



अम्बेडकर विश्वविद्यालय दिल्ली
AMBEDKAR UNIVERSITY DELHI

Advt. No. 04/HR/2016

28th November 2016

RECRUITMENT OF EXECUTIVE ENGINEER (CIVIL)

The **Ambedkar University Delhi (AUD)** is a State University established by the Government of NCT of Delhi through Dr B.R. Ambedkar Vishwavidyalaya Act, 2007. AUD is evolving as a multi-campus University of Delhi with focus on research, postgraduate and undergraduate programmes in the social sciences and the humanities. AUD has its transit campus at Kashmere Gate and planning to establish other campuses at Karampura, Dheerpur, Rohini and other locations in Delhi.

2. The University is looking for a suitable professional to the post of Executive Engineer (Civil) in PB-3 Rs.15600-39100 + GP Rs.6,600/- on regular basis to undertake various maintenance and other Campus Development work in different campuses of the University. The post is unreserved. Depending upon the length of experience and suitability of the candidate, he or she can be considered for the placement in a higher scale in PB-3 + GP Rs.7600/-.

Minimum Qualifications, Experience and other terms and conditions for the post are given below:

Essential Qualification:

A Degree in Civil Engineering or its equivalent qualification from a recognized University/ Institution with about 15 years experience in designing systems and construction of building, including their maintenance in a government/semi-government/university/ international organization. Out of the 15 years professional experience, at least 06 years should be at Assistant Engineer (Civil) in PB-2 + GP 4600/- level or above in a University/Government Institution/Department/Central or State Public Sector Undertaking/International organization.

Essential Skills required:

- (i) Well conversant with the CPWD norms, various guidelines related to construction and civil maintenance works issued by the Government.
- (ii) Ability to prepare/analyze Detailed Project Reports (DPR) and project management/control skills etc.

- (iii) Good working knowledge of computer applications and internet; strong interpersonal skills; exceptional technical writing skills related to works.

Broad Responsibilities:

- (i) Maintenance work: To execute works of the University to be taken up departmentally or through PWD or other agencies and maintenance of buildings, other civil installations/systems with procurement of materials and machinery for speedy and economic execution of works, and implementation of the terms of contracts entered into with contractors/ suppliers; and perform other related duties and special projects as assigned or directed from time to time.
- (ii) Campus Development work: To coordinate with the PWD, Architects, their Sub-Consultants and to ensure that works are executed properly as per contracts and as per time schedules.

General Conditions:

1. The University reserves the right not to fill up the vacancy as advertised, if the circumstances so warrant.
2. The post mentioned in the advertisement is subject to the administrative concurrence to be accorded by the Finance Department, Govt. of NCT of Delhi.
3. **Other Backward Classes (OBCs) for the purpose of employment under the University, shall be the Castes, as notified by the Central Government in the Central List for Delhi and Castes defined as OBCs by the OBC Commission of Delhi and notified by the Government of NCT of Delhi from time to time.**
4. For Persons with Disabilities (PwD), the first cycle of roster point (from 1 – 33) under Group 'A' Category has been filled in the year 2015.
5. Wherever experience is prescribed as minimum eligibility condition for a post, only post qualification experience shall be counted.
6. Candidates should possess the essential qualifications as on the closing date of application.
7. Mere fulfilling the minimum educational qualification and experience shall not entitle a candidate to be necessarily called for the test/interview.
8. Applicants who do not meet the qualifications given in this advertisement and/or incomplete applications will be rejected summarily.
9. Only short-listed candidates will be invited for test/interview. The University reserves its right to hold a written test in case the applications received are large in number.

10. Candidates serving in Government Departments/Organizations/Universities/ Public Sector Undertakings etc. are required to produce No Objection Certificate (NOC) at the time of test/interview if their applications are not routed through proper channel after submission of online application.
11. Canvassing in any form will lead to disqualification.
12. No interim correspondence or personal enquiries shall be entertained by the University.
13. Candidates working in Central Govt. department and Govt. of NCT of Delhi who have rendered not less than three years regular and continuous service as on closing date are entitled for 05 years Age relaxation provided the experience is in the same or allied line.

How to apply:

1. The application will be accepted only online using the AUD online job portal which can be accessed at this address: <http://aud.ac.in/careerataud>. Before filling the online application please read the instructions carefully.
2. No hard copy of the application is required.
3. **Application fee** of Rs.500/- is payable online through payment gateway. All Women candidates and candidates belonging to Scheduled Caste, Scheduled Tribe, Physically Handicapped, and Ex-Servicemen eligible for reservation are exempted from paying application fee, as per extant government orders.
4. Online application process will start from **02.12.2016** at **10:30 AM** and submission link will be disabled at **22:30 Hrs** on **21.12.2016**.
5. In case of any enquiry regarding submission of online application, please send your queries to careers@aud.ac.in
