriculation with six months experience in the trade OR Ex-Serviceman with similar qualification.	Rs 5200-20200 GP-Rs 1900
Dhobi	<b>Essential:</b> Matriculation pass or equivalent qualification from a recognized University or Board <b>Desirable:</b> One year of experience as Dhobi from an organization or institute.	Rs 5200-20200 GP-Rs 1800
Vulcanizer	Matriculation pass or equivalent qualification from a recognized University or Board. OR Ex-servicemen from appropriate trade.	Rs 5200-20200 GP-Rs 1800
Mess Staff	<b>Essential:</b> Matriculation pass or equivalent qualification from a recognized University or Board. <b>Desirable:</b> One year of experience as Waiter or Washer –up from an organization or institute.	Rs 5200-20200 GP-Rs 1800
Multi Tasking Staff (MTS)	<b>Essential:</b> (i) Matriculation pass or equivalent qualification from a recognized University or Board. <b>Desirable:</b> One year of experience as Watchman or Lascar or Gestetner Operator or Mali from a organization or Institute .	Rs 5200-20200 GP-Rs 1800

**Note-1 :-** Nomenclature of some of the posts is subject to change. Number of vacancies is subject to change.

**Note-2 :** The pay Scale for the posts are shown as per VI CPC. However, the same stands revised vide VII CPC recommended & will apply accordingly.

### 5. Mode of selection:

(a) The eligible candidates will require to appear for written test. The written test will be based on minimum educational qualification. (b) The written test will consist of (i) General Intelligence & Reasoning (ii) Numerical Aptitude (iii) General English (iv) General Awareness. (c) The question cum answer paper will be in English and Hindi. (d) After passing the written test the candidates will be short listed for skill / practical / physical test wherever applicable.

**6. Benefit for Women Employee:** Women employees fulfilling the requirement for applying the above posts are allowed to avail the benefits available to women as mentioned in the Min of Pers, DOP&T OM No. 13018/4/2009-Estt(L) dated 08 Jul 09.

### 7. How to apply:

Eligible candidates can apply to any of the above Air Force Station of Their choice subject to the vacancies and qualifications. Application as per format given under (typed in English/Hindi), duly supported with the following documents is to reach the concerned Air Force Station as per choice **within 30 days** from the last date of the publication of this advertisement in 'Employment News/ Rozgar Samachar'.

(a) All documents in support of Education Qualification, Age, Technical Qualification, Physically Handicapped, Experience Certificate & Caste Certificate (issued by the competent civil authorities in case of SC/ST/OBC candidates) etc to be accompanied with the application should be self attested. (b) In case of appointment of OBC candidates against their reserved quota their caste should be listed under Central List of OBCs as candidate belonging to castes listed under Central list only are eligible for appointment to Central Services. The latest rules with regard to creamy layer in OBCs are to be followed. Candidates seeking reservation as OBC is required to submit alongwith application a certificate to the effect that he does not belong to any of the cremelayers

(c) In case of ex-serviceman self attested photocopy of discharge book is to be submitted alongwith the application.

(d) Application form duly typed in English /Hindi with recent photograph (passport size) duly self attested. Any other supporting document (self attested) Self addressed envelope with stamp (s) Rs. 5/- pasted. Address should be typed in English / Hindi. Separate application for each post should be forwarded. Applicants to mention clearly on the envelope **"APPLICATION FOR THE POST OF ----- AND CATEGORY-----"**

8. IAF will not be responsible for any kind of postal delay.

9. Pre-scrutiny of the application will be carried out by the respective unit before calling the suitable candidates for the selection process/ skill / practical / physical test.

10. The centre for examination/ skill / practical / physical test will be intimated to the candidate in due course. This centre may be different from the place to which the application was sent. This is done purely for administrative convenience.

11. NO TA/DA will be paid to attend the selection process / skill / practical / physical test.

12. Selected candidate will be subject to all India service liability or otherwise.

13. Merely fulfilling the basic selection criteria does not automatically entitle a person to be called for test / skill / practical / physical test.

14. Candidates are to bring original certificates viz. SC/ST/OBC/PH/ESM, educational qualification / technical qualification and experience certificates at the time of the skill / practical / physical test.

15. The Air Officer Commanding/Station Commander / Commanding Officer of the AF Station has the right to reject any application without assigning any reason. Similarly, HQ MC, IAF has the right to change the number of vacancies / reservation status at any AF Station under this Command at any time before selection.

### PROFORMA FOR APPLICATION

APPLICATION FOR THE POST OF ----- in -----Unit

- Post applied for : -----
- Name of Candidate: -----  
(In Block letters)
- Father's Name : -----
- Date of Birth : -----/-----/-----  
(attach copy of Birth Certificate self attested)
- Age as on the last date : Years ----- Months----- Days-----  
prescribed for receipt of application
- Address for correspondence  
House No./Street/Village -----  
Post Office ----- Distt-----  
State ----- Pin Code -----
- Permanent Address  
House No./Street/Village -----  
Post Office ----- Distt-----  
State ----- Pin Code -----
- Caste: Gen/OBC/SC/ST: -----  
(attach self attested certificate in case of SC/ST/OBC)
- Educational Qualification: -----  
(attach education certificate self attested)
- Any other qualification/Experience: -----
- Category for which applied :Gen (UR)/OBC/SC/ST/Ex-Serviceman / Meritorious Sport person/Physically Handicapped.....  
(attach self attested copy)
- Technical Training/Experience : -----
- Domicile : -----  
(attach self attested copy)
- Whether registered with any Employment Exchange: Yes/No  
(If yes, mention Registration No and Name of employment exchange)
- I hereby certify that above particulars mentioned in the application are correct and true to the best of my knowledge and belief, if particulars mentioned by me are found false at any stage then I shall be liable to be terminated without any notice.

Paste a Self attested Photograph

Date: \_\_\_\_\_ Signature of candidate

### FOR OFFICIAL RECORD ONLY

- Received on -----
- Accepted/Rejected -----
- Reason for rejection: Underage/Overage/incomplete documents/Any other reason to be specified -----
- Index No: ----- Date of Test / skill / practical / physical test:-----

### Acknowledgement Card

- Post of -----
- Name: -----
  - Father's Name: -----
  - Address for correspondence (To be filled same as per Column 6 of application form)  
House No./Street/Village -----  
Post Office ----- Distt -----  
State ----- Pin Code -----
  - Index No: ----- Date and Time of Test / skill / practical / physical test -----
  - Venue of Written Test / skill / practical / physical test -----

Paste a Self attested Photograph

Signature of Controlling Officer

Annexure to be submitted with the application by Ex-servicemen as per Air HQ/23049/POLICY/PC-3 dated 10 Aug 07

### ANNEXURE – I

### PROFORMA OF CERTIFICATE FOR EMPLOYED OFFICIALS

I hereby, with the information available, certify that Shri \_\_\_\_\_ (Name) \_\_\_\_\_ (Service Number) \_\_\_\_\_ (Rank) would complete prescribed period of appointment on \_\_\_\_\_ (date).

Place: \_\_\_\_\_ Signature  
Dated: \_\_\_\_\_ Commanding Officer

### ANNEXURE – II

### FORM OF UNDERTAKING TO BE GIVEN BY CANDIDATES APPLYING FOR CIVIL POSTS UNDER EX-SERVICEMEN CATEGORY

1. I understand that, if selected on the basis of the recruitment/examination to which this application relates, my appointment will be subject to my producing documentary evidence to the satisfaction of the appointing authority that I have been duly released/retired/discharged from the Armed Forces and that I am entitled to the benefits admissible to ex-servicemen in terms of the Ex-servicemen (Re-employment in Central civil Service and Posts), 1979, as amended from time to time.

2. I also understand that I shall not be eligible to be appointed to a vacancy reserved for ex-servicemen in regard to the recruitment covered by this examination, if I have at any time prior to such appointment secured any employment on the civil side (including Public Sector Undertakings, Autonomous bodies/Statutory bodies, National Banks etc) by availing of concession of reservation of vacancies admissible to Ex-servicemen.

Place: \_\_\_\_\_ Signature  
Dated: \_\_\_\_\_ Candidate

davp 10801/11/0002/1718