



**UNIVERSITY OF CALCUTTA**

**Recent passport size photograph of the candidate. (To be attested by the applicant.)**

- (a) Name of the Department.....
- (b) Post applied for.....  
(in block letters)
- (c) Specialisation, if any.....

To  
The Registrar  
University of Calcutta.

Sir,

With reference to your advertisement for the above-mentioned post, for which last date for submission of application is ....., I present myself as an applicant for the same. My bio-data and other relevant particulars are given below.

Yours faithfully

.....  
(Signature of the Applicant)

Dated.....20.....

**BIODATA**

1. Name (in block letters).....
2. (a) Present Position.....  
(b) Address for communication.....  
(in block letters)
3. Parmanent Address.....  
(in block letters)
4. Date of Birth.....
5. Name of Father/Mother.....
6. Nationality.....
7. Marital Status : (a) Single/Married.....  
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8. Whether belonging to Scheduled Caste/Scheduled Tribe (necessary documents to be attached). Yes/No.

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14. Research Experience :  
 (a) Topic of research :  
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15. Teaching Experience : (a) Under-graduate Level : College/Univ./Institute/No. of Years/Pass/Hons.  
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16. Administrative/Professional Experience : (State briefly the nature of work with No. of years) :

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11. Date of Registration for Doctoral Degree (Ph.D./D.Sc./D.Litt. etc.) :

12. Research degree awarded : Year :  
 (Ph.D./D.Sc./D.Litt. etc.) University :  
 Title of Thesis :

13. Publications : (a) Total number of Papers in recognised research journals :  
 (b) Books/Monographs etc. :  
 (c) Indicate in the space below not more than five of your research publications/ books/monographs which, in your opinion, are most important. (An additional list of other publications may be attached, if you so desire) :  
 (i)  
 (ii)  
 (iii)  
 (iv)  
 (v)

14. Research Experience :  
 (a) Topic of research :  
 (b) Place of research :  
 (c) Number of years :

15. Teaching Experience : (a) Under-graduate Level : College/Univ./Institute/No. of Years/Pass/Hons.  
 (b) Post-graduate Level : Name of the Univ./Institute

16. Administrative/Professional Experience : (State briefly the nature of work with No. of years) :

17. Details of employment in chronological order :  
 (Gaps, if any, should be explained)

| Employer | Post Held | From | To | Scale of Pay and pay drawn | Remarks, if any, indicating reason for leaving any post. |
|----------|-----------|------|----|----------------------------|--|
|          |           |      |    |                            |  |
|          |           |      |    |                            |  |
|          |           |      |    |                            |  |
|          |           |      |    |                            |  |

18. Present Pay and Allowance :

(a) Scale of Pay :

(b) Basic Pay :

(c) Allowances :

Gross amount drawn :

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19. If selected, time required before joining : (a) Can join immediately.....

(b) Can join after.....

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20. Particulars of extracurricular activities, if any :

21. Any other information that may be considered relevant :

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22. (a) Have you ever been dismissed/removed/asked to retire from service? (a) Yes/No

(b) If so, give details : (b)

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23. Give the names of not more than three referees (with designation and full address)

(i)

(ii)

(iii)

(Attested copies of all documents and testimonials to be enclosed with the application)

I certify that the above statements are true to the best of my knowledge and belief.

I accept that in case any information is found to be incorrect or in case there is any suppression of fact this application is liable to be rejected.

Date :

.....

(Signature of the Applicant)

(The application should be routed through proper channel)

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