

ASSAM POWER DISTRIBUTION COMPANY LIMITED

EMPLOYMENT NOTICE

11th August, 2016

Successor Companies of the erstwhile ASEB in its corporate office needs dynamic and experienced professionals in Finance and Accounts for filling up the following post.

1. Chief General Manager (F&A) in AEGCL - 1 No.

(A) Job Description and Responsibilities :

The Chief General Manager (F&A) post is the top post of Finance & Accounts Wing of AEGCL and report to the Managing Director directly. The officer is overall incharge of Finance & Accounts Wing of AEGCL and is responsible for formulating and implementing finance policies of the Corporation.

(B) Educational qualification :

The candidate should possess a degree from a recognized University and should be a Chartered Accountant or a Cost Accountant from a recognized University / Institution.

(C) Experience :

The candidate should have not less than 10 years of adequate experience at a senior level of management in corporate financial management and accounts including Cost and Budgetary Control, Institutional Finance and Working Capital Management in large Industrial and Commercial undertakings including Public Sector Undertakings and capable to hold independent charge of Finance and Accounts. Preference may be given to those who have experience in the Power Sector.

(D) Pay and Allowances :

Pay Band Rs. 14,200/- to Rs. 45,000/- and Grade Pay Rs. 7,600/- plus DA @ 125 %, HRA @ 15%, Medical Allowance Rs. 600/-, Electricity Allowance Rs. 750/- as admissible as per Company rules in force from time to time.

(E) Age :

Candidate	Age limit as on 01.06.2016	
	Minimum	Maximum
Internal	45 Years	52 Years
Others	45 Years	55 Years

(F) Fee :

The candidate should pay the application fee of Rs. 500/- (Rupees five hundred) only for General categories and Rs. 250/- (Rupees two hundred fifty) only for SC, ST (P) & ST(H) categories. The fee should be in the mode of IPO / Bank Draft, drawn in favour of CGM (F&A), APDCL, Bijulee Bhawan, Guwahati -1.

(G) Selection Procedure :

The candidates will have to appear before the Selection Committee of the Corporation at Guwahati at their own cost.

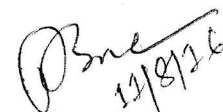
(H) Submission of applications :

Prospective candidates should submit their application with full bio-data, with self attested copies of testimonials alongwith 2 nos. recent passport size photographs to the undersigned within 30 (thirty) days from the date of publication of this employment notice.

Those who have already applied with the requisite supporting documents and prescribed fees, against the earlier advertisement dtd. 09.06.2016, need not to apply again.

The candidates should submit their application through proper channel.

Application may also be sent to the following email address: cgmhraapdcl@yahoo.com

Handwritten signature and date: 14/8/2016

Director (Personnel)
APDCL, Bijulee Bhawan, Guwahati-1