

Jharkhand State Livelihood Promotion Society (JSLPS)

Invitation of Applications for various positions for JOHAR Project

About JSLPS: Government of Jharkhand, through JSLPS (an autonomous Society created by Government of Jharkhand), has created an institutional architecture for fight against poverty, by enabling and empowering the poor to access better livelihoods and improve their standards of living. JSLPS aims to improve rural livelihood options and work towards social and economical empowerment of rural poor and women. At present, JSLPS is implementing various programmes in more than 125 blocks spread over 20 districts of Jharkhand. This year JSLPS will make entry in another 70 to 75 blocks with coverage of all 24 districts. JSLPS is the nodal implementing agency for national programmes - DAY-NRLM and DDU-GKY. It is also implementing MKSP and JICA funded micro drip irrigation project in Jharkhand. Apart from this, Social Audit Unit in Jharkhand is also housed in JSLPS. Working with these programmes and projects, JSLPS has established its credential as one of leading development agencies of the state Government with professional competency and well designed institutional and HR systems.

JOHAR: Jharkhand Opportunities for Harnessing Rural Growth (JOHAR) is a new project under JSLPS. The Project would mainly focus on intensification and diversification of livelihoods in select sectors in which the state has comparative advantage. JOHAR will build on the social and institutional platform of SHGs developed under DAY-NRLM and it will work with targeted households that are ready to move towards livelihood. The project will be implemented in 68 blocks spread across 17 district of Jharkhand. The total duration of the project is 6 years. The project is financially assisted and technically supported by the World Bank. The Project would mainly focus on the following components:

- **Promotion of Producer Groups (PGs) and Farmer Producer Organizations (FPOs)** by mobilizing and aggregating rural producers including women and men from SC/ST community with focus on diversification and/or intensification of their current production system, and improving their participation higher up in the value chain;
- Strengthening rural producers by transfer of climate resilient production techniques, capacity building, convergence and **enhanced opportunities for value addition and effective market linkages**;
- **Improving access to financing**, including innovative financial products through the community institution platform and commercial banks; **establishing partnerships with the private sector**, including rural entrepreneurs, for **effective forward and backward linkages** with producers; and
- Support **skill development and financing modalities** to facilitate jobs and entrepreneurship with a focus on the value chain and agribusiness.

JSLPS being the nodal implementing agency of JOHAR is in process of building core project team for JOHAR. To implement this ambitious Project, JSLPS seeks applications from committed professionals. Job description has given below

1. State Project Coordinator - High Value Agriculture	
<p>Eligibility Criteria (Education Qualification & Post Qualification Relevant Work Experience)</p>	<p>S/He should have 2 years' full time Post Graduate degree/Post Graduate diploma in Rural Management / Marketing Management / Agri Business Management or Graduate degree in Agriculture / Agri Business Management/ Horticulture/Agronomy/Forestry/Agriculture Engineering from recognized university/institution.</p> <p>S/He should have proven track record of working for <u>at least 10 years of full time post qualification work experience</u> with large scale poverty reduction/livelihoods or similar projects/programme or CSR/other development initiatives focusing in successfully implemented rural livelihoods interventions, horticulture intensification, Seed production, vegetable production, Agroforestry and value chain support. The person should have thorough exposure of (i) working with poor community and their institutions; and (ii) handling team engaged in project implementation</p> <p>Salary Range : Rs. 75,000 to Rs. 1,15,000 per month purely based on quality of education and experiences. Apart from this, monthly communication & laptop allowances will be paid. There is also performance linked incentive (up to a maximum of 10% of basic salary) payable annually.</p> <p>Reporting to Project Director-JOHAR/CEO-JSLPS.</p>
<p>Job Description</p>	<ul style="list-style-type: none"> ▪ Planning & Budgeting <ul style="list-style-type: none"> - Plan and budget project activities based on the Project Implementation Plan (PIP) on a monthly, quarterly and annual basis. - Undertake administrative and financial approvals for the project activities. ▪ Implementation <ul style="list-style-type: none"> - Design implementation strategies for program components - Provide Technical leadership to teams at District & Field Level for ensuring quality in implementation. - Identify and engage potential agencies/ individuals for capacity building of project staff and other stakeholders and plan and organize capacity building programs like trainings, exposure visits, meetings with experts, workshops etc. as per the requirements of the project. - Develop linkages and engagement with technical agencies as per the requirements of the project. - Coordinate with other thematic teams across JSLPS for smooth implementation of activities. - Ensure time bound implementation of project activities. ▪ MIS, Monitoring, Review & Studies <ul style="list-style-type: none"> - Develop systems for regular monitoring and reporting of the project activities. - Undertake regular monitoring of activities in the field. - Review progress of the activities on a regular basis. - Documentation and sharing of project related learning. • Miscellaneous <ul style="list-style-type: none"> - Liaise with potential agencies, department and institutions as per the requirements of the project theme. - Participate in all the meetings and reviews. <p>Any other duties assigned by the project authorities.</p>

2. State Project Coordinator - Irrigation	
<p>Eligibility Criteria (Education Qualification & Post Qualification Relevant Work Experience)</p>	<p>S/he should have full time Graduation Degree in Civil Engineering/Agriculture Engineering/ Agriculture /horticulture/agronomy /from recognized university/institution. Or 2 years' full time Post Graduate degree/Post graduate diploma in Rural Management/Rural Development/Social Work from recognized university/institution.</p> <p>S/he should have proven track record of working for <u>at least 10 years</u> of full time Post Qualification work experience with large-scale poverty reduction/livelihoods or similar project/programmer or CSR/other development initiatives focusing in land and water based developmental activities or implementing irrigation schemes. The person should have proven track record of being engaged at managerial level (preferably at state/district level) with relevant programme / project, implemented by reputed agencies. S/he should have good understanding of domain specific project management aspects. S/he must possess excellent communication skill in both English and Hindi. Person must be well versed in MS office environment. Working with Government system or understanding the same would be an important requirement. Experience of working in Jharkhand would be an added advantage.</p> <p>Salary Range: Rs. 75,000 to Rs. 1,15,000 per month purely based on quality of education and experiences. Apart from this, monthly communication & laptop allowances will be paid. There is also performance linked incentive (up to a maximum of 10% of basic salary) payable annually.</p> <p>Reporting to Project Director-JOHAR/CEO-JSLPS.</p>
<p>Job Description</p>	<ul style="list-style-type: none"> ▪ Planning & Budgeting <ul style="list-style-type: none"> - Plan and budget project activities based on the Project Implementation Plan (PIP) on a monthly, quarterly and annual basis. - Undertake administrative and financial approvals for the project activities. ▪ Implementation <ul style="list-style-type: none"> - Design implementation strategies for program components - Provide Technical leadership to teams at District & Field Level for ensuring quality in implementation. - Identify and engage potential agencies/ individuals for capacity building of project staff and other stakeholders and plan and organize capacity building programs like trainings, exposure visits, meetings with experts, workshops etc. as per the requirements of the project. - Develop linkages and engagement with technical agencies as per the requirements of the project. - Coordinate with other thematic teams across JSLPS for smooth implementation of activities. - Ensure time bound implementation of project activities. ▪ MIS, Monitoring, Review & Studies <ul style="list-style-type: none"> - Develop systems for regular monitoring and reporting of the project activities. - Undertake regular monitoring of activities in the field. - Review progress of the activities on a regular basis. - Documentation and sharing of project related learning. • Miscellaneous <ul style="list-style-type: none"> - Liaise with potential agencies, department and institutions as per the requirements of the project theme. - Participate in all the meetings and reviews. <p>Any other duties assigned by the project authorities.</p>

3. State Project Coordinator - Agri Business and Marketing	
Eligibility Criteria (Education Qualification & Post Qualification Relevant Work Experience)	<p>Two years' full time Post Graduate degree or post graduate Diploma in rural management/ Marketing management / Agri Business Management/Forestry or Graduate degree in Agriculture / Agri Business Management/ Horticulture/Agronomy/Forestry/Agriculture Engineering from recognized university/institution.</p> <p>S/He should have proven track record of working for at least 10 years of full time post qualification work experience with large scale poverty reduction/livelihoods or similar projects/ program or CSR/other development initiative focusing in livelihood and/or skilling and entrepreneurship development. At least 3-5 years' experience should be in leading state/national skilling team in senior/top management position. S/he should have good understanding of domain specific project management aspects. S/he must possess excellent communication skill in both English and Hindi. Person must be well versed in MS office environment. Working with Government system or understanding the same would be an important requirement. Experience of working in Jharkhand would be an added advantage.</p> <p>Salary Range: Rs. 75,000 to Rs. 1,15,000 per month purely based on quality of education and experiences. Apart from this, monthly communication & laptop allowances will be paid. There is also performance linked incentive (up to a maximum of 10% of basic salary) payable annually.</p> <p>Reporting to Project Director-JOHAR/CEO-JSLPS.</p>
Job Description	<ul style="list-style-type: none"> • Build strategies and plans for building linkages between producer organizations and buyers by organizing events such as Seller-Buyer meets, B2B platforms, tapping opportunities for value addition, branding, channel creation and their management. • Ensure backward and forward linkages for producers and producer organizations to ensure access of quality agri inputs, technical know-how, value addition, market linkage for better realization of produce for PG/FPOs. • Provide technical and incubation support to emerging rural entrepreneurs in select commodity value chains. • Manage partnership, collaboration and technical alliance with concerned Govt departments, agricultural universities, State Federations such as Jharkhand State Agricultural Marketing Board (JSAMB), VEGFED, JHAMCOFED, and JHASCOLAMP etc to ensure convergence of schemes for the benefit of PG/FPOs. • Partner and supervise Market Intelligence & Information (MII) providers to get customized services around commodity prices, volume, markets etc for producer organizations and develop customized applications for use by producer organizations, etc. • Supervise the Service Provider engaged in managing the Custom hiring Centre (CHC) on business principles. • Build strategies and action plans for capacity building of producer organizations in business planning & development, exposure visits, creating a team of community cadres and their continuous grooming etc. • Plan and budget project activities based on the Project Implementation Plan (PIP) on a monthly, quarterly and annual basis. • Provide market facilitation support to the Regional Offices of FISC • Coordinate with other thematic unit of JSLPS for smooth implementation of activities. • Develop systems for regular monitoring and reporting of the project activities. • Review progress of the activities on a regular basis. • Documentation and sharing of project related learning. • Any other duties assigned by the project authorities.

4. Project Coordinator – Value Chain	
<p>Eligibility Criteria (Education Qualification & Post Qualification Relevant Work Experience)</p>	<p>Two years' full time Post Graduate degree/ post graduate diploma in Rural Management / Rural Development/Marketing Management/ Agri Business Management/Forestry or Graduate degree in Agriculture / Agri Business Management/ Horticulture/Agronomy/Forestry /Agriculture Engineering from recognized university/institution.</p> <p>S/He should have proven track record of working for at least 6 years of full time post qualification work experience with large scale poverty reduction/livelihoods or similar projects/program or CSR/other development initiatives focusing in successfully implemented value chain support, horticulture intensification, Seed production, vegetable production, Agro forestry. The person should have thorough exposure of (i) working with poor community and its institutions; and (ii) handling team engaged in project implementation. S/he should have good understanding of domain specific project management aspects. S/he must possess excellent communication skill in both English and Hindi. Person must be well versed in MS office environment. Working with Government system or understanding the same would be an important requirement. Experience of working in Jharkhand would be an added advantage.</p> <p>Salary Range: Rs. 50,000 to Rs. 80,000 per month purely based on quality of education and experiences. Apart from this, monthly communication & laptop allowances will be paid. There is also performance linked incentive (up to a maximum of 10% of basic salary) payable annually.</p> <p>Reporting to Concerned SPC/Project Director-JOHAR.</p>
<p>Job Description</p>	<ul style="list-style-type: none"> • Work under the guidance of State Project Coordinator and assist him/her in implementation of the Value Chain studies of JOHAR project in the designated blocks of Jharkhand with time bound and clear efficiencies. • Lead the Value Chain and market assessment Studies aimed at identifying gaps and opportunities for value addition. • Assist in developing enterprises along the value chain which can be managed by the producers hence helping them graduating in the value chains. • Support Farmer Producer Organization Incubation and Support Cell (FISC) and provide technical inputs. • Identify new and potential important marketing / agribusiness models that are emerging in Jharkhand. • Feed information on market opportunities, business opportunities into the communication network in the project, so that field staff are well informed, and can advise their clients and capture from field feedback on success/failure and modify messages and activities accordingly • Prepare and plan to achieve the milestones for delivery of the project. • Manage project budgeting planning at district levels • Training and review of cadre of field staff/ para professionals through regular review, training and field visits. • Conducting state level monitoring and periodic review of the entire implementation plan. Identify issues, seek support or facilitate innovative solutions. • Any other duties assigned by the project authorities.

5. Project Coordinator – Skills & Jobs	
Eligibility Criteria (Education Qualification & Post Qualification Relevant Work Experience)	<p>The person should have two years fulltime regular Master’s Degree or Post Graduate Diploma in Rural Development /Rural Management/ Business Administration/ Entrepreneurship Development/Social Work/B Tech/ M Tech from a recognized University or Institute.</p> <p>S/He should have proven track record of working for at least 6 years of Post qualification work experience with large scale poverty reduction/livelihoods or similar projects/ program or CSR/other development initiative focusing in livelihood and/or skilling and entrepreneurship development. The person should have proven track record of being engaged at managerial level (preferably at state/district level) with relevant programme / project, implemented by reputed agencies. S/he should have good understanding of domain specific project management aspects. S/he must possess excellent communication skill in both English and Hindi. Person must be well versed in MS office environment. Working with Government system or understanding the same would be an important requirement. Experience of working in Jharkhand would be an added advantage.</p> <p>Salary Range: Rs. 50,000 to Rs. 80,000 per month purely based on quality of education and experiences. Apart from this, monthly communication & laptop allowances will be paid. There is also performance linked incentive (up to a maximum of 10% of basic salary) payable annually.</p> <p>Reporting to concerned SPC/PD-JOHAR.</p>
Job Description	<ul style="list-style-type: none"> • Assist State Project Manger in implementation of the Skills & Jobs component of JOHAR project in the designated blocks of Jharkhand with time bound and clear efficiencies. • Develop strategies, policies, systems, protocols, practices as required for skilling in JOHAR including selection and skill training of micro enterprise service providers • Develop and finalize micro enterprise development skilling plans (strategic and implementation) and yearly budgets Manage project budgeting planning at district levels • Carry out performance appraisal of micro enterprise development team through district managers. • Monitor and ensure timely, within budget and quality of skilling for entrepreneurship development and enterprise development Assist in the preparation of the six-monthly project report • Develop a project monitoring system capable of collecting necessary data for the JOHAR M&E program • Plan and manage convergence activities with other components. • Provide technical supervision and ensure technical quality • Motivate and build micro enterprise development skill team, promote innovation • Carry out periodic field level ground truthing apart from monitoring based on MIS and team feedback. • Conducting state level monitoring and periodic review of the entire implementation plan. Identify issues, seek support or facilitate innovative solutions. • Any other duties assigned by the project authorities

6. Project Coordinator – Finance	
Eligibility Criteria (Education Qualification & Post Qualification Relevant Work Experience)	<p>Person should have 2 years' full-time regular post-graduation degree or Post Graduate diploma in Commerce /Business Administration or Management with finance specialization /CA (inter) /ICWAI (Inter) from a recognized University /Institute.</p> <p>S/he should have minimum 6 years of full time post-qualification relevant work experience in financial management work including budgeting, developing financial system in Government /semi government/banking institutions /reputed financial firms /livelihoods or poverty reduction project/reputed non-government organizations. The person should have proven track record of being engaged at managerial level (preferably at state/district level) with relevant programme / project, implemented by reputed agencies. S/he should have good understanding of domain specific knowledge. S/he must possess excellent communication skill in both English and Hindi. Person must be well versed in MS office environment. Working with Government system or understanding the same would be an important requirement. Experience of working in Jharkhand would be an added advantage.</p> <p>Salary Range: Rs. 50,000 to Rs. 80,000 per month purely based on quality of education and experiences. Apart from this, monthly communication & laptop allowances will be paid. There is also performance linked incentive (up to a maximum of 10% of basic salary) payable annually.</p> <p>Reporting to concerned SPM-Finance, JSLPS.</p>
Job Description	<ul style="list-style-type: none"> • Work under the guidance of SPM-finance and assist him/her in relation to fiduciary governance of the Project funds. • Oversee the finance and accounting system of all units, budgetary control, monitoring and control of financial management system, internal control functions at the state, district and block level. • Prepare schedule and impart financial training to staff members at SMMU, DMMU and BMMU • Ensure funds to the community are disbursed according to the standard protocol and records of the disbursement are maintained at all levels of the Project • Advise various accounting centers to follow prudent financial norms and ensure fiduciary discipline at accounting centres • Conduct Quarterly Review of financial progress against Annual Budget (quarterly target) and identify the variance to ensure that project is progressing as planned and to plug any deviation • Review DMMUs and BMMUs in financial management aspects • Maintain proper books of accounts and consolidating accounts • Maintain all accounts at state level • Prepare interim unaudited financial returns (statements) • Maintain Accounting and Financial Procedures at DMMUs/BMMUs • Maintain records of funds disbursed to the community from different accounting centers • Incorporate internal controls in accounting system at various levels • Prepare stock statement and update Fixed Assets Register after proper physical verification at periodic interval. • Assist external and internal audit team(s) in audit related matters • Analyze monthly advances and ensure its proper accounting • Reconcile Payments with expenditures on quarterly basis to ensure proper accounting • Analyze & Monitor timely statutory payments • Any other task as and when assigned by the Project

7. Project Coordinator – HRD	
Eligibility Criteria (Education Qualification & Post Qualification Relevant Work Experience)	<p>The person should have 2 years' full time regular Post Graduate degree or Post Graduate diploma in Rural Development / Rural Management / HR Management/ Personnel Management from a recognized University/ institute.</p> <p>S/he should have minimum 6 years of full time relevant post qualification work experience of working with reputed corporate entity or poverty reduction program/ rural development program/ livelihoods program with proven managerial exposure of HR functions. The person must have experience of implementing performance management system with balanced scorecard strategy. S/he should have designed and led staff training and development intervention at substantial scale. The understanding and experience of handling HR MIS would be required. S/he should have good understanding of domain specific knowledge. S/he must possess excellent communication skill in both English and Hindi. Person must be well versed in MS office environment. Working with Government system or understanding the same would be an important requirement. Experience of working in Jharkhand would be an added advantage.</p> <p>Salary Range: Rs. 50,000 to Rs. 80,000 per month purely based on quality of education and experiences. Apart from this, monthly communication & laptop allowances will be paid. There is also performance linked incentive (up to a maximum of 10% of basic salary) payable annually.</p> <p>Reporting to concerned SPM-HRD, JSLPS.</p>
Job Description	<ul style="list-style-type: none"> • Preparation of HR requirements for Project, HR phasing and calendar as per project requirements. • Design induction and orientation program for staff at all levels • Carry out skill Gap Analysis by development of Skill Mapping format for identifying next phase of training needs. • Capacity Building: Develop Training Plan and Training Calendar for the employees based on Skill Map Analysis for the phase wise development of Training Modules and continuous process of Capacity Building. • Annual Performance Appraisal: Design and Develop formats for Annual Performance Appraisal , including Development of KRAs, KPIs for all levels of staff – orientation of staff on Performance Appraisal, Plan for timely conduct of Performance evaluation • Review from time to time policies related to Compensation, Transfer, Promotion, Interns, Short Term Consultants, • Handling and resolving grievances of project staff. • Ensure Updation of HR MIS. • Any other task assigned by the Project Authority.

8. Project Coordinator – Procurement	
Eligibility Criteria (Education Qualification & Post Qualification Relevant Work Experience)	<p>The person should have Two years' full time Post Graduate degree/Diploma in any discipline from recognized university/institution.</p> <p>S/He should have proven track record of working for at least 6 years with large scale poverty reduction/livelihoods or similar projects/programme or CSR/other development initiatives focusing in procurement works of Govt./Development Organizations. World Bank Certified Procurement Professional shall be given priority.</p> <p>The person should have proven track record of being engaged at managerial level (preferably at state/district level) with relevant programme / project, implemented by reputed agencies. S/he should have good understanding of domain specific work protocol. S/he must possess excellent communication skill in both English and Hindi. Person must be well versed in MS office environment. Working with Government system or understanding the same would be an important requirement. Experience of working in Jharkhand would be an added advantage.</p> <p>Salary Range: Rs. 50,000 to Rs. 80,000 per month purely based on quality of education and experiences. Apart from this, monthly communication & laptop allowances will be paid. There is also performance linked incentive (up to a maximum of 10% of basic salary) payable annually.</p> <p>Reporting to concerned SPM-Procurement, JSLPS.</p>
Job Description	<ul style="list-style-type: none"> • Work closely with SPM Procurement in handling all procurement related issues, including procurement related compliances at district/ block offices, • Training of staff on procurement related issues. • Properly maintaining all the procurement related files/records. Prepare agenda notes/proceedings of different procurement related Committee/meeting. • Opening of all the procurement related tenders in time as per the procurement norms. • Ensure timely delivery of goods to different district and field units. • Process for payment for all procurement related activities in time. <p>Provide necessary support capacity building of community on community procurement processes</p>

9. Project Officer – Financial Services (Agri Credit)	
Eligibility Criteria (Education Qualification & Post Qualification Relevant Work Experience)	<p>The person should have 2 years' full time regular Post Graduate degree or post graduate diploma in Rural Development / Rural Management / Business Administration / Financial Management/Social Work/Forestry or Graduate Degree in Agriculture/Agriculture engineering /Forestry from recognized University/ institute.</p> <p>S/he should have a minimum 4 years of relevant post qualification work experience in agri-business & agriculture marketing, working with FPOs and agri based enterprises, value chain and an understanding of agri-business (across agri and allied sectors) and agri marketing both government and private markets as well knowledge of agri marketing reforms – changing policy and legislative environment. S/he must possess excellent communication skill in both English and Hindi. Person must be well versed in MS office environment. Working with Government system or understanding the same would be an important requirement. Experience of working in Jharkhand would be an added advantage.</p> <p>Salary Range: Rs. 40,000 to Rs. 50,000 per month purely based on quality of education and experiences. Apart from this, monthly communication & laptop allowances will be paid. There is also performance linked incentive (up to a maximum of 10% of basic salary) payable annually.</p> <p>Reporting to Concerned SPC.</p>
Job Description	<ul style="list-style-type: none"> • Work under the guidance of State Programme Coordinator to ensure implementation of all components • Develop annual action plan of the RO around promotion of agri marketing strategies • Review past and present initiatives in marketing of the various agricultural commodities and products in the State / Districts covered in the Region. • Help conduct participatory workshops and seminars and guide discussions to obtain feedback on deficiencies in agricultural marketing systems that inhibit efficiency and profitability, including but not limited to marketing information and intelligence, transportation and post harvest infrastructure, packaging, standardization and grading, quality assurance and meeting the requirements of international buyers including the WTO and other trade initiatives. • To recommend appropriate management techniques for rural market operations, assess the need for detailed commodity-oriented markets. • Determine the need for market information and intelligence systems at Project and the grassroots levels, to help agribusiness enterprises identify domestic and international market opportunities, how and where these systems should be set up, and the capacity building required for operating the systems. • Assess the potential for establishment of farmers' organizations for marketing and recommend an institutional framework for accomplishing this. • Examine the existing market systems for agricultural inputs including seeds, pesticides, fertilizers, and other inputs, and recommend strategies for improving availability. • To develop mechanism for utilizing market information and intelligence of the markets and create market linkages strategy for the PGs/FPOs • To organize buyer seller meets for facilitating market linkages • Work in conjunction with Agri Business Coordinator • To provide guidance to SAKMs and provide support in developing market linkages for their designated clusters • To monitor and report progress of interventions on a regular basis. • Any other duties assigned by the project authorities.

10. Project Officer – Financial Services (Agriculture Insurance)	
Eligibility Criteria (Education Qualification & Post Qualification Relevant Work Experience)	<p>The person should have 2 years' full time regular Post Graduate degree or post graduate diploma in Rural Development / Rural Management / Business Administration / Financial Management/Social Work/Forestry or Graduate Degree in Agriculture/Agriculture engineering /Forestry from recognized University/ institute.</p> <p>S/he should have a minimum 6 years of relevant post qualification work experience in agri-business & agriculture marketing, working with FPOs and agri based enterprises, value chain and an understanding of agri-business (across agri and allied sectors) and agri marketing both government and private markets as well knowledge of agri marketing reforms – changing policy and legislative environment. S/he must possess excellent communication skill in both English and Hindi. Person must be well versed in MS office environment. Working with Government system or understanding the same would be an important requirement. Experience of working in Jharkhand would be an added advantage.</p> <p>Salary Range: Rs. 40,000 to Rs. 50,000 per month purely based on quality of education and experiences. Apart from this, monthly communication & laptop allowances will be paid. There is also performance linked incentive (up to a maximum of 10% of basic salary) payable annually.</p> <p>Reporting to Concerned SPC.</p>
Job Description	<ul style="list-style-type: none"> • Ensure delivery of production insurance and other relevant types of rural insurance products to the targeted beneficiaries under JOHAR. • Conduct field exposure with local representative of partner insurance providers for improving the fit of existing offerings with requirements of targeted beneficiaries. • Follow up with partner insurance providers and relevant agencies to ensure enrolment of eligible beneficiaries under insurance and social security offerings of interest. • maintain database of all project beneficiaries enrolled under insurance and social security schemes for incidence and reporting of claim events. • Follow up with partner insurance providers and relevant agencies for servicing of claims reported by enrolled project beneficiaries. • Participate in internal and external events for capacity development related to insurance and social security product and service enhancement. • Document best practices & innovations with regard to delivery of insurance and social security offerings to producers and their enterprises in Agriculture & Allied Sectors. • Any other duties assigned by the project authorities.

11. Project Officer – HRD	
Eligibility Criteria (Education Qualification & Post Qualification Relevant Work Experience)	<p>The person should have 2 years' full time regular Post Graduate degree or Post Graduate diploma in Rural Development / Rural Management / HR Management/ Personnel Management from a recognized University/ institute.</p> <p>S/he should have minimum 4 years of full time relevant post qualification work experience of working with reputed corporate entity or poverty reduction program/ rural development program/ livelihoods program with proven grassroots and managerial exposure of HR functions. The person must have worked for job analysis & design, recruitment & selection, wage & salary administration, labour/staff relations & welfare and staff training & development. The understanding and experience of handling HR MIS would be essential. S/he must possess excellent communication skill in both English and Hindi. Person must be well versed in MS office environment. Working with Government system or understanding the same would be an important requirement. Experience of working in Jharkhand would be an added advantage.</p> <p>Salary Range: Rs. 40,000 to Rs. 50,000 per month purely based on quality of education and experiences. Apart from this, monthly communication & laptop allowances will be paid. There is also performance linked incentive (up to a maximum of 10% of basic salary) payable annually.</p> <p>Reporting to SPM-HRD, JSLPS.</p>
Job Description	<ul style="list-style-type: none"> • Assist in preparation of HR requirements for Project, HR phasing and calendar as per project requirements. • Assist in Design induction and orientation program for staff at all levels. • Managing contracts, wage, compensation and other benefits to the staff. • Assist in Carrying out skill Gap Analysis by development of Skill Mapping format for identifying next phase of training needs. • Capacity Building: Assist in developing Training Plan and Training Calendar for the employees based on Skill Map Analysis for the phase wise development of Training Modules and continuous process of Capacity Building. • Review from time to time policies related to Compensation, Transfer, Promotion, Interns, Short Term Consultants, • Assist in Handling and resolving grievances of project staff • Ensure Updation of HR MIS. • Any other task assigned by the Project

12. Project Officer – MIS	
Eligibility Criteria (Education Qualification & Post Qualification Relevant Work Experience)	<p>The person should be holding 2 years' full time regular master degree or 2 years' full time Post graduate Diploma in Computer Application or B. Tech /B.E in computer science, from a recognized University/institute.</p> <p>S/he should have at least 4 years of relevant full time post qualification relevant work experience team in a Government/development Project. S/he must possess excellent communication skill in both English and Hindi. Person must be well versed in MS office environment. Working with Government system or understanding the same would be an important requirement. Experience of working in Jharkhand would be an added advantage.</p> <p>Salary Range: Rs. 40,000 to Rs. 50,000 per month purely based on quality of education and experiences. Apart from this, monthly communication & laptop allowances will be paid. There is also performance linked incentive (up to a maximum of 10% of basic salary) payable annually.</p> <p>Reporting to Unit Head-MIS, JSLPS.</p>
Job Description	<ul style="list-style-type: none"> • Assisting them lead in development of MIS architecture for JOHAR project. • Be responsible for creating data/information repository for JOHAR project and its regular update as well as maintenance. • Define and implement Project IT policy & strategy, including IT Security. • Guide and support HO and District team for proper implementation of IT and MIS related activities • Training and capacity building of project staff on effective usage of MIS. • Act as trouble-shooter for all IT/MIS related problems arising while implementation of the project. • Maintain IT infrastructure Inventory and create plans for future new technology requirements. • Any other task assigned by the Project

13. Project Officer – Knowledge Management & Communication	
Eligibility Criteria (Education Qualification & Post Qualification Relevant Work Experience)	<p>The person should have 2 years' full time regular Post Graduate degree or post graduate diploma in Mass Communication and Journalism/Media Management /Development Communication / English, from a recognized University/ institute.</p> <p>S/he should have minimum 4 years of relevant full time post qualification work experience of working with reputed corporate entity or poverty reduction program/ rural development program/ livelihoods program with proven grassroots and managerial exposure of KMC functions. /he must possess excellent communication skill in both English and Hindi. Person must be well versed in MS office environment. Working with Government system or understanding the same would be an important requirement. Experience of working in Jharkhand would be an added advantage.</p> <p>Salary Range: Rs. 40,000 to Rs. 50,000 per month purely based on quality of education and experiences. Apart from this, monthly communication & laptop allowances will be paid. There is also performance linked incentive (up to a maximum of 10% of basic salary) payable annually.</p> <p>Reporting to Unit Head-KMC, JSLPS.</p>
Job Description	<ul style="list-style-type: none"> • The person will closely work with the district and block teams of JOHAR to ensure that all staff shares the same vision of the Project. • As part of the Communication team at state level, you would be primarily responsible for rolling out the communication strategies across the Project. You would closely work with the district and block teams to ensure that all staff shares the same vision of the Project. You would also provide close guidance to assist capacity building teams with design inputs. • S/he will be responsible for supporting in Capacity building exercise activities. Media relation activities with success story compilation. Dissemination of Project information to all concerned. Implementing communication strategy and hand holding support in publication at various levels with various tools - Print, Audio/Video Web etc. Developing case studies on Project/program and learning notes of best practices. • S/he will be responsible for developing and disseminating State & District specific IEC materials under JOHAR • Developing case studies on Project/program and learning notes of best practices. • S/he will also have to undertake extensive field visit to ensure quality project/program interventions. • Any other task as assigned by the project authority.

14. State Accountant-JOHAR	
Eligibility Criteria (Education Qualification & Post Qualification Relevant Work Experience)	<p>The person should be holding 3 years' full time regular Bachelor Degree in Commerce (B.Com), from a recognized University/institute.</p> <p>3 years relevant post qualification experience in Accounts & finance with reputed financial firms or non-government organizations.</p> <p>Candidates having required educational degree or diploma through correspondence stream may also apply. However, required relevant experience for them would be 5 years with specification as given above. Candidates should be well versed in MS office. Good writing and communication skills in Hindi and English is mandatory.</p> <p>Salary range: 20,000-30,000 purely based on quality of education and experiences. Apart from this, monthly communication allowances will be paid. There is also performance linked incentive (up to a maximum of 10% of basic salary) payable annually</p> <p>Reporting to SPM-Finance, JSLPS.</p>
Job Description	<ul style="list-style-type: none"> • S/he will be responsible for maintaining books of records/account at SPMU level and regularly updating them. • S/he will also provide all secretarial assistance to SPMU finance/accounts Team S/he will also maintain all official records and book keeping. • Responsible for channelling upward and backward official communication. • Responsible for Accurate and timely settlement of Staff travel, communication allowances, petty cash & consultant etc. with due considerations to deductions (advances, loans, taxes). • S/he has to ensure timely processing of all types of vendor payments and Co-ordinate with the vendors/parties for any queries on the invoice/bill. • Responsible for preparation of TDS Statements, Vat statement and filing it on regular basis, consolidation of PF Statements and online filing of ECR. • Responsible for Timely deposit of TDS, PT and PF. • Responsible for All types of vouchers entry in Tally ERP9 and coordinate with all DMMU units for IUFR. • Any other duties assigned by the Finance Head.

15. Administrative Assistant-JOHAR	
Eligibility Criteria (Education Qualification & Post Qualification Relevant Work Experience)	<p>2 years' full time Graduation degree in any discipline from a recognized institution and must have 6 month's certificate course in computer applications.</p> <p>S/he should also possess good writing skill in both Hindi and English and excellent command on English typing. Person must be very good in working in MS office environment.</p> <p>Experience:</p> <p>S/he should have minimum 3 years' post qualification work experience in office administration/management in development project/corporate/business entity of repute. Out of 3 years of experience, candidate must have worked for minimum 6 months in large scale livelihoods/rural development project and have experience in assisting office management work.</p> <p>Remuneration:</p> <p>Starting from Rs. 15,000, purely based on quality of education and experiences. Apart from this, monthly communication allowances will be paid. There is also performance linked incentive (up to a maximum of 10% of basic salary) payable annually.</p> <p>Reporting to PM-Administration/concerned SPC, JSLPS.</p>
Job Description	<ul style="list-style-type: none"> • Responsible for meeting all administrative requirements of JSLPS particularly for JOHAR project, viz., office maintenance, office discipline. • Preparation for all internal and external meeting, • Helping PD-JOHAR/JOHAR SMMU Team in managing administrative affairs with Government, • To manage Daily office affairs, including travel and other logistics.



District Level Positions:

1. Regional Project Officer – FISC (Agriculture Marketing)	
<p>Eligibility Criteria (Education Qualification & Post Qualification Relevant Work Experience)</p>	<p>The person should have 2 years' full time regular Post Graduate degree or post graduate diploma in Rural Development / Rural Management / Business Administration /Social Work/Forestry or Graduate Degree in Agriculture/Agriculture engineering /Forestry from recognized University/ institute.</p> <p>S/he should have a minimum 4 years of relevant experience in agri-business & agriculture marketing, working with FPOs and agri based enterprises, value chain and an understanding of agri-business (across agri and allied sectors) and agri marketing both government and private markets as well knowledge of agri marketing reforms – changing policy and legislative environment. Person should have good understanding of domain specific working knowledge. S/he must possess good communication skill in both English and Hindi. Person must be well versed in MS office environment. Working with Government system or understanding the same would be an important requirement.</p> <p>Salary Range: Rs. 40,000 to Rs. 50,000 per month purely based on quality of education and experiences. Apart from this, monthly communication & laptop allowances will be paid. There is also performance linked incentive (up to a maximum of 10% of basic salary) payable annually.</p> <p>Based at District Headquarters with responsibility to look after thematic tasks for 5 to 6 districts and Reporting to Concerned SPC.</p>
<p>Job Description</p>	<p>Assist State Project Coordinator and Concerned Thematic Team of JOHAR in following activities.</p> <ul style="list-style-type: none"> • Work under the guidance of Programme Coordinator to ensure implementation of all components • Develop annual action plan of the RO around promotion of agri marketing strategies • Review past and present initiatives in marketing of the various agricultural commodities and products in the State / Districts covered in the Region. • Help conduct participatory workshops and seminars and guide discussions to obtain feedback on deficiencies in agricultural marketing systems that inhibit efficiency and profitability, including but not limited to marketing information and intelligence, transportation and post harvest infrastructure, packaging, standardization and grading, quality assurance and meeting the requirements of international buyers including the WTO and other trade initiatives. • To recommend appropriate management techniques for rural market operations, assess the need for detailed commodity-oriented markets. • Determine the need for market information and intelligence systems at Project and the grassroots levels, to help agribusiness enterprises identify domestic and international market opportunities, how and where these systems should be set up, and the capacity building required for operating the systems. • Assess the potential for establishment of farmers' organizations for marketing and recommend an institutional framework for accomplishing this. • Examine the existing market systems for agricultural inputs including seeds, pesticides, fertilizers, and other inputs, and recommend strategies for improving availability. • To develop mechanism for utilizing market information and intelligence of the markets and create market linkages strategy for the PGs/FPOs • To organize buyer seller meets for facilitating market linkages • Work in conjunction with Agri Business Coordinator • To provide guidance to SAKMs and provide support in developing market linkages for their designated clusters • To monitor and report progress of interventions on a regular basis. • Any other duties assigned by the project authorities

2. Regional Project Officer - FISC (Agriculture credit)	
Eligibility Criteria (Education Qualification & Post Qualification Relevant Work Experience)	<p>The person should have 2 years' full time regular Post Graduate degree or post graduate diploma in Rural Development / Rural Management / Business Administration / Financial Management/Social Work/Forestry or Graduate Degree in Agriculture/Agriculture engineering /Forestry from recognized University/ institute.</p> <p>S/he should have a minimum 4 years of relevant experience in agri-business & agriculture marketing, working with FPOs and agri based enterprises, value chain and an understanding of agri-business (across agri and allied sectors) and agri marketing both government and private markets as well knowledge of agri marketing reforms – changing policy and legislative environment. S/he must possess good communication skill in both English and Hindi. Person must be well versed in MS office environment. Working with Government system or understanding the same would be an important requirement.</p> <p>Salary Range: Rs. 40,000 to Rs. 50,000 per month purely based on quality of education and experiences. Apart from this, monthly communication & laptop allowances will be paid. There is also performance linked incentive (up to a maximum of 10% of basic salary) payable annually.</p> <p>Based at District Headquarters with responsibility to look after thematic tasks for 5 to 6 districts and Reporting to Concerned SPC.</p>
Job Description	<p>Assist State Project Coordinator and Concerned Thematic Team of JOHAR in following activities.</p> <ul style="list-style-type: none"> • Assess demand of production credit of individual producers and their enterprises in agricultural and allied sectors • Develop credit plans for meeting the individual producers and their enterprises under the three pathways identified for channelizing credit from FFIs. • Maintain database of all the individual producers and producer institutions availing credit from formal financial institutions. • Help PG and FPOs to open their bank accounts, assess and complete documentation for sourcing of credit or grants from financial institutions. • Monitor the usage and repayment of credit availed by PGs and FPOs • Manage portfolio of credit availed by PGs and FPOs in the cluster. • Attend meetings, organize workshops and exposure visit in the cluster to sensitize financial institutions around the need of formal credit to producers, PGs and FPOs. • Any other duties assigned by the project authorities

3. Regional Project Officer – FISC (Agriculture Value Chain)	
Eligibility Criteria (Education Qualification & Post Qualification Relevant Work Experience)	<p>The person should have 2 years' full time regular Post Graduate degree or post graduate diploma in Rural Development / Rural Management / Business Administration / Financial Management/Social Work/Forestry or Graduate Degree in Agriculture/Agriculture engineering /Forestry from recognized University/ institute.</p> <p>S/he should have a minimum 4 years of relevant experience in agri-business & agriculture marketing, working with FPOs and agri based enterprises, value chain and an understanding of agri-business (across agri and allied sectors) and agri marketing both government and private markets as well knowledge of agri marketing reforms – changing policy and legislative environment. S/he must possess good communication skill in both English and Hindi. Person must be well versed in MS office environment. Working with Government system or understanding the same would be an important requirement.</p> <p>Salary Range: Rs. 40,000 to Rs. 50,000 per month purely based on quality of education and experiences. Apart from this, monthly communication & laptop allowances will be paid. There is also performance linked incentive (up to a maximum of 10% of basic salary) payable annually.</p> <p>Based at District Headquarters with responsibility to look after thematic tasks for 5 to 6 districts and Reporting to Concerned SPC.</p>
Job Description	<p>Assist State Project Coordinator and Concerned Thematic Team of JOHAR in following activities.</p> <ul style="list-style-type: none"> • Work in conjunction with the Project Coordinator – Value Chain • Develop annual action plan of the RO around business promotion at the FPO level • To inculcate elements of business orientation among PGs, FPOs, entrepreneurs by way of intensive orientation • To develop a clear strategy towards formation of vibrant clusters • To counsel and guide prospective agri-entrepreneurs on their business idea and support them by developing a bankable business plan • To ensure that formation of Producer Groups in the clusters is based on agri business principles • To create awareness and encourage local entrepreneurs to start agri enterprises and facilitate provision of appropriate support from FISC Regional Office in preparing bankable business plans • To provide guidance to SAKMs and provide support in developing agri business orientation among the PGs, FPOs in their designated clusters • Any other duties assigned by the project authority.

4. Regional Project Officer – FISC (Skills)	
Eligibility Criteria (Education Qualification & Post Qualification Relevant Work Experience)	<p>The person should have two years fulltime regular Master’s Degree or Post Graduate Diploma in Rural Development /Rural Management/ Business Administration/ Entrepreneurship Development/Social Work/B Tech/ M Tech from a recognized University or Institute.</p> <p>S/He should have proven track record of working for at least 4 years of Post qualification work experience with large scale poverty reduction/livelihoods or similar projects/ program or CSR/other development initiative focusing in livelihood and/or skilling and entrepreneurship development. S/he must possess good communication skill in both English and Hindi. Person must be well versed in MS office environment. Working with Government system or understanding the same would be an important requirement.</p> <p>Salary Range: Rs. 40,000 to Rs. 50,000 per month purely based on quality of education and experiences. Apart from this, monthly communication & laptop allowances will be paid. There is also performance linked incentive (up to a maximum of 10% of basic salary) payable annually.</p> <p>Based at District Headquarters with responsibility to look after thematic tasks for 5 to 6 districts and Reporting to Concerned SPC.</p>
Job Description	<p>Assist State Project Coordinator and Skilling Team of JOHAR in following activities.</p> <ul style="list-style-type: none"> • in implementation of the Skills & Jobs component of JOHAR project in the designated blocks of Jharkhand with time bound and clear efficiencies. • Develop strategies, policies, systems, protocols, practices as required for skilling in JOHAR including selection and skill training of micro enterprise service providers • Develop and finalize micro enterprise development skilling plans (strategic and implementation) and yearly budgets Manage project budgeting planning at district levels • Carry out performance appraisal of micro enterprise development team through. • Monitor and ensure timely, within budget and quality of skilling for entrepreneurship development and enterprise development Assist in the preparation of the six-monthly project report • Develop a project monitoring system capable of collecting necessary data for the JOHAR M&E program • Plan and manage convergence activities with other components. • Provide technical supervision and ensure technical quality • Motivate and build micro enterprise development skill team, promote innovation • Carry out periodic field level ground truthing apart from monitoring based on MIS and team feedback. • Conducting state level monitoring and periodic review of the entire implementation plan. Identify issues, seek support or facilitate innovative solutions. • Any other duties assigned by the project authorities

5. Regional Project Officer - HRD	
Eligibility Criteria (Education Qualification & Post Qualification Relevant Work Experience)	<p>The person should have 2 years' full time regular Post Graduate degree or Post Graduate diploma in Rural Development / Rural Management / HR Management/ Personnel Management from a recognized University/ institute.</p> <p>S/he should have minimum 4 years of full time relevant post qualification work experience of working with reputed corporate entity or poverty reduction program/ rural development program/ livelihoods program with proven grassroots and managerial exposure of HR functions. The person must have worked for recruitment & selection, wage & salary administration, labour/staff relations & welfare and staff training & development. The understanding and experience of handling HR MIS would be essential. S/he must possess excellent communication skill in both English and Hindi. Person must be well versed in MS office environment. Working with Government system or understanding the same would be an important requirement. Experience of working in Jharkhand would be an added advantage.</p> <p>Salary Range: Rs. 40,000 to Rs. 50,000 per month purely based on quality of education and experiences. Apart from this, monthly communication & laptop allowances will be paid. There is also performance linked incentive (up to a maximum of 10% of basic salary) payable annually.</p> <p>Based at District Headquarters with responsibility to look after thematic tasks for 5 to 6 districts and Reporting to SPM-HRD.</p>
Job Description	<p>Assist State Programme Manager – HRD and Concerned Thematic Team of JOHAR in following activities.</p> <ul style="list-style-type: none"> • S/he will be responsible for executing the HR and administrative policies at district/Block level. • S/he will be responsible for managing and executing HR activities viz. probation confirmation and leave records and manpower reporting. • S/he will be responsible for assisting and supporting District Programme Coordinator in assessing the CB needs of Block staff. • S/he will also have to undertake extensive field visit to ensure the quality HR interventions.

6. Regional Project Officer – Procurement	
Eligibility Criteria (Education Qualification & Post Qualification Relevant Work Experience)	<p>The person should have Two years' full time Post Graduate degree/Diploma in any discipline from recognized university/institution.</p> <p>S/He should have proven track record of working for at least 6 years with large scale poverty reduction/livelihoods or similar projects/programme or CSR/other development initiatives focusing in procurement works of Govt./Development Organizations. World Bank Certified Procurement Professional shall be given priority.</p> <p>The person should have proven track record of being engaged at managerial level (preferably at state/district level) with relevant programme / project, implemented by reputed agencies. S/he should have good understanding of domain specific work protocol. S/he must possess excellent communication skill in both English and Hindi. Person must be well versed in MS office environment. Working with Government system or understanding the same would be an important requirement. Experience of working in Jharkhand would be an added advantage.</p> <p>Salary Range: Rs. 40,000 to Rs. 50,000 per month purely based on quality of education and experiences. Apart from this, monthly communication & laptop allowances will be paid. There is also performance linked incentive (up to a maximum of 10% of basic salary) payable annually.</p> <p>Based at District Headquarters with responsibility to look after thematic tasks for 5 to 6 districts and Reporting to SPM-Procurement, JSLPS.</p>
Job Description	<p>Assist State Programme Manager – Procurement and Concerned Thematic Team of JOHAR in following activities.</p> <ul style="list-style-type: none"> • Handling all procurement related issues, including procurement related compliances at district/ block offices, • Training of staff on procurement related issues. • Properly maintaining all the procurement related files/records. Prepare agenda notes/proceedings of different procurement related Committee/meeting. • Opening of all the procurement related tenders in time as per the procurement norms. • Ensure timely delivery of goods to different district and field units. • Process for payment for all procurement related activities in time. <p>Provide necessary support capacity building of community on community procurement processes</p>

7. District Project Officer –High Value Agriculture	
Eligibility Criteria (Education Qualification & Post Qualification Relevant Work Experience)	<p>Two years' full time Post Graduate Degree/Post graduate Diploma in Rural Management / Marketing Management / Agri Business Management or Graduate degree in Agriculture / Agri Business Management/ Horticulture/Agronomy/Forestry /Agriculture Engineering from recognized university/institution.</p> <p>S/He should have proven track record of working for at least 4 years of relevant full time post qualification work experiences with poverty reduction/livelihoods or similar projects/program or CSR/other development initiatives focusing in successfully implemented rural livelihoods interventions, horticulture intensification, Seed production, vegetable production, agro forestry and value chain support. Person should have good understanding of domain specific working knowledge. S/he must possess good communication skill in both English and Hindi. Person must be well versed in MS office environment. Working with Government system or understanding the same would be an important requirement.</p> <p>Salary Range: Rs. 25,000 to Rs. 40,000 per month purely based on quality of education and experiences. Apart from this, monthly communication & laptop allowances will be paid. There is also performance linked incentive (up to a maximum of 10% of basic salary) payable annually.</p> <p>Reporting to DPM/DPC.</p>
Job Description	<ul style="list-style-type: none"> • Work in close coordination with the DPM/DPC and Project Coordinator - HVA and manage the HVA sub-component activities at district Level: • S/he will be responsible for backward and forward linkage for community producer groups, institutions/federation. • Develop annual action plan of the RO around business promotion at the FPO level • To inculcate elements of business orientation among PGs, FPOs, entrepreneurs by way of intensive orientation • To develop a clear strategy towards formation of vibrant clusters. • To counsel and guide prospective agri-preneurs on their business idea and support them by developing a bankable business plan • To ensure that formation of Producer Groups in the clusters is based on agri business principles • To create awareness and encourage local entrepreneurs to start agri enterprises and facilitate provision of appropriate support from FISC Regional Office in preparing bankable business plans • To provide guidance to SAKMs and provide support in developing agri business orientation among the PGs, FPOs in their designated clusters • Coordinate the development of the detailed district HVA sub-component annual work plan in close collaboration with JOHAR thematic Block coordinators • Manage project budgeting planning at district levels • Prepare district input for project six monthly reporting • Manage district project monitoring and aggregation of necessary data form Thematic Block Coordinators and other staff for reporting • Provide supervisory advice on the HVA activities to JOHAR thematic Block Coordinators • Coordinate and Supervise District need for convergence • Provide District level supervision on various HVA programme components, including targeting and identification of project target groups • Monitor technical quality of District project training • Plan and manage the identification of SHGs for organization into JOHAR HVA interventions. • Coordinate and supervise training and strengthening of field staff in target blocks for HVA activities • Any other duties assigned by the project authorities

8. District Project Officer – Livestock

Eligibility Criteria (Education Qualification & Post Qualification Relevant Work Experience)

Bachelor degree in Animal Husbandry /veterinary science /Agriculture /dairy technology/dairy science or 2 years' full time Post Graduate degree in Livestock/ Animal Husbandry /dairy technology/dairy science. From recognized university/institution.

S/He should have proven track record of working for at least 4 years of full time relevant post qualification work experience with large scale poverty reduction/livelihoods or similar projects/ program or CSR/other development initiatives **focusing in livestock based developmental activities**. Person should have good understanding of domain specific working knowledge. S/he must possess good communication skill in both English and Hindi. Person must be well versed in MS office environment. Working with Government system or understanding the same would be an important requirement.

Salary Range: Rs. 25,000 to Rs. 40,000 per month purely based on quality of education and experiences. Apart from this, monthly communication & laptop allowances will be paid. There is also performance linked incentive (up to a maximum of 10% of basic salary) payable annually.

Reporting to DPM/DPC.

- Work in close coordination with the DPC/DPM and Project Manager Livestock and manage the Livestock sub-component activities at district Level:
- S/he will be also responsible for backward and forward linkages to the community institutions and federations related to Dairy and livestock promotion.
- S/he will support and facilitate to DPM in planning all dairy based livelihoods activities in the district.
- Coordinate the development of the detailed district Livestock sub-component annual work plan in close collaboration with JOHAR thematic Block coordinators
- Manage project budgeting planning at district levels
- Prepare district input for project six monthly reporting
- Manage district project monitoring and aggregation of necessary data form Thematic Block Coordinators and other staff for reporting
- Provide supervisory advice on the Livetsock activities to JOHAR thematic Block Coordinators
- Coordinate and Supervise District need for convergence
- S/he will be also working as resource support available to Block units for executing partnership based activities or any other dairy and livestock based livelihoods activities.
- S/he will also have to undertake extensive field visit to ensure the quality project/program interventions.
- Provide District level supervision on various Livestock programme components, including targeting and identification of project target groups
- Monitor technical quality of District project training
- Plan and manage the identification of SHGs for organization into JOHAR Livestock interventions.
- Coordinate and supervise training and strengthening of field staff in target blocks for Livestock activities
- Any other duties assigned by the project authorities

9. District Project Officer – M&E and MIS	
Eligibility Criteria (Education Qualification & Post Qualification Relevant Work Experience)	<p>The person should be holding 2 years' full time regular Post Graduate degree or 2 years' full time Post graduate Diploma in Computer Application or B. Tech /B.E in computer science, from a recognized University/institute.</p> <p>S/he should have 4 years of full time relevant post-qualification work experience in handling MIS and M&E activities related experience preferably in rural development projects. S/he must possess good communication skill in both English and Hindi. Person must be well versed in MS office environment. Working with Government system or understanding the same would be an important requirement.</p> <p>Salary Range: Rs. 25,000 to Rs. 40,000 per month purely based on quality of education and experiences. Apart from this, monthly communication & laptop allowances will be paid. There is also performance linked incentive (up to a maximum of 10% of basic salary) payable annually.</p> <p>Reporting to DPC/DPM.</p>
Job Description	<ul style="list-style-type: none"> • The person will be responsible for Overseeing all planned activities related to M&E and MIS and ensure its quality execution across the district. • Take leadership role in design , strategy and roll out of annual work plans, perspective plans under the Monitoring and Evaluation and MIS component for the district. • Facilitate development of M&E and MIS tools and reporting systems in consultations with other experts in DMMU. • Facilitate rollout and management of Web based MIS/Monitoring system with close coordination with external agency • Offer handholding support to block on BMMU on M&E and MIS component end ensuring timely flow of data in order to generate required Progress reports. • Monitor the performance of the Block level Manager –MIS, M&E • Mentoring and guidance to District Unit functional in the district in effective usage of MIS services following M&E protocols. • Responsible for tracking & maintaining project related data in MIS system database, supporting data compilation & report generation, conducting data analysis, collecting relevant data/information, compiling report and generation the same for analysis. S/he will be responsible for preparation of monthly, quarterly and annual report. • Regular updating of MIS etc. • Report regularly to SMMU in form of generating periodic reports • Documentation of learning and dissemination of feedback at block/ field level. • Any other task assigned by the project authority.

10. District Accountant (JOHAR)	
Eligibility Criteria (Education Qualification & Post Qualification Relevant Work Experience)	<p>The person should be holding 3 years' full time regular Bachelor Degree in Commerce (B.Com), from a recognized University/institute.</p> <p>S/he should have minimum 2 years relevant post qualification experience in Accounts & finance with reputed financial firms or non-government organizations.</p> <p>Candidates having required educational degree or diploma through correspondence stream may also apply. However, required relevant experience for them would be 4 years relevant full time post qualification work experience with specification as given above.</p> <p>Candidates should be well versed in MS office. A good writing and communication skill in Hindi and English is mandatory.</p> <p>Salary range: 10,000-20,000 purely based on quality of education and experiences. Apart from this, monthly communication allowances will be paid. There is also performance linked incentive (up to a maximum of 10% of basic salary) payable annually</p> <p>Reporting to DPC/DPM.</p>
Job Description	<ul style="list-style-type: none"> • Accurate and timely settlement of Staff travel, communication allowances, petty cash & consultant etc. with due considerations to deductions (advances, loans, taxes).. • Timely processing of all types of vendor payments. • Co-ordinate with the vendors/parties for any queries on the invoice/bill • Preparation of TDS Statements, Vat statement and filing it on regular basis • Consolidation of PF Statements and online filing of ECR. • Timely deposit of TDS, PT and PF. • All types of vouchers entry in Tally ERP9 and coordinate with all DMMU units for IUFR. • Any other duties assigned by the Finance Head.

Block level Positions:

1. Block Project Officer (JOHAR)	
Eligibility Criteria (Education Qualification & Post Qualification Relevant Work Experience)	<p>The person should have 2 years' full time regular Post Graduate degree or Post Graduate diploma in Rural Development / Rural Management / Business Administration/Social Work/Forestry or graduate degree (10+2+4) in Agriculture /horticulture/agriculture engineering /forestry from a recognized University/ institute.</p> <p>S/he should have minimum 4 years of relevant work experience of successfully leading of team of development workers and executing poverty reduction/rural development/livelihoods programme or project having exposure of community institutions, federations, forestry, agriculture, fishery, financial inclusion work and run by Government /Reputed NGOs/CSR Initiatives. Out of 4 years, 2 years' experience should be of post qualification. S/he must possess excellent communication skill in both English and Hindi. Person must be well versed in MS office environment. Working with Government system or understanding the same would be an important requirement. Experience of working in Jharkhand would be an added advantage.</p> <p>Candidates having required educational degree or diploma through correspondence stream may also apply. However, required relevant experience for them would be 6 years with specification as given above. Other conditions will remain same.</p> <p>Salary Range: Rs. 25,000 to Rs. 40,000 per month purely based on quality of education and experiences. Apart from this, monthly communication & laptop allowances will be paid. There is also performance linked incentive (up to a maximum of 10% of basic salary) payable annually.</p> <p>Reporting to DPC/DPM.</p>
Job Description	<ul style="list-style-type: none"> • S/he will be responsible for leading the Block level team of the project, managing staff working directly at BPIU. • S/he will be responsible for successfully planning and executing of all intervention of JOHAR at block level. • Plan and implement all project activities at block level along with the team. • S/he will be responsible for liaising with Govt. line departments, banking institutions, civil society organizations; JSLPS programme and other external agency for project purposes. • Work closely with, FPOs, Cluster Level Federations, VO's and SHGs to implement program interventions. • Build capacity of field staff, community resource persons. • S/he will also have to undertake extensive field visit to ensure quality project/program interventions. • Overall in-charge of finance and administrative functions of the block unit. • Any other activities assigned by the Project Authority.

2. Field Thematic Coordinator (JOHAR)	
Eligibility Criteria (Education Qualification & Post Qualification Relevant Work Experience)	<p>Bachelor degree in any discipline from a recognized University /institute.</p> <p>S/he should have minimum 2 years of relevant post qualification work experience in Government/Development project with proven track record of successfully implementing rural livelihoods interventions. Preference would be given to candidates having experience of working with community institution.</p> <p>Candidates having required educational degree or diploma through correspondence stream may also apply. However, required relevant experience for them would be 4 years with specification as given above. Other conditions will remain same.</p> <p>Candidates should be well versed in working with MS office environment.</p> <p>Salary : Starting from Rs. 15,000, purely based on quality of education and experiences. Apart from this, monthly communication allowances will be paid. There is also performance linked incentive (up to a maximum of 10% of basic salary) payable annually.</p> <p>Reporting to Block Project Officer.</p>
Job Description	<p>Field Thematic Coordinator will be based at cluster headquarters and be responsible for having regular direct interface with the project beneficiaries and their institutions promoted under the project. The main job would revolve around community mobilization, institution building process, training & capacity building, technical assistance at field level, monitoring of field based intervention and troubleshooting of regular field based problems.</p>

HOW TO APPLY:

Interested candidates need to apply online at sids.co.in/jslps latest by ****. The online application portal will be live within 24 hours from the date of publishing this advertisement. Interested candidate may apply accordingly. Applications through any other means will not be accepted.

**Chief Executive Officer
JSLPS**