

DREDGING CORPORATION OF INDIA LIMITED

(A Government of India Undertaking)
DREDGE HOUSE:: PORT AREA
VISA KHAPATNAM-530001

ADVERTISEMENT NO. 04/2016

Dredging Corporation of India Limited, the largest Public Sector Dredging and Maritime Development Company in India with a status of "Mini-Ratna" Category-I, a successful Domestic & Global Player in the field of Dredging, requires dynamic, result oriented professionals with proven track record for the following posts:

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S.No. Name of the Post/ Pay Scale /No. of posts	Age & Experience as on 30.09.2016
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01. MANAGER (FINANCE)- 01 Post (UR)

Scale of Pay: Rs.29100 – 54500/-

Age: Upto 40 Years

QUALIFICATIONS: Member of CA/ICWAI

EXPERIENCE: Candidates should have experience in the Fin. & Accts. Department and should be well conversant in financial, taxation, compilation of final accounts, budgetary control, work contracts etc.

Should have 2 years Experience in the immediate lower scale of pay in case of PSUs/in equivalent immediate lower scale of pay in case of Government/Autonomous bodies.

OR

For others, should have 8 years Post Qualification Experience

02. MANAGER (HR) – 01 Post (UR) (Tentative vacancy)

Scale of Pay: Rs.29100 – 54500/-

Age: Upto 40 Years

Qualification: Two years fulltime PG Degree **OR** PG Diploma in HR/Personnel Management/ IR from a recognised University.

EXPERIENCE: Candidates should have experience in HR Department and exposure to HRD systems, handling recruitment, IR matters and establishment matters etc.,

Should have 2 years Experience in the immediate lower scale of pay in case of PSUs/in equivalent immediate lower scale of pay in case of Government/Autonomous bodies.

OR

For others, should have 8 years post qualification experience in the same functionality.

03. DY.MANAGER (IT)- 01 Post (UR)

Scale of Pay: Rs.20600–46500/-

Age: Upto 35 Years

Qualifications: B.E/ B.Tech.(Computer Science/ Electronics/ ECE/IT)/ MCA/ M.Sc (Computer Science) from recognised University/ Member of CA/ICWAI.

Experience: Candidates should have experience in IT Dept. Should have Microsoft Dynamics Axapta Certificate (MDAC) with experience in the area of ERP customization and implementation.

Should have 02 years of experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.

OR

For others, should have 4 years of post-qualification experience.

04. ASST. MANAGER (INSTRUMENTATION)- 02 Posts (UR)

Scale of Pay: Rs. 16,400 – 40,500/-

Age: Upto 35 Years

Qualifications: B.E./B.Tech.(Electronics)/ (Instrumentation) from a recognised University.

Experience: Candidates should have experience in repairs/maintenance of Marine Communications/ Navigational Equipments and other Instruments using digital techniques.

Should have 02 years of experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.

OR

For others, should have 02 years post-qualification experience.

05. ASST. MANAGER (FINANCE)- 01 Post (OBC)

Scale of Pay: Rs. 16,400 – 40,500/-

Age: Upto 35 Years

Qualifications: CA/ ICWAI.

Experience: Candidates should have experience in Finance & Accounts dept.

Should have 2 years Experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.

OR

For others, should have 2 years post qualification experience.

06. MANAGEMENT TRAINEE (OPERATIONS) – 01 Post (SC)

Qualification & Eligibility criteria

Discipline	Qualification
Operations	<u>Age:</u> Upto 30 years <u>Qualifications:</u> Full time B.E./ B.Tech in Civil Engineering OR M.Tech (Dredging & Harbour Engineering) with minimum 60% marks from a recognized University.

Selection process for MT (Ops):

- Selection will be based on valid GATE score and GD/Interview. Candidates having valid GATE Score may only apply for the post of Management Trainee for the above discipline.
 - Selected candidate will be paid consolidated pay of Rs.30,000/- p.m for a period of One year (Training period). On successful completion of Training, regularization will be in E1 grade in the scale of pay of Rs.16400 – 40500 at the initial basic of Rs.16400/- with probation period for one year.
 - At the time of joining, selected candidates should execute a bond of Rs.1,00,000/- (One Lakh) to the effect to serve for a period of 03 years (excluding training period).
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Age Relaxation Criteria: Relaxation in age limit will be considered for SCs/STs/OBCs/PWD etc., as applicable as per the existing Government guidelines.

Application Fee: Candidates belonging to General and OBC (Non Creamy Layer) category are required to pay a non-refundable application fee of Rs.1,000/- (Rupees One thousand only) through online mode only. The Application once made will not be allowed to be withdrawn and the fee once paid will not be refunded on any account nor would this fee be held in reserve for future exam/ selection. However, SC/ST and PwD candidates are exempted from application fee and the candidates have to submit the proof for exemption of application fee.

HOW TO APPLY& GENERAL TERMS AND CONDITIONS:

1. **CANDIDATES WILL BE REQUIRED TO APPLY ONLINE THROUGH DCIL WEBSITE:** www.dredge-india.com. No other means/ mode of application shall be accepted. Website will be opened from 15.00 hrs on 17.10.2016 to 18.00 hrs on 02.11.2016. Candidate shall apply separately for each position. The scanned copies of the documents should be uploaded along with the application.
2. After submitting the application online, candidate is required to download the Application Form generated by the system with unique acknowledgment number, signature and other details for future reference. Applications not submitted online will not be considered. The candidate has to upload online Transaction ID of the payment made (print out) and self attested true copies of the following testimonials/ documents:
 - (i) Document in support of Date of Birth proof.
 - (ii) Caste/ Tribe certificate [for SC/ ST/ OBC (NCL) candidates as applicable] in the prescribed format issued by the Competent Authority as prescribed by Government of India, Disability certificate [in case of PWD candidates] in the prescribed format issued by the Competent Authority and Ex-servicemen Proof (in case of Ex-servicemen candidates).
 - (iii) All Certificates/ Testimonials in respect of qualifications (all semester/ year wise Mark Sheet, Degree and Diploma certificates starting from matriculation onwards).
 - (iv) Complete and proper Experience certificates/ Documents issued by the Employer in support of experience details mentioned by the candidate in the online Application Form.
 - (v) NOC/ Forwarding Letter from the employer in case the candidate is employed in Central/ State Government Department, Central/ State PSUs or Semi Government organization.
 - (vi) Candidates should ensure that they upload all the documents mentioned above. In the event of failure of candidate to upload any of the required documents as mentioned above, candidature of such candidate will not be considered.
3. A recent passport size colour photograph should be scanned before applying for the post through online. Three copies of the same photo should be retained for use at the time of interview/further selection process. Candidates are advised not to change their appearance till the recruitment process is complete. Failure to produce the same photograph at the time of interview/ further selection process, may lead to disqualification.
4. Before applying for the post, candidates should ensure that he/ she fulfils the eligibility criteria and other conditions mentioned in this advertisement. DCIL would be free to reject any application at any stage of the recruitment process, if the candidate is found ineligible for the post for which he/ she has applied. The application fee paid by ineligible candidates shall be forfeited. No correspondence shall be entertained in this regard.

5. All candidates are advised to have valid mobile number and E-mail IDs, as all the communication with regard to interview, written exam, selection etc shall be sent to that mobile number/E-mail ID only.
6. Candidates presently employed in Central/ State Government Department, Central/ State PSUs or Semi Government Organization shall either upload letter in support of forwarding their application through Proper Channel or shall produce NOC from their present employer at the time of Interview. In case, the application of the candidate is not forwarded through proper channel or the candidate fails to produce NOC from his/ her present employer at the time of interview, his/ her candidature will not be considered.
7. Candidature of the registered candidate is liable to be rejected at any stage of the recruitment process or after recruitment or joining, if any information provided by the candidate is found to be false or is not found in conformity with eligibility criteria mentioned in the advertisement.
8. DCIL reserves the right to raise the minimum eligibility standards. DCIL also reserves the right to fill or not to fill all or any of the above positions and cancel/ restrict/ enlarge/ modify/ alter the recruitment/ selection process without any further notice or assigning any reasons whatsoever.
9. The prescribed qualification/ experience are the minimum and mere possession of the same does not entitle a candidate for participating in the Selection Process. DCIL's decision shall be final in this regard.
10. List of candidates shortlisted for participating in the Selection Process and also the list of selected candidates for appointment for the above posts will be displayed on DCIL Website www.dredge-india.com for the information of the candidates in due course of time. Candidates are advised to visit DCIL Website www.dredge-india.com for latest updates on a regular basis.
11. Any canvassing directly or indirectly by the applicant will disqualify his/ her candidature.
12. Any dispute with regard to recruitment against this advertisement will be settled within the jurisdiction of **Visakhapatnam Court** only.

