



**FOR MDL WEBSITE**

## माझगांव डॉक शिपबिल्डर्स लिमिटेड

(भारत सरकार का उपक्रम)

### MAZAGON DOCK SHIPBUILDERS LIMITED

(A Government of India Undertaking)

Contact No. : 022-23764108/ 4174

#### **SPECIAL RECRUITMENT DRIVE FOR SC/ST/OBC SENIOR ENGINEER on the basis of GATE 2014 & GATE 2015 Marks**

**विज्ञापन संदर्भ क्र.: एमडीएल/एचआर-सीआर/भर्ती/49/2016**

**Advertisement Ref. No.: MDL/HR-CR/REC/49/2016**

Mazagon Dock Shipbuilders Limited (MDL) is India's leading Shipbuilding Company with ISO 9001:2008 accreditation. It is a profit-making Central Government Schedule 'A' PSU under the Ministry of Defence, Department of Defence Production, engaged primarily in the building of Warships and Submarines for the Indian Navy. MDL has a consistent growth, both in physical as well as financial parameters and has an ambitious growth plan. The present turnover is approximately ₹ 4000 Cr. which is projected to be higher in the coming years. MDL has employee strength of around 9000.

2. Applications are invited from **Indian Nationals** for the following:

Eligible & interested candidates are required to apply online.

(Online Application opens from **13.07.2016** and closes on **11.08.2016**):

No.	Post/ Vacancy	Grade	Discipline	Vacancies	Post Qualification Experience (in years) as on 11.08.2016	Upper Age limit (in years) as on 11.08.2016
a.	Senior Engineer	E-1	Electrical	09	01	30

*Note: No. of vacancies are indicative and may increase/ decrease depending on the organizational requirement.*

#### 3. **Grade, Pay Scales And Reservations**

Grade	Pay Scales (₹)	*CTC per annum in Lacs (Approx)	Reservations				
		Min. (₹)	SC	ST	OBC	UR	Total
E-1	16,400-40,500	7.07	02	06	01	-	09

\*Candidates working in Govt./ PSU are requested to refer Clause regarding Fixation of Pay.

4. **PERSONS WITH DISABILITIES (PWD):**

Only such person, who suffers from not less than 40% of relevant Disability are eligible to be considered under PWD as per “the Persons With Disabilities (Equal Opportunities, Protection Of Rights & Full Participation) Act - 1995.”

5. **QUALIFYING REQUIREMENTS:**

**Senior Engineer (Electrical)**

**Qualification** - Full-Time degree in Engineering in Electrical with minimum First Class or 60% Marks or equivalent CGPA from a recognized University/ Deemed University Or Institute recognized by AICTE.

**Experience** - Candidate should have relevant post qualification work experience in Fabrication/ Production/ Outfitting/ Planning/ Design/ Project Management. Experience in Commercial functions, Contract negotiations and Materials procurement would be an added advantage.

**Job requirement** -

The incumbent will have to handle job functions like Ship/ Submarine construction, Refits, Modernization, in any of the relevant fields of Planning/ Design/ Procurement/ Fabrication/ Berth/ Outfitting/ Quality Assurance/ Test and Trials. The incumbent may be deployed for any other duties of the Company depending on requirement as may be decided by the Management.

6. **GROUPING OF TECHNICAL DISCIPLINES:**

Discipline	To include
Electrical	Electrical/ Electrical & Electronics/ Electrical & Instrumentation

Only the above-mentioned disciplines will be considered for the recruitment process. Courses/ Disciplines with equivalence to the above will not be considered

7. **SELECTION PROCESS:**

a. Selection process will be as under:

i) **GATE 2014/ GATE 2015 Marks:**

The relevant GATE paper along with GATE paper code which will be considered for Electrical discipline is given below:

GATE paper	Corresponding GATE paper code
Electrical Engineering	EE

Candidates with valid GATE Marks of 2014 or 2015 who have obtained more than or equal to the qualifying marks as fixed for the respective discipline by GATE Authorities shall only be considered for the said recruitment process.

Please note that only GATE 2014 & GATE 2015 Marks are valid for this recruitment exercise in MDL under this advertisement. GATE Marks of 2013 or Marks of previous GATE examination shall not be entertained.

Marks mentioned against the following in the GATE score card would be considered for this recruitment exercise:

<b>Year</b>	<b>Marks mentioned against</b>
GATE 2014	Normalized marks out of 100
GATE 2015	Marks out of 100

Candidates who have appeared in GATE 2014 as well as GATE 2015 examination shall submit Registration number of the year whose GATE Marks is higher at the relevant space provided in the Online Application Form.

Candidates need to ensure that they fill up the GATE Registration Number correctly and apply for the relevant discipline in MDL Online Application Form. Requests for correction in GATE Registration number or Discipline will not be entertained.

The details of Year in which candidates have appeared for GATE should be entered in the “*Academic related Other Information*” field in the Educational Qualification table.

**ii) Personal Interview:**

Based on GATE 2014/2015 marks, candidates will be called for Personal Interview. The qualifying marks in Personal Interview will be 60 out of 100.

**iii) Final selection:**

Final selection will be on the basis of GATE 2014/ GATE 2015 Marks & Personal Interview.

**b. Verification of Original Documents:**

All original documents such as degree certificate, proof of date of birth, caste certificate etc. will be checked at the time of interview. The list of documents accepted in support of the same is given below for reference of the candidates. However, this list is not exhaustive and candidate may be required to produce other relevant documents on case to case basis in support of his/ her candidature. Non-production of original documents will debar the candidate from appearing for the interview and no Travelling Allowance will be reimbursed to such candidates.

- i. Date of Birth (DOB) proof:
  - I. Xth Std. Passing Certificate indicating DOB
  - OR
  - II. School Leaving Certificate
  - OR
  - III. Birth Certificate
- ii. Qualifications
  - I. Marksheets indicating date of declaration of result.
  - II. Final Degree Certificate.

III. Provisional passing Certificate (in case Final Degree Certificate is not available).

iii. GATE 2014/ GATE 2015 Score Card

iv. If working in Private Sector (Proof of turnover):

The applicants working in private sector should have 'One' year experience in a company where the annual turnover is in excess of ₹ 100 Cr in any one of the last two financial years.

(a) *The turnover of the Company under whose rolls the candidate is working shall be considered.*

(b) *As documentary proof, candidate may submit, Annual Report/ any other document indicating the turnover of the Company to be more than ₹ 100 Cr. in any one of the last two financial years.*

(c) *For this recruitment exercise, FY2014-15 & FY2015-16 will be considered as last two financial years. The turnover proof document must pertain to the year in which the candidate is/ was working in the organization. This shall be applicable to candidates working in Private Company/ Organization).*

v. Experience

I. Past Employment:

- Experience letter indicating the date of joining as well as relieving.

II. Current Employment (All of the following):

- Proof of date of joining – Appointment letter issued after joining.
- Pay Slip for the month of August 2016.
- Identity Card issued by current employer.

vi. If working in Govt./ PSU:- No Objection Certificate (if application not forwarded through proper channel) and a document indicating the current pay scale and date since working in the said pay scale.

vii. In case of PWD candidates, Disability Certificate issued by the Competent Authority as per the Act.

viii. Candidates from Armed Forces and presently in the last year of service need to submit certificate/letter of Competent Authority stating the last date of Service for availing the Age Relaxation applicable to Ex-Servicemen.

c. **Caste Certificates:**

SC/ ST/ OBC (NCL) candidates must produce caste certificates, as per the format prescribed by the Government of India. Where candidates belonging to the SC/ ST category are unable to produce a certificate from any of the prescribed authorities, they will be appointed provisionally on the basis of

whatever prima facie proof they are able to produce in support of their claim, subject to their furnishing the prescribed certificate within six months from the date of their joining the Company.

Format of Caste Certificates for SC/ST and Non Creamy layer certificate for OBC have been uploaded on MDL website under the head "Career->Executives". Non Creamy Layer Certificate for OBC shall be issued not more than 1 year before the last date of submission of online application.

Candidates please note that requests for change of Category in the application form once submitted will not be entertained.

d. **Pre Employment Medical Examination:**

Applicants should be of sound health and meet the Medical Fitness Standards as prescribed. Candidates short-listed for appointment following interview shall undergo a medical test conducted/ organized by the Company and certified by the Company's Chief Medical Officer.

Candidates called for Pre Employment Medical Examination shall attend the same at their own expense.

e. **Verification of Antecedents:**

Police Verification Report (PVR) is a pre-condition for joining of the selected candidates. Candidates will have to obtain a formal Police Verification Report before joining MDL.

Candidates joining from Govt./ PSU and whose applications have been forwarded through proper channel will be permitted to join on the basis of an identity certificate issued by a Gazetted Officer.

f. **Offer of Appointment:**

Candidates finally selected for the post applied for will be offered appointment as per Company Policy in vogue. The selected candidates will be on probation for a period of one year and shall be confirmed in the post on successful completion of the probationary period.

g. Candidates must qualify through each stage of selection process successfully before being adjudged as suitable for selection.

8. **ELIGIBILITY OF CANDIDATES**

**From PSU/ Govt. Department/ Armed Forces**

i. Candidates, who are employed in Government/ Public Sector Undertakings, shall have to produce 'No Objection Certificate' (NOC) from their present employer at the time of interview; failing which the candidate shall not be allowed to appear for the interview.

ii. Candidates presently working with Govt/ PSUs should be in the same or higher pay scale or should be working for one year in one scale of pay below than the post applied for.

- iii. Pay Scale equivalence for the purpose of (ii) above on both CDA & IDA are given below:

<b>Executive Grades</b>	<b>CDA (₹)</b>	<b>IDA (₹)</b>
E-1	15600-39100-PB3-GP 5400	16,400-40,500
E-0	9300-34800-PB2-GP 4200	12,600-32,500

From Private Sectors:

The applicants working in private sector should be drawing CTC (only monetary/ cash part) comparable to immediate lower grade of MDL. They should indicate their organisation structure depicting their position at the time of personal interview.

The applicants working in private sector Company should have one year experience in a Company whose annual turnover is in excess of ₹ 100 Cr in any one of the last two financial years.

**9. AGE RELAXATION:**

- b. The upper age limit is relaxable by 5 years for SC/ ST and by 3 years for OBC (NCL) candidates.
- c. Age relaxation for PWD candidates as per PWD Act /Govt.guidelines.
- d. In case of Ex-servicemen, the upper age limit will be relaxed to the extent of number of years served in Military Service. However, the resultant age after deducting the period of service from the actual age should not exceed the prescribed age limit by more than 3 years.
- e. Upper Age will be relaxed to the extent of maximum 5 years for internal candidates.
- f. OBC candidates, who belong to Creamy Layer, are not entitled to concession admissible to OBC category. OBC (Non-Creamy Layer) candidates need to submit the requisite certificate in prescribed format for Central Government jobs from the Competent Authority. The said certificate should not be more than one year old.

**10. CAREER PROSPECTS IN MDL:**

The Company has a conducive and challenging work environment and offers attractive opportunities for growth through various training and development programs and a forward-looking & performance driven promotion policy. A meritorious and hard working Executive can, thus look forward to very good career development prospects.

**11. FIXATION OF PAY:**

The fixation of pay in case of PSU/ Government Department/ Armed Forces candidates who are currently employed with Government Department/ PSU will be in accordance with the Company's rules.

Fixation of pay in case of candidates from Private Sectors will be at the minimum of the pay scale. However in deserving cases, MDL management may consider fixing the pay at a higher stage in the same pay scale and if negotiated at the time of interview & recommended by the selection panel.

## 12. **HOW TO APPLY:**

- a. Eligible candidates shall apply through online registration system by logging on to MDL website [www.mazdock.com](http://www.mazdock.com) and clicking on "Online Recruitment". The site shall be activated and will remain functional from **13.07.2016** to **11.08.2016**. Candidates have to apply Online only. No manual/ paper application will be entertained.
- b. While applying online, candidates should keep a scanned copy of their passport size colour photograph and their signature in **jpeg** format.
- c. Any changes in the application form need to be edited from "Online Recruitment->Candidate->Application Status" only before the last date of online application. No other means of communication or correspondence will be entertained.
- d. Candidates shall possess a valid and active email-id, which needs to be entered in the application form. Only this email ID will be considered for all future correspondence.
- e. Once you submit your Application, the System will generate a unique Registration No. After validation of your email id take a printout of the Application Form with the help of this registration number. Kindly keep a record of the same for future reference. Candidates are advised to take a print out of the application form quoting their registration number, on or before the last date of application. Option for validation of email or download/ printing of application form will not be available after the last date of application.
- f. Please note that your application is incomplete unless you get a system generated registration number and validate email of the email-id submitted in the application form. Applications without email validation will not be considered for further recruitment process.
- g. Generation of registration number does not imply acceptance of application or eligibility for the post.
- h. Eligible and interested candidates are advised to apply well in advance so as to avoid last minute errors in application. MDL management will not be responsible for any delay in submission of application caused due to the queries raised by the applicant and non-receipt of response thereof.
- i. Candidates may enter 'NA' in the mandatory fields not applicable to them.
- j. In case of difficulty in registration, candidates may contact on email [mdlrec@mazdock.com](mailto:mdlrec@mazdock.com) or numbers 022-23764108/4174.
- k. Processing fee of **₹ 300/-** shall be applicable for candidates belonging to OBC Categories. The instructions for payment of Processing Fee are given at

para 13 below. Application forms without Challan (MDL's Copy) shall be treated as incomplete and not considered for further recruitment process.

1. **Forwarding of Application through Proper Channel by Candidates employed with Govt./ PSU after submitting online application:**

Printout of Online Applications of candidates working in Govt./ PSU are to be sent through proper channel to "CM (HR-CR), Mazdock House, Mazagon Dock Shipbuilders Limited, Dockyard Road, Mumbai - 400010". Applications must be forwarded through Postal/ Courier services only. MDL will not be responsible for any delay/ loss in postal transit of any application or communication.

**13. INSTRUCTIONS FOR PAYMENT OF PROCESSING FEES:**

Candidates are required to deposit the Processing Fee at any nearest Branch of State Bank of India (SBI) as per procedure given below. **(Applicants belonging to SC/ ST/ PWD (Persons With Disability) are exempted from such payment of processing fee.)**

- a. Download the Challan Form available at the end of this advertisement. (Please note that Challan format, other than the one attached to this advertisement shall not be accepted)
- b. Fill up all the three parts (Bank's Copy, MDL's Copy & Candidate's Copy) of the Challan.
- c. Deposit cash of ₹ 340/- (including Bank Charges of ₹ 40/-) at the nearest SBI Branch. Bank shall be accepting processing fees upto the last date of remittance mentioned at the end of the Challan i.e. **11 August 2016** upto the normal banking operational hours.
- d. Bank shall retain its copy (Bank's Copy) and return two parts (MDL's Copy and Candidate's Copy) of the Challan to the candidate after filling of necessary information and Bank's seal acknowledging receipt of the Processing Fees and Bank charges.
- e. Candidates are required to ensure that Bank officials have filled up all necessary Bank and payment details (Branch Name, Branch Code, Journal No. & Date of Remittance) along with Bank Seal acknowledging receipt of fees on MDL's Copy as well as Candidate's Copy of the Challan.
- f. The details of remittance of processing fees such as Bank Branch Name, Branch Code, Journal No. etc are required to be entered in Section 3 of the Online Application Form.
- g. Fees paid against this advertisement shall not be accepted/ transferred against any other advertisement.
- h. All candidates (OBC/SC/ST/PWD) are advised to send **Printout of Application Form** along with self attested **copy of GATE Score Card** & other **relevant documents** (as mentioned at para 7.b. above) in an envelope superscribing "Advertisement Ref. No. & Post Applied for" through post or



courier so as to reach CM (HR-CR) **on or before Friday, 26 August 2016 (1700hrs)** on the following address.

**CM (HR-CR)**

Executives Recruitment Section,  
02<sup>nd</sup> Floor, Mazdock House  
Mazagon Dock Shipbuilders Limited,  
Dockyard Road, Mumbai - 400010

Candidates (OBC) paying the Processing Fee are also required to send the "MDL's copy Section" of the Challan along with the Application Form and enclosures thereto.

- i. Please note that only depositing Processing Fees at SBI is not sufficient, but the original 'MDL's Copy' section of the Challan with proper Bank Seal must be received at MDL along with the copy of the Application Form for considering the candidature.
- j. Candidates are advised to retain only 'Candidate's Copy' section of the Challan for future reference.
- k. Last date for submission of the processing fees at SBI Branch is **11 August 2016**. Any remittance of Processing Fee after **11 August 2016** shall not be accepted.
- l. The Processing Fee is Non-Refundable and candidates are therefore advised to ensure their eligibility for the post before applying.
- m. In the event of Bank Holiday/ Strike/ Closure of Bank for any other reasons, no additional time shall be provided for payment of fees. Therefore candidates are advised to make the payment of processing fee well in advance to avoid last moment inconvenience. Any remittance of Processing Fee after the last date of Payment of Fee shall not be accepted under any circumstances.

**14. GENERAL INFORMATION AND INSTRUCTIONS:**

- a. Only Indian Nationals are eligible to apply.
- b. Outstation Candidates called for Personal Interview shall be reimbursed Travelling Allowance for Third AC Rail/ Luxury Bus as given below by the shortest route from the correspondence address mentioned in the application form on production of tickets.
- c. The candidature of all candidates shall be provisional and all original documents such as Degree Certificate, proof of Date of Birth, Caste Certificate, Experience Certificate, etc. will be verified at the time of interview. Non-production of original documents will debar the candidate from appearing for the interview and in that case no Travel Fare will be reimbursed to such candidates.
- d. Candidature of a candidate is liable to be rejected at any stage of the recruitment process or after recruitment or joining, if any information

provided by the candidate is found to be false or not in conformity with the eligibility criteria mentioned in the advertisement.

- e. The Qualifying Requirement & Age limit shall be reckoned as on the last date of application. i.e. **11 August 2016**. Wherever CGPA or Grade is awarded in qualifying degree, its equivalent percentage of marks must be indicated in the application as per norms adopted by the University/ Institute. In cases, where University/ Institute follow rating/ grading pattern and neither prescribe any conversion formula for calculating equivalent percentage nor award any class for that rating/ grade, the equivalent percentage shall be calculated in accordance with MDL Recruitment Rules.
- f. Post Qualification Experience in the relevant discipline in Officer/ Executive cadre (excluding Apprentice training period) will be considered from the date of passing mentioned in the marksheet/ certificate.
- g. MDL reserves the right to cancel/ modify/ restrict/ enlarge/ alter the recruitment process, if need so arises without issuing any further notice or assigning any reason thereof.
- h. Intimation regarding Personal Interview & Result:  
List of 'Eligible Candidates', list of 'Not-Eligible Candidates', 'Written Test Schedule', 'Interview Schedule', 'Result' etc. will be hosted only on MDL Website under the head "Career->Executives". Candidates are requested to visit MDL website time to time to get themselves updated on the recruitment status.
- i. In case of any ambiguity/ discrepancy in the online recruitment portal the terms & conditions as mentioned in this advertisement will prevail.
- j. Any further information/ corrigendum/ addendum would be uploaded only on MDL website.
- k. Legal jurisdiction for any dispute will be at Mumbai.

**15. ONLINE APPLICATION PROCEDURE:**

- a. Disable the pop-up blocker and clear history of the browser.
- b. Log on to <http://www.mazdock.com>
- c. Click on "Online Recruitment" and then click on the relevant post applied for.
- d. Read all instructions given on the website.
- e. Fill up all the details in the Online Application Form. In case of mandatory fields not applicable kindly enter 'NA' in the text box.
- f. Upload Photograph & Signature in the prescribed Format.
- g. Click SUBMIT and note registration number.
- h. Click on the validation link sent on email.

- i. Reprint your application from MDL website “Online Recruitment->Candidate->Form Reprint”.
- j. Candidates short-listed for Personal Interview shall be required to submit a print out of the Online Application Form at the time of Personal Interview.

**16. IMPORTANT DATES:**







No.	Details	Date
a.	Commencement of MDL Online Application.	13.07.2016
b.	Last Date of MDL Online Application	11.08.2016
c.	Last Date for receipt of Challan receipts.	26.08.2016
d.	Tentative Date for announcement of Personal Interview schedule	09.09.2016



*Shipbuilders to the Nation.*



**CHALLAN FOR Advertisement No. MDL/HR-CR/REC/49/2016**

 <p><b>Bank's Copy</b></p>  <p>भारतीय स्टेट बैंक <b>State Bank of India</b> <i>The Banker to Every Indian</i></p>	 <p><b>MDL's Copy</b></p>  <p>भारतीय स्टेट बैंक <b>State Bank of India</b> <i>The Banker to Every Indian</i></p>	 <p><b>Candidate's Copy</b></p>  <p>भारतीय स्टेट बैंक <b>State Bank of India</b> <i>The Banker to Every Indian</i></p>																								
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Signature of the Remitter	Signature of the authorized Official with Branch Seal	Signature of the Remitter	Signature of the authorized Official with Branch Seal	Signature of the Remitter	Signature of the authorized Official with Branch Seal																					
<p><b>For the Fee receiving Branch of SBI</b></p> <p>Branch should collect ₹40 extra (total of ₹300 + ₹40=₹340) from the remitter as bank charges and to be credited to the branch commission account, in accordance with CGM, Mumbai sanction Ref. No. SME/1/1071 dt. 15.03.2014 2. Branch should write the Branch Name, Branch Code, Journal No. &amp; Date of remittance invariably and hand over both the MDL's copy &amp; Candidate's copy to the remitter duly signed.</p> <p><b>Last Date of Remitting Processing Fee is 11/08/2016</b></p>	<p><b>For the Fee receiving Branch of SBI</b></p> <p>Branch should collect ₹40 extra (total of ₹300 + ₹40=₹340) from the remitter as bank charges and to be credited to the branch commission account, in accordance with CGM, Mumbai sanction Ref. No. SME/1/1071 dt. 15.03.2014 2. Branch should write the Branch Name, Branch Code, Journal No. &amp; Date of remittance invariably and hand over both the MDL's copy &amp; Candidate's copy to the remitter duly signed.</p> <p><b>Last Date of Remitting Processing Fee is 11/08/2016</b></p>	<p><b>For the Fee receiving Branch of SBI</b></p> <p>Branch should collect ₹40 extra (total of ₹300 + ₹40=₹340) from the remitter as bank charges and to be credited to the branch commission account, in accordance with CGM, Mumbai sanction Ref. No. SME/1/1071 dt. 15.03.2014 2. Branch should write the Branch Name, Branch Code, Journal No. &amp; Date of remittance invariably and hand over both the MDL's copy &amp; Candidate's copy to the remitter duly signed.</p> <p><b>Last Date of Remitting Processing Fee is 11/08/2016</b></p>																								