

**HARYANA STAFF SELECTION COMMISSION,  
BAYS NO. 67-70, SECTOR-2, PANCHKULA - 134151  
Website [www.hssc.gov.in](http://www.hssc.gov.in)**

<b>Advt. No.</b>	<b>7/2016</b>	<b>Date of publication</b>	<b>: 30.12.2016</b>
<b>Opening date for submission of online applications</b>			<b>: 16.01.2017</b>
<b>Closing date for submission of online applications</b>			<b>: 15.02.2017(by 11:59PM)</b>
<b>Closing date for deposit of fee</b>			<b>: 17.02.2017(by 11:59PM)</b>

Online applications are invited for direct recruitment of under mentioned categories of posts using the website of **HARYANA STAFF SELECTION COMMISSION** i.e. [www.hssc.gov.in](http://www.hssc.gov.in). The online application can be filled up from **16.01.2017 to 15.02.2017 till 11:59 P.M.**, thereafter website link will be disabled. The candidates are strictly advised to apply online well in advance without waiting for last date of submission of online application form. The printed copy of the online application form with necessary certificates must be brought at the time of verification/scrutiny-cum-interview. No offline application form or copy of downloaded application form will be accepted by the office. Qualifications/eligibility conditions, age and other documents will be determined with regard to last date fixed to apply online applications also called as closing date i.e. **15.02.2017** given in the advertisement. The details of the posts are as under :-

**DETAILS OF POSTS AND QUALIFICATIONS**

**Land Records Department**

**Cat. No. 1**                      **1 post of Assistant Research Officer.**

(for BC-B Category Only)

E.Q.

i) Master's degree from a recognized university in Economics or Agricultural Economics or Mathematics or Commerce with Statistics as one of the subjects either at the Master's level or if the candidate has also graduated in the Honours School in Mathematics or Economics, then with Statistics as one of the subjects at B.A. Honours School level in these subjects, or a Master's degree in Statistics.

ii) One year's experience in collection compilation and analysis of statistical data preferably in some Government Office.

iii) Hindi/ Sanskrit upto Matric Standard or higher education.

OR

i) Graduate with Economics or Mathematics or Agricultural Economics or Commerce or Statistics as one of the subjects in the first four cases.

ii) Five years experience in collection compilation and analysis of statistical data on a post equivalent to that of Statistical Assistant preferably in some Government Office.

iii) Hindi/ Sanskrit upto Matric Standard or higher education.

Age:

22-42 Years

Pay Scale:

₹ 9300-34800 + ₹ 3600 G.P.

**Cat. No. 2**

**1 posts of Draftsman (Re-Advertised)..**

(for GEN Category Only)

E.Q.

i) Matric or its equivalent of a recognized university or Board;

ii) Hindi/ Sanskrit upto Matric Standard or higher education.

iii) Pass in Draftsman (Civil) Class of Engineering Institute recognized by Government for this purpose.

Age:

17-42 Years

Pay Scale:

₹ 9300-34800 + ₹ 3600 G.P.

**Food & Supplies Department**

**Cat. No. 3**                      **24 posts of Assistant Food & Supplies Officer.**  
 (GEN=7, SC=3, BCA=3, BCB=2, EBPG=3, ESM-GEN=2, ESM-SC=1,  
 ESM-BCA=1, ESM-BCB=1, OSP-SC=1)

E.Q.                                i) Graduation degree or its equivalent from a recognized university.  
 ii) Knowledge of Hindi/Sanskrit upto Matric or Higher education.

Age:                                17-42 Years  
 Pay Scale:                        ₹ 9300-34800 + ₹ 4000 G.P.

**Animal Husbandry & Dairying Department**

**Cat. No. 4**                      **14 posts of Lab Technician.**  
 (GEN=6, SC=3, BCA=2, BCB=1, EBPG=2)

E.Q.                                i) 10+2 with Science from any recognized Institution or Board;  
 ii) Two years Diploma in Veterinary Laboratory Technology (DVLТ) from Lala Lajpat Rai University of Veterinary and Animal Sciences, Hisar or any other Institution recognized by the State Government; and  
 iii) Hindi/ Sanskrit upto Matric Standard or higher education.

Age:                                17-42 Years  
 Pay Scale:                        ₹ 9300-34800 + ₹ 3600 G.P.

**Printing and Stationery Department**

**Cat. No. 5**                      **1 posts of Section Holder (Binding).**  
 (for BCA Category Only)

E.Q.                                i.) Matric with Hindi;  
 ii) 3 years diploma in Printing Technology from a recognized institution in India or abroad;  
 iii) 3 years experience as supervisor in a press;  
 iv) To qualify departmental test.  
 v) Knowledge of Hindi/Sanskrit upto Matric or Higher education;

Age:                                17-42 Years  
 Pay Scale:                        ₹ 9300-34800 + ₹ 3600 G.P.

**Cat. No. 6**                      **1 posts of Assistant Section Holder (Binding).**  
 (for General Category Only)

E.Q.                                i) Matric with Hindi;  
 ii) 3 years diploma in Printing Technology from a recognized institution in India or abroad;  
 iii) To qualify departmental test.  
 iv) Knowledge of Hindi/Sanskrit upto Matric or Higher education;

Age:                                17-42 Years  
 Pay Scale:                        ₹ 5200-20200 + ₹ 1900 G.P. +50/-Spl. Pay

**Cat. No. 7**

**1 posts of Reader.**

(for ESM-General Category Only)

E.Q

- i) Graduate from a recognized University;
- ii) Hindi upto Matric;
- iii) 3 years experience as Reader;
- iv) To qualify departmental test.
- v) Knowledge of Hindi/Sanskrit upto Matric or Higher education;

Age:

17-42 Years

Pay Scale:

₹ 5200-20200 +₹ 1900 G.P.

**Cat. No. 8**

**2 posts of Computer.**

(BCA=1, ESM-GEN=1)

E.Q

- i) Matric with Hindi;
- ii) 3 years diploma in Printing Technology from a recognized institution in India or abroad;
- iii) To qualify departmental test.
- iv) Knowledge of Hindi/Sanskrit upto Matric or Higher education;

Age:

17-42 Years

Pay Scale:

₹ 5200-20200 +₹ 1900 G.P. +50/-Spl. Pay

**Cat. No. 9**

**5 posts of Offset Inker.**

(GEN=2, SC=1, BCA=1, ESM-SC=1)

E.Q.

- i.) Matric with Hindi;
- ii) Knowledge of working of Offset Machines, cleaning and setting the inking rollers, changing the plates etc;
- iii) 5 years experience of working as Inker with Offset Machine in a Offset Press;
- iv) To qualify departmental test.
- v) Knowledge of Hindi/Sanskrit upto Matric or Higher education;

Age:

17-42 Years

Pay Scale:

₹ 5200-20200 +₹ 1900 G.P.

**Cat. No. 10**

**3 posts of Press Mechanic.**

(SC=1, BCA=1, EBPB=1)

E.Q.

- i) Matric with Hindi;
- ii) 2 years I.T.I. Certificate in Mechanical Engineering/Fitter;
- iii) To qualify departmental test;
- iv) Knowledge of Hindi/Sanskrit upto Matric or Higher education;

Or

- i) Matric with Hindi;
- ii) 5 years experience of Maintenance Operation and Repair of Printing and Binding Machines;
- iii) To qualify departmental test;
- iv) Knowledge of Hindi/Sanskrit upto Matric or Higher education;

Age:

17-42 Years

Pay Scale:

₹ 5200-20200 +₹ 1900 G.P.

**Cat. No. 11** 1 posts of Personal Computer with Advance Technology (P.C.A.T).  
( for SC category only)

- E.Q
- i) Graduate from a recognized University;
  - ii) Knowledge of Hindi and English Typing;
  - iii) Two Year's experience as a Personal Computer Advance Technology (P.C.A.T) with Laser Printer Machine Operator;
  - iv) Primary Knowledge of composing is essential;
  - v) Shall have to qualify the departmental test;
- Knowledge of Hindi/Sanskrit upto Matric or Higher education;

Age: 17-42 Years  
Pay Scale: ₹ 9300-34800 + ₹ 3600 G.P.

**Haryana State Pollution Control Board**

**Cat. No. 12** 1posts of Senior Scientific Assistant.  
( for General Category Only)

- E.Q
- i) M.Sc in the Chemistry/ Environmental Science (with Degree in Science)/Micro-Biology/Bio-Chemistry/Biotechnology  
or  
B.Sc in first division with one year experience in the Lab engaged in Environmental Investigation, Testing or Analysis.
  - ii) Knowledge of Hindi/ Sanskrit upto Matric Standard or Higher Education.

Age: 17-42 Years  
Pay Scale: ₹ 9300-34800 + ₹ 4000 G.P.

**Higher Education Department**

**Cat. No. 13** 14 posts of Assistant (field Offices) (Re-Advertised).  
(Gen=5, SC=3, BCA=2, BCB=1, EBPG=2, ESM-GEN=1)

- E.Q
- i) Graduate of a recognized University in second division or its equivalent and passes such test as may be prescribed by the Director. Also possesses at least five years experience on a clerical post.
  - ii) Knowledge of Hindi/Sanskrit upto matric or higher education.

Age: 17-42 Years  
Pay Scale: ₹ 9300-34800 + ₹ 3600 G.P.

**Food and Drugs Administration Department**

**Cat. No. 14** 2 posts of Senior Analytical Assistant(Re-Advertised).  
( GEN=1, EBPG=1)

- E.Q
- i) M.Sc. in Chemistry or Biochemistry or Microbiology or Food Technology or Food and Drug Technology or Post Graduate Degree in Pharmacy or Pharmaceutical Chemistry from a recognized University or possesses qualifications of the Institute of Chemists (India) the by examination in the section of analysis of food or drugs conducted by the institute of Chemists;
  - ii) Knowledge of Hindi/ Sanskrit upto Matric Standard or Higher Education.

Age: 17-42 Years  
Pay Scale: ₹ 9300-34800 + ₹ 3600 G.P.

Cat. No.15 1 posts of Statistical Assistant for FDA, HQ(Re-Advertised).

( PHC- Low Vision)

E.Q

i) Master degree from a recognized University in Economics or Agricultural Economics or Mathematics or Commerce with Statistics or Operation Research or Econometrics with Statistics as one of paper in case of first four;

OR

Second Division Graduate with two years Diploma in Statistics from a recognized University;

ii) One year Diploma in Computer Application from a recognized University/Institution;

iii) Knowledge of Hindi/ Sanskrit upto Matric Standard or Higher Education.

Age:

17-42 Years

Pay Scale:

₹ 9300-34800 +₹ 3600 G.P.

Cat. No. 16

2 posts of Junior Scientific Officer.

( SC=1, BCA=1)

E.Q

i) M.Sc with Minimum 50% Marks in Chemistry or Bio-Chemistry or Microbiology or Food Technology or Food and Drug Technology or Post Graduate Degree in Pharmacy or Pharmaceutical Chemistry form a recognized University or Possesses qualifications or the Institute of Chemists (India) by examination in the section of analysis of food or drugs conducted by the institute of Chemists;

ii) Knowledge of Hindi/ Sanskrit upto Matric Standard or Higher Education.

Age:

17-42 Years

Pay Scale:

₹ 9300-34800 +₹ 3600 G.P.

Women & Child Development Department

Cat. No. 17

137 posts of Supervisor (Female) (Re-Advertised).

( GEN=40, SC=26, BCA=20, BCB=11, EBPG=15, ESM-GEN=11, ESM-SC=3, ESM-BCA=3, ESM-BCB=4, OSP-GEN=1, OSP-SC=1, OSP-BCA=1, OSP-BCB=1) PHC-LV=2.

E.Q

i) Graduate from a recognized University, preferably in Home Science or Child Development or Nutrition.

ii) Knowledge of Hindi/ Sanskrit upto Matric Standard or Higher Education.

Age:

17-42 Years

Pay Scale:

₹ 9300-34800 +₹ 3600 G.P.

Cat. No. 18

126 posts of Supervisor (Female) (Re-Advertised).

(GEN=34, SC=23, BCA=18, BCB=10, EBPG=14, ESM-GEN=10, ESM-SC=3, ESM-BCA=3, ESM-BCB=4, OSP-GEN=1, OSP-SC=2, OSP-BCA=2, OSP-BCB=2) PHC-LV =3.

E.Q

- i) Matriculate from a recognized Board.
- ii) 11 months training as Bal Sevika.
- iii) Eight years experience as Bal Sevika or Anganwadi workers in Integrated Child Development Services Scheme or both.
- iv) Knowledge of Hindi/ Sanskrit upto Matric Standard or Higher Education.

OR

- i) Matriculate from a recognized Board.
- ii) 10 years experience as Anganwadi workers in Integrated Child Development Services Scheme.
- iv) Knowledge of Hindi/ Sanskrit upto Matric Standard or Higher Education.

Age:  
Pay Scale:

17-45 Years  
₹ 9300-34800 +₹ 3600 G.P.

PWD B&R Branch, Department

Cat. No. 19

11 posts of Chargeman Electrical(Re-Advertised).

(GEN = 04, SC= 02, BCA=02, BCB = 01, EBPG=01, ESM-GEN = 01)

E.Q

- i) Matric with Hindi or Sanskrit;
- ii) Two years ITI Certificate in Electrician trade; and
- iii) Five years experience in the relevant field;

Age:  
Pay Scale:

17-42 Years  
₹ 5200-20200 +₹ 2400 G.P.

Cat. No. 20

2 posts of Chargeman(AC).

(GEN = 02)

E.Q

- i) Matric with Hindi or Sanskrit;
- ii) Two years ITI Certificate in Refrigeration trade; and
- iii) Five years experience in the relevant field;

Age:  
Pay Scale:

17-42 Years  
₹ 5200-20200 +₹ 2400 G.P.

**Cat. No. 21**

**2 posts of Carpenters.**

(GEN = 02)

E.Q

- i) Matric with Hindi or Sanskrit;
- ii) One year ITI Carpenter trade; and
- iii) Two years experience in the relevant field;

Age:  
Pay Scale:

17-42 Years  
₹ 5200-20200 +₹ 2400 G.P.

**Cat. No. 22**

**2 posts of Motor Winder.**

(GEN = 02)

E.Q

- i) Matric with Hindi or Sanskrit;
- ii) Five years experience as Motor Winder;

Age:  
Pay Scale:

17-42 Years  
₹ 5200-20200 +₹ 1900 G.P.

**Cat. No. 23**

**1 posts of Lift Operator.**

(GEN = 01)

E.Q

- i) Matric with Hindi or Sanskrit;
- ii) Five years experience in operation of Lift;

Age:  
Pay Scale:

17-42 Years  
₹ 5200-20200 +₹ 2400 G.P.

**Cat. No. 24**

**2 posts of Store Keeper.**

(GEN = 02)

E.Q

- i) Matric with Hindi or Sanskrit;
- ii) Basic Knowledge of Computer; and
- iii) Three years experience in Handling of Electrical Store;

Age:  
Pay Scale:

17-42 Years  
₹ 5200-20200 +₹ 1900 G.P.

**Cat. No. 25**

**1posts of Generator Operator.**

(GEN = 01)

E.Q

- i) Matric with Hindi or Sanskrit;
- ii) Eight years experience as Generator Operator;

Age:  
Pay Scale:

17-42 Years  
₹ 5200-20200 +₹ 2400 G.P.

Cat. No. 26 7posts of Mechanic AC & Refrigeration.  
(GEN=3, SC=1, BCA=1, EBPG=1, ESM Gen=1)

- E.Q
- i) Matric with Hindi or Sanskrit;
  - ii) Two years I.T.I in Refrigeration; and
  - iii) Two years experience in the relevant field;

Age: 17-42 Years  
Pay Scale: ₹ 5200-20200 + ₹ 2400 G.P.

Cat. No. 27 99 posts of Electrician(Re-Advertised).

(Gen=31, SC=18, BCA=14, BCB=8, EBPG=11, ESM GEN=07, ESM SC=2, ESM BCA=2, ESM BCB=3, OSP GEN=1, OSP SC=1, OSP BCA=1)

- E.Q
- i) Matric with Hindi or Sanskrit;
  - ii) Two years I.T.I Certificate in Electrician/Wireman Trade; and
  - iii) Two years experience in the relevant field;

Age: 17-42 Years  
Pay Scale: ₹ 5200-20200 + ₹ 2400 G.P.

Health Services Department

Cat. No. 28 18 posts of Family Welfare Extension Educator.

(Gen=6, SC=4, BCA=3, BCB=1, EBPG=2, ESM GEN=1, ESM BCB=1  
Total =18, PHC-OH=1)

- E.Q
- i) Graduate of a recognized University
  - ii) Two years experience relating to Community Education in Health and Family Welfare;
  - iii) Knowledge of Hindi/ Sanskrit upto Matric Standard or Higher Education.

Age: 17-42 Years  
Pay Scale: ₹ 9300-34800 + ₹ 3600 G.P.

Cat. No. 29 10 posts of Statistical Assistant (Re-Advertised).

(GEN=3, SC=2, BCB=1, EBPG=1, ESM-GEN=1, ESM-BCA=2)

- E.Q
- i) Master degree from a recognized University in Economics or Agricultural Economics or Mathematics or Commerce with Statistics or Operation Research or Econometrics with Statistics as one of paper in case of first four;

OR

Second Division Graduate with two years Diploma in Statistics from a recognized University;

- ii) One year Diploma in Computer Application from a recognized University/ Institution;

iii) Knowledge of Hindi/ Sanskrit upto Matric or Higher education.

Age: 17-42 Years  
Pay Scale: ₹ 9300-34800 + ₹ 3600 G.P.



Public Health Engineering Department**Cat. No.30****681 posts of Water Pump Operator Grade-II(Re-Advertised).**

(GEN=260, SC=138, BCA=79, BCB=52, EBPG=58, ESM-GEN=36, ESM-SC=11, ESM-BCA=13, ESM-BCB=14, OSP-GEN=4, OSP-SC=8, OSP-BCA=7, OSP-BCB=1) PHC-OH=10, HH=1.

E.Q

i) Matric with Hindi/Sanskrit;

ii) ITI Certificate in the trade of Motor/Tractor/Diesel Mechanic/  
Electric/Wireman

Age:

17-42 Years

Pay Scale:

₹ 5200-20200 +₹ 1800 G.P.

**Cat. No. 31****28 posts of Electrician Grade-II(Re-Advertised).**

(GEN=23, SC=2, EBPG=3)

E.Q

i) Matric with Hindi/Sanskrit;

ii) ITI Certificate in the trade of Electrician.

Age:

17-42 Years

Pay Scale:

₹ 5200-20200 +₹ 1900 G.P.

**Cat. No. 32****108 posts of Pipe Fitter Grade-II.**

(GEN=56, SC=15, BCA=13, BCB=7, EBPG=11, ESM-GEN=6)

E.Q

i) Matric with Hindi/Sanskrit;

ii) ITI Certificate in the trade of Fitter.

Age:

17-42 Years

Pay Scale:

₹ 5200-20200 +₹ 1900 G.P.

**Cat. No. 33****29 posts of Work Supervisor**

(GEN=10, SC=4, BCA=6, BCB=2, EBPG=3, ESM-GEN=1, ESM-BCB=1, OSP-SC=1, OSP-BCA=1) PHC-OH=1.

E.Q

i) Matric with Hindi/Sanskrit;

ii) ITI Certificate in the trade of Building Construction.

Age:

17-42 Years

Pay Scale:

₹ 5200-20200 +₹ 1800 G.P.

**Cat. No. 34****11 posts of Plumber Grade-II.**

(GEN=3, SC=2, BCA=2, BCB=1, EBPG=2, ESM-GEN=1)

E.Q

i) Matric with Hindi/Sanskrit;

ii) ITI Certificate in the trade of Plumber.

Age:

17-42 Years

Pay Scale:

₹ 5200-20200 +₹ 1900 G.P.

<b>Cat. No.35</b>	<b>5 posts of Diesel Auto Motor Mech.</b> (GEN=5)
E.Q	i) Matric with Hindi/Sanskrit; ii) ITI Certificate in the trade of Motor/Diesel Mechanic or its equivalent.
Age: Pay Scale:	17-42 Years ₹ 5200-20200 +₹ 1900 G.P.
<b>Cat. No. 36</b>	<b>2 posts of Welder.</b> (GEN=2)
E.Q	i) Matric with Hindi/Sanskrit; ii) ITI Certificate in the trade of Welder with 3 years experience.
Age: Pay Scale:	17-42 Years ₹ 5200-20200 +₹ 2400 G.P.
<b>Cat. No. 37</b>	<b>9 posts of Strata Observer.</b> (GEN=6, SC=1, BCA=1, EBPG=1)
E.Q	i) Matric with Hindi/Sanskrit;
Age: Pay Scale:	17-42 Years ₹ 5200-20200 +₹ 1900 G.P.
<b>Cat. No. 38</b>	<b>5 posts of Store Munshi.</b> (GEN=5)
E.Q	i) Matric with Hindi/Sanskrit;
Age: Pay Scale:	17-42 Years ₹ 5200-20200 +₹ 1900 G.P.
<b>Cat. No. 39</b>	<b>9 posts of Well Borer.</b> (GEN=6, SC=1, BCA=1, EBPG=1)
E.Q	i) Matric with Hindi/Sanskrit; II) ITI Certificate in the Trade of Motor Tractor/Electric Mechanic with 3 years Experience.
Age: Pay Scale:	17-42 Years ₹ 5200-20200 +₹ 2400 G.P.
<b>Cat. No. 40</b>	<b>4 posts of Compressor Driver/Gas Driver.</b> (GEN=4)
E.Q	i) Matric with Hindi/Sanskrit; II) ITI Certificate in the Trade of Motor Mechanic.
Age: Pay Scale:	17-42 Years ₹ 5200-20200 +₹ 1900 G.P.

**Cat. No. 41**                      **6 posts of Painter Grade-II.**

(GEN=6)

E.Q

i) Matric with Hindi/Sanskrit;

ii) ITI Certificate in the Trade of Painter.

Age:

17-42 Years

Pay Scale:

₹ 5200-20200 +₹ 1900 G.P.

**Cat. No. 42**

**1 posts of Bin Card Clerk.**

(GEN=1)

E.Q

i) Matric with Hindi/Sanskrit;

ii) One year experience in store.

Age:

17-42 Years

Pay Scale:

₹ 5200-20200 +₹ 1900 G.P.

**Cat. No. 43**

**7 posts of Mechanical Fitter Grade-II.**

(GEN=7)

E.Q

i) Matric with Hindi/Sanskrit;

ii) ITI Certificate in the Trade of Diesel Mechanic or its equivalent.

Age:

17-42 Years

Pay Scale:

₹ 5200-20200 +₹ 1900 G.P.

**Cat. No. 44**

**10 posts of Meter Reader/Bill Clerk.**

(GEN=7, SC=1, BCA=1, EBPG=1)

E.Q

i) Matric with Hindi/Sanskrit;

Age:

17-42 Years

Pay Scale:

₹ 5200-20200 +₹ 1900 G.P.

**Elementary education Department**

**Cat. No. 45**

**483 posts of TGT Sanskrit (Rest of Haryana)**

(GEN=171, SC=81, BCA=64, BCB=36, EBPG=48, ESM GEN=34, ESM SC=10, ESM BCA=10, ESM BCB=15, OSP GEN=4, OSP SC=5, OSP BCA=3, OSP BCB=2) PHC-HH=5, OH=5, VH=4

E.Q

i) B.A with at least 50% marks in Sanskrit as an elective subject and 2-year Diploma in Elementary Education;

OR

B.A with at least 50% marks as well as in Sanskrit as an elective subject and 1-year Bachelor in Education (B.Ed);

OR

B.A with at least 45% marks as well as 50% marks in Sanskrit as an elective subject and 1-year Bachelor in Education (B.Ed), in accordance

with the NCTE (Recognition Norms and Procedure) Regulations issued from time to time in this regard; Or  
 Senior Secondary (or its equivalent) with at least 50% marks and 4 year Bachelor in Elementary Education (B.El. Ed.); OR  
 Senior Secondary (or its equivalent) with at least 50% and 4 year BAEd.;

OR

B.A. with at least 50% marks as well as in Sanskrit as an elective subject and 1-year BEd. (Special Education);

ii) In case of B.Ed., Sanskrit as a teaching subject from a Recognized university;

iii) Certificate of having qualified Haryana Teacher Eligibility Test (HTET)/School Teachers Eligibility Test (STET);

iv) Knowledge of Hindi/ Sanskrit upto Matric Standard or Higher Education.

Age: 18-42 Years  
 Pay Scale: ₹ 9300-34800 + ₹ 4600 G.P.

Cat. No. 46 181 posts of TGT Sanskrit (Mewat Cadre)

(GEN=64, SC=30, BCA=24, BCB=13, EBPGE=18, ESM GEN=13, ESM SC=4, ESM BCA=4, ESM BCB=6, OSP GEN=1, OSP SC=2, OSP BCA=1, OSP BCB=1) PHC-HH=2, OH=2, VH=1.

E.Q

i) B.A with at least 50% marks in Sanskrit as an elective subject and 2-year Diploma in Elementary Education;

OR

B.A with at least 50% marks as well as in Sanskrit as an elective subject and 1-year Bachelor in Education (B.Ed);

OR

B.A with at least 45% marks as well as 50% marks in Sanskrit as an elective subject and 1-year Bachelor in Education (B.Ed), in accordance with the NCTE (Recognition Norms and Procedure) Regulations issued from time to time in this regard; Or  
 Senior Secondary (or its equivalent) with at least 50% marks and 4 year Bachelor in Elementary Education (B.El. Ed.);

OR

Senior Secondary (or its equivalent) with at least 50% and 4 year BAEd.;

OR

B.A. with at least 50% marks as well as in Sanskrit as an elective subject and 1-year BEd. (Special Education);

ii) In case of B.Ed., Sanskrit as a teaching subject from a Recognized university;

iii) Certificate of having qualified Haryana Teacher Eligibility Test (HTET)/School Teachers Eligibility Test (STET);

iv) Knowledge of Hindi/ Sanskrit upto Matric Standard or Higher Education.

Age: 18-42 Years  
 Pay Scale: ₹ 9300-34800 + ₹ 4600 G.P.

Forest Department

Cat. No. 47

331 posts of Forest Guard.

(GEN=70, SC=45, BCA=81, BCB=1, EBPG=89, ESM GEN=42, ESM BCB=3)

E.Q

i) Matriculate or equivalent examination from a recognized State Education Board/ University.

ii) Knowledge of Hindi/ Sanskrit upto Matric Standard or higher education.

iii) Minimum Physical Standard:

	Male	Female
a) Height	168 cms	155 cms
b) Chest	79 cms	74 cms

(Un-Expanded)

84 cms 79 cms

(Expanded)

c) Walking test of 25 kms for males and 14 kms for females to be completed in four hours.

Age:

17-42 Years

Pay Scale:

₹ 5200-20200 +₹ 2000 G.P.

Urban Local Bodies Department

Cat. No. 48

9 posts of Secretary in Municipal Committee.

(GEN=3, BCA=1, BCB=2, EBPG=3)

E.Q

i) Graduate, Preference shall be given to those who have Diploma in Higher Officer's Course in the Local Government;

ii) Knowledge of Hindi/ Sanskrit upto Matric or Higher education.

Age:

17-42 Years

Pay Scale:

₹ 9300-34800 +₹ 3600 G.P.

Cat. No. 49

3 posts of Executive Officer.

(GEN=2, EBPG=1)

E.Q

i) Post Graduate in any subject or Graduate in Law, Preference shall be given to those with Diploma in Higher Officers' Course in the Local Government;

ii Knowledge of Hindi/Sanskrit upto Matric or Higher education.

Age:

17-42 Years

Pay Scale:

₹ 9300-34800 +₹ 5400 G.P.

Haryana State Agriculture Marketing Board

**Cat. No. 50**                      **4 posts of Divisional Accountant.**  
(for General Category only)

- E.Q
- i) Post Graduate in Commerce with fifty five percent marks from a recognized university with three years experience from a reputed firm and
  - ii) Hindi/Sanskrit upto Matric Standard or higher education.

Age:                                      17-42 Years  
Pay Scale:                              ₹ 9300-34800 + ₹ 4200 G.P.

**Cat. No. 51**                      **2 posts of Electronic Data Processing Assistant (EPDA).**  
(for General Category only)

- E.Q
- i) Masters degree from a recognized University in statistics or economics or Mathematics or Commerce with statistics as one of the papers or Master of Computer Application with statistics as one of papers at Bachelor degree level.
  - ii) Should be proficient in data processing using computer software; and
  - iii) Working knowledge of data processing on computer; and
  - iv) Hindi/Sanskrit upto Matric Standard or higher education.

Age:                                      17-42 Years  
Pay Scale:                              ₹ 9300-34800 + ₹ 3600 G.P.

**Cat. No. 52**                      **26 posts of Sub Divisional Clerk(Re-Advertised).**

(GEN=9, SC=3, BCA=3, BCB=2, EBPG=3, ESM-GEN=2, ESM-SC=1, ESM-BCA=1, ESM-BCB=1, OSP-SC=1)

- E.Q
- i) Bachelor of Commerce from a recognized University with 55% marks.
  - ii) Six months certificate in computer from a recognized institution; and
  - iii) Hindi/Sanskrit upto Matric Standard or higher education.

Age:                                      17-42 Years  
Pay Scale:                              ₹ 9300-34800 + ₹ 3600 G.P.

**Cat. No. 53**                      **12 posts of Assistant(Re-Advertised)..**

(GEN=5, SC=2, BCA=2, BCB=1, EBPG=1, ESM-GEN=1)

- E.Q
- i) Graduate from a recognized University with 55% marks: Post Graduate Diploma in Computer Application (P.G.D.C.A) from a recognized institution and
  - ii) Hindi/Sanskrit upto Matric Standard or higher education.

Age:                                      17-42 Years  
Pay Scale:                              ₹ 9300-34800 + ₹ 3600 G.P.

**Development & Panchayats Department**

**Cat. No. 54**                      **1 posts of Librarian.**  
(for General Category Only)

- E.Q**
- i) 10+2 from any recognized institution;
- ii) Degree in Library Science from any recognized university/institution;  
and
- iii) Knowledge of Hindi/ Sanskrit upto Matric Standard or Higher Education.

**Age:**                                      17-42 Years  
**Pay Scale:**                              ₹ 9300-34800 + ₹ 3600 G.P.

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**Fee Details :**

Sr. No.	Category of post	General			SC/BC/EBPG candidates of Haryana State only	
		Male/Female	Female of Haryana resident only		Male	Female
1.	1 to 5, 11 to 18, 28, 29, 45, 46 & 48 to 54	₹150/-	₹75/-		₹35/-	₹18/-
2.	6 to 10, 19 to 27, 30 to 44 & 47	₹100/-	₹50/-		₹25/-	₹13/-
3.	Physically Handicapped/Ex-Serviceman of Haryana	No Charges				

The dependent of ESM and DFF are required to pay the fee as for General, SC or BCA & BCB Candidates as case may be. Fee once sent with the application form is neither transferable nor refundable/adjustable. The fee should be deposited through Net banking or e-Challan in any branch of State Bank of India, State Bank of Patiala, Punjab National Bank and IDBI Bank etc. available on payment site. Candidates are advised to choose their mode of payment i.e. Net banking or e-Challan while applying online.

**Note 1.** The posts indicated below were advertised earlier by the Haryana Staff Selection Commission, Panchkula : -

Sr. No.	Name of the Post	New Cat No.	Old Advt. No.	Old Cat. No.
1	Draftsman	2	1/2012	7
2	Assistant (field offices)	13	2/2013	25
3	Senior Analytical Assistant	14	2/2014	31
4	Statistical Assistant for FDA, HQ	15	2/2014	32
5	Supervisor (Female)	17	2/2013	70
6	Supervisor (Female)	18	2/2013	69
7	Chargeman Electrical	19	2/2013	58
8	Electrician	27	2/2013	49
9	Statistical Assistant	29	2/2011	65
10	Water Pump Operator Grade-II	30	2/2013	45
11	Electrician Grade-II	31	2/2013	47
12	Sub Divisional Clerk	52	2/2013	77
13	Assistant	53	2/2013	76

Against these posts no recruitment process could be initiated and the same were cancelled by the Haryana Staff Selection Commission, Panchkula vide Public Notice dated 1.5.2015. The candidates who had earlier applied against the above categories & whose details are available on web site of Haryana Staff Selection Commission i.e. [www.hssc.gov.in](http://www.hssc.gov.in) will also be eligible against the re-advertised posts and such candidates will be exempted from the payment of application fee. However, such candidates will have to apply afresh alongwith proof of depositing the application fee. They are required to upload the fee Challan/credit certificate issued by Treasury/e-Challan as the case may be, alongwith the fresh application form and will produce the original Challan/credit certificate issued by Treasury /e-Challan at the time of interview/test/verification.

- Note 2.** Where posts are reserved for PHC categories 3% of vacancies shall be reserved horizontally for persons with disabilities suffering from (i) Blindness or low vision (ii) hearing impairment and (iii) Locomotor disability or cerebral palsy and these Posts are included in total No. of Posts
- Note 3.** If the quota reserved for Ex-servicemen or Backward Classes remains unfilled due to non-availability of suitable Ex-servicemen or their dependents or non-availability of suitable candidates from Backward Classes there will be 2% reservation for freedom fighter/their children/grand children to that extent.
- Note 4.** Reservation in Scheduled Caste (SC), Backward Class (A) & Backward Class (B), EBPBG, Ex-serviceman (ESM), Outstanding Sports Persons (OSP) and Physical Handicapped are only for domicile of Haryana State
- Note 5.** Detailed instructions for filling the online application form are available on the website of HARYANA STAFF SELECTION COMMISSION i.e [www.hssc.gov.in](http://www.hssc.gov.in)
- Note 6.** In case of any guidance/information/clarification regarding the online filling of the application form and Advertisement the candidate can call at helpline No. 9115004036, 9115004037, 9115004038, 9115004039 on all working days from 9:00 A.M. to 5:00 P.M.

**Procedure/ Instructions for Online Filling Application Form:**

**Special Instruction:**

The prescribed essential qualification does not entitle a candidate to be called for interview. The commission will short list the candidates for interview by holding a written examination. The decision of the Commission in all matters relating to acceptance or rejection of an application, eligibility/suitability of the candidates, mode of, and criteria for selection etc. will be final and binding on the candidates. No inquiry or correspondence will be entertained in this regard.

**General Instructions:**

1. Please read the instructions and procedures carefully before you start filling the Online Application Form.
2. The candidate should fill all details while filling the Online Application Form.
3. After applying online, Registration No. and Password will be generated.
4. Take print out of the registration no. and password screen for future reference of your application status and for Reprinting of your online filled application form and e-Challan form.
5. After successful submission of application candidates can take print out of application form and e-Challan.
6. The hard copy of application form along with all required documents must be brought at the time of verification/scrutiny-cum-interview.
7. Candidates are advised to fill their application form carefully such as Name, Father's name, Date of Birth and Category, Qualification, photo & Signature etc. After final submission of application form, no change will be allowed. Candidate will be responsible for any mistake in the data of application form and no any correspondence will be entertained in this regard.

**Relaxation in Age:**

- i) In the case of Scheduled Caste (SC), Backward Class (A) & Backward Class (B) and EBPBG the upper age limit is relaxable as per Haryana Govt. instructions.
- ii) In the case of PHC General Candidates, the upper age limit is relaxable by 10 years (15 years for SCs/BCs) as per Haryana Government instructions No. 22/10/2013-1GS-III, dated 15.07.2014.
- iii) For Ex-servicemen Candidates, relaxation up to continuous Military service added by three years is permissible.
- iv) The upper age limit in respect of widow, legally separated woman, divorcee, deserted woman and unmarried woman will be upto 47 years as per Government instructions.

**Reservation of posts:-** Reservation will be as per Haryana Government Instructions.

Reservation for persons with disabilities will be as per Haryana Govt. instructions contained in letter No. 22/10/2013-1GS-III, dated 15.07.2014.

- i) Only such Persons would be eligible for reservation in Services/Posts who suffer from not less the 40% of relevant disability

For Disabled ESM/Dependent of Killed/ Disabled in action reservation will be as per Haryana Govt. instructions contained in letter No. 945-GS-II 72/6451, dated the 6<sup>th</sup> March, 1972.

The reservation for ESM will be utilized in the order given below:-

- i) Disabled ex-servicemen with disability between 20% to 50%.
- ii) Up to two dependents of Service personnel killed/disabled beyond 50%
- iii) Other ex-servicemen.



**Note:-1.** Disabled ex-servicemen will mean ex-servicemen who, while serving in the Armed Forces of the Union were disabled in operations against the enemy or in disturbed areas.

**Note:-2.** The dependents will include besides wife/widow, dependent sons/daughters.

The dependents of ESM who fulfill all conditions of qualifications, age etc. prescribed for posts will be considered on merit for the posts reserved for ESM to the extent of non-availability of suitable ESM candidates .

ESM/DESM candidates of Haryana claiming benefit must have valid eligibility certificate on last date of submission of online application form and will have to produce the valid Eligibility Certificate from the concerned Zila Sainik Board at the time of interview. Mere dependent certificate will not be entertained. ESM candidates should also produce attested photo copy of Identity Card issued by concerned Zila Sainik Board & Discharge Book at the time of interview.

**NONE OF THE PERSON BELOW SHALL FALL WITHIN THE DEFINITION OF WORD DEPENDENT OF EX-SERVICEMEN IN TERMS OF HARYANA GOVT. LETTER NO. 12/37/79-GSIL, DATED 21-11-1980 :-**

- i) A person may be working on an adhoc basis against the post advertised or somewhere else.
- ii) A person may be unemployed at the time of making the application but he may have other source of income viz. from agriculture, trade, property, Bank Balance etc.
- iii) A person who is a member of the joint Hindu family and remains dependent upon the Karta till there is partition in the family or he ceases to be a member of the joint Hindu family and is obliged to pass on all his income to the Karta and he draws money for his subsistence from the pool of the joint Hindu family with the consent of the Karta.
- iv) A candidate who is a member of the joint Hindu family is employed on adhoc basis but he is otherwise dependent on his father.

**Note :- i)** The benefit of reservation will be given only to those SC/BCA/BCB/ PHC/ EBPG and ESM and outstanding sportsperson candidates who are domicile of Haryana State. The SC/BCA/BCB/PHC/EBPG candidates are required to submit SC/BCA/BCB/ PHC/EBPG Certificate duly issued by the competent authority at the time of interview. Likewise the Outstanding Sports Person shall be required to produce the Sports Gradation Certificate as per Government instructions duly issued by the competent authority. DESM shall be required to produce the Valid Eligibility Certificate duly issued by the respective Zila Sainik Board at the time of interview.

- ii) Qualification and other term and conditions of eligibility will be determined with regard to the last date fixed for receipt of online applications.
- iii) Candidates applying for a post must ensure that they fulfill all the eligibility conditions on the last date of application. If on verification at any time before or after the written examination or interview or appointment, it is found that they do not fulfill any of the eligibility condition or it is found that the information furnished is false or incorrect their candidature will be cancelled.

A candidate whether he belongs to General or reserved category viz. SC, BCA, BCB, EBPG, ESM/DESM, DFF, PHC or OSP can submit only one online application form for a particular category of post advertised. The special instructions for online applications as given on website [www.hssc.gov.in](http://www.hssc.gov.in) must be carefully read to help in understanding and filling in the application form. No offline form will be accepted. All the relevant columns of the application form should be filled in.

**Printed Copy:** Printed copy of the application form with original certificates and photocopy of self attested certificates must be brought by the candidate at the time of interview/verification alongwith Photo, Identity Proof i.e. Identity Card/Driving License/Passport/Voter Card/Pan Card/Aadhar Card etc.

**Action against candidates found guilty of misconduct :-**

Candidates are warned that they should not furnish any particulars that are false, tampered/fabricated or should not suppress any material information while filling up the application form.

At the time of written examination/interview, if a candidate is (or has been) found guilty of : (i) using unfair means during the examination or (ii) impersonating or procuring impersonation by any person or (iii) misbehaving in the examination hall or taking away the question booklet or any part thereof/answer sheet from the examination hall or (iv) resorting to any irregular or improper means in connection with his/her candidature for selection or (v) obtaining support for his/her candidature by any unfair means, such a candidate may, in addition to rendering himself/herself liable to criminal prosecution, be liable :-

- (a) to be disqualified from the examination/interview for which he/she is a candidate.
- (b) to be debarred either permanently or for a specified period, from any examination or recruitment conducted by HSSC
- (c) for termination of service, if he/she already in Govt. Service.

**Note:-** HSSC reserves the rights to supervise the complete recruitment process from online application to selection by way of using Biometric process and CCTV Cameras/ Videography etc.

**Fake Institutions:-**

Candidates, who have obtained degrees or diplomas or certificates for various courses from any institution declared fake by the University Grants Commission or not recognized by Haryana Government shall not be eligible for being considered for recruitment to the posts advertised.

**Serving Government Employees:-**

Serving Government Employees have to produce no objection certificate from their Head of department at the time of verification/scrutiny-cum-interview.

**DOCUMENTS TO BE UPLOADED WITH APPLICATION FORM**

- i) Scanned Copy of Essential Qualifications i.e. Matric showing Date of Birth and mark sheet of 10+2/Graduation/Diploma/Degree etc.
- ii) Scanned Copy of Sport Gradation Certificate in case of Outstanding Sports Persons, duly issued by the Competent Authority.
- iii) Scanned Copy of Haryana Domicile Certificate in case of BCA/BCB/SC/PHC/EBPG/ESM/ DESM/DFE and women issued by competent authority.
- iv) Copy of Challan/credit certificate issued by Treasury/e-Challan as the case may be, in case of candidates who have applied earlier.
- v) Scanned Photographs duly signed by the Candidate.
- vi) Scanned signatures of the Candidate.

**DOCUMENTS TO BE BROUGHT AT THE TIME OF INTERVIEW /viva**

- i) All original certificates/documents/testimonials of educational qualifications and other documents mentioned in the online applications and one set of self attested copies of all these certificates.
- ii) Printed Copy of online application form alongwith latest stamp size photograph duly attested by a gazetted officer and pasted on the application form.
- iii) Original proof of earlier fee deposited i.e. Treasury Challan / Credit Certificate issued by concerned treasury etc.

**LIKELY CAUSES OF REJECTION OF APPLICATION: -**

The following are likely causes of rejection:-

- More than one application form for a particular category.
- Application is incomplete and not online.
- Full fee, if not deposited in the manner prescribed.
- No qualification of Hindi/Sanskrit as prescribed in advertisement.
- Applicant does not possess the requisite academic qualification on cutoff date.
- Applicant does not indicate visible identification mark in appropriate column of application form.
- Candidate is underage/overage on the cutoff date/closing date.
- Variation in data of online application form and in original documents when brought for verification/scrutiny-cum-interview.
- Lack of essential qualification as prescribed in advertisement.

**USE OF MOBILE PHONE AND OTHER ELECTRONICS DEVICE IN HARYANA STAFF SELECTION COMMISSION EXAMINATION/ INTERVIEW IS STRICTLY PROHIBITED.**

Place : Panchkula  
Dated: 30<sup>th</sup> December, 2016

Secretary,  
Haryana Staff Selection Commission,  
Panchkula.